



# ZIONSVILLE

FOR ALL THE RIGHT REASONS

**ZIONSVILLE TOWN COUNCIL  
MEETING AGENDA  
FOR  
Monday, August 19, 2019 at 7:30 AM**  
Zionsville Town Hall Council Chamber  
1100 West Oak Street

1. OPENING
  - A. CALL MEETING TO ORDER
  - B. PLEDGE OF ALLEGIANCE
2. APPROVAL OF THE MEMORANDUM OF THE JULY 15, 2019 REGULAR MEETING (Copy Posted).

Documents:

[JULY 15, TOWN COUNCIL MEMORANDA-SIGNED.PDF](#)

3. DEPARTMENTAL MONTHLY REPORTS  
Reports are submitted by the Town management staff for Council review and posted on the Town's website ([WWW.ZIONSVILLE-IN.GOV](http://WWW.ZIONSVILLE-IN.GOV)).
4. REQUEST TO SPEAK
5. OLD BUSINESS
6. NEW BUSINESS
  - A. Consideration Of An Additional Appropriation Resolution (Water Main Loop Fund – \$167,556.17 And Inglenook Entrance Fund \$153,400.00 For Various Improvements To Zionsville Road) (PUBLIC HEARING).

Documents:

[ADDITIONAL APPROPRIATION - AUGUST.PDF](#)

- B. Consideration Of An Additional Appropriation Resolution (Park Non-Reverting Capital Line Item In Fund 216 – Remaining 2018 Balance Of \$332,000.00 In Line Item To Be Transferred To Park Fund 215) (PUBLIC HEARING).

Documents:

[ADDITIONAL APPROPRIATION-AUGUST.PDF](#)

- C. Consideration Of An Amendment To The Town Of Zionsville Salary Ordinance – IT Director (FIRST READING).

Documents:

[SALARY ORDINANCE AMENDMENT.PDF](#)

7. OTHER MATTERS
8. APPROVAL OF CLAIMS
9. ADJOURN

The next regular Town Council meeting is scheduled for Tuesday September 03, 2019 @ 7:00 PM in the Zionsville Town Hall Council Chambers (note change in date due to the Labor Day Holiday).



**ZIONSVILLE TOWN COUNCIL  
MEETING MEMORANDA  
FOR  
Monday July 15, 2019 at 7:30 AM  
Zionsville Town Hall Council Chamber  
1100 West Oak Street**

Date of Preparation: July 16, 2019

Members Present: Josh Garrett, President; Bryan Traylor, Vice-President; Elizabeth Hopper, Jason Plunkett, Tom Schuler, Kevin Spees and Susanna Suarez

Also Present: Tim Haak, Mayor; Ed Mitro, Deputy Mayor; Heather Willey, Town Attorney; Amy Lacy, Director of Finance & Records; and Town Department Staff.

1. OPENING

- A. Call meeting to order
- B. Pledge of Allegiance

2. APPROVAL OF THE MEMORANDUM OF THE JULY 01, 2019 REGULAR MEETING (copy posted).

**COUNCIL ACTION:** Vice-President Traylor moved to approve the Memoranda of the July 1, 2019 Town Council Meeting. Councilor Spees seconded the motion.

The Memoranda of the July 1, 2019 meeting was approved by a vote of five in favor, zero opposed.

Councilors Plunkett and Schuler joined the meeting at this time.

3. REQUEST TO SPEAK

There were no requests to speak.

4. OLD BUSINESS - None

5. NEW BUSINESS

- A. Consideration of an Additional Appropriation Resolution (Fire Capital Fund – \$73,000.00 for mechanical CPR Devices) **(PUBLIC HEARING). RESOLUTION #2019-09**

Chief VanGorder presented the resolution, explaining the source of funding for the expenditure and the need for the CPR devices.

EMS Division Chief Steve Gilliam explained the CPR devices and their use in more detail, emphasizing the lifesaving benefits. Division Chief Gilliam and Chief VanGorder answered questions from the Council.

With Proof of Publication for a Public Hearing noted, President Garrett opened the Public Hearing for comment.

With no public comment, President Garrett closed the Public Hearing and called for discussion or a motion.

**COUNCIL ACTION:** Councilor Spees moved to approve Resolution #2019-09. Councilor Plunkett seconded the motion. Resolution #2019-09 was approved by a vote of seven in favor, zero opposed.

- B. Consideration of a Resolution of the Town Council Authorizing Certain Types of Investments.

**RESOLUTION #2019-10**

Director of Finance and Records Amy Lacy presented the resolution, explaining that it was not a new resolution, but instead an annual renewal of the existing investment resolution in accordance with state law. Along with Attorney Heather Willey, she answered questions from the Council.

**COUNCIL ACTION:** Councilor Suarez moved to approve Resolution #2019-10. President Garrett seconded the motion. Resolution #2019-10 was approved by a vote of seven in favor, zero opposed.

6. OTHER MATTERS

Steve Carter, Regional Director and Senior Advisor for Senator Mike Braun, thanked the Council for their public service on behalf of Senator Braun. He explained that he was reaching out to the Council and the Mayor in an effort to ensure Senator Braun's office was available to the community. In addition to this, Mr. Carter said that Senator Braun recently held a mobile office at the local library and would continue to do so in the future.

7. ADJOURN

**COUNCIL ACTION:** President Garrett moved to adjourn the meeting. Councilor Spees seconded the motion. The motion was approved by a vote of seven in favor, zero opposed.

The next regular Town Council meeting is scheduled for Monday August 05, 2019 @ 7:00 PM in the Zionsville Town Hall Council Chambers.

Respectfully Submitted,

*Amelia A. Lacy*

Amelia Anne Lacy, Director  
Department of Finance & Records  
Town of Zionsville

DRAFT

**RESOLUTION NO. 2019-\_\_\_\_\_**  
**OF THE TOWN OF ZIONSVILLE**

**A RESOLUTION REGARDING**  
**THE APPROPRIATION OF**  
**ADDITIONAL FUNDS**

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual Town of Zionsville budget.

Now, therefore, be it resolved by the Zionsville Town Council of the Town of Zionsville, Boone County, Indiana that for the expenses of the Town of Zionsville, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to laws governing the same:

<u>Fund Name</u>	<u>Budget Classification</u>	<u>Amount</u>	<u>Amount Approved by Fiscal Body</u>
Water Supply Main Loop Fund 305	Water Main Loop (Line item #305001375)	\$167,556.17	\$167,556.17
<b><u>Total Water Supply Main Loop Fund</u></b>		<b>\$167,556.17</b>	<b><u>\$167,556.17</u></b>
Inglenook Entrance Fund 306	Subdivision Entrance at Zionsville Road (Line item #306001375)	\$153,400.00	\$153,400.00
<b><u>Total Inglenook Entrance Fund</u></b>		<b>\$153,400.00</b>	<b><u>\$153,400.00</u></b>

**Total Amount Appropriated (All Funds) - \$320,956.17**

Funds noted above are available for additional appropriation via a June 2019 balance in the Water Supply Main Loop Fund of \$ 167,556.17 and a June 2019 balance in the Inglenook Entrance Fund of 153,400.00.

The purposes of the additional appropriation are for:

1. Pro-rated funds paid by Inglenook and Vonterra developers to complete the water main loop on Zionsville Road as part of the Zionsville Road project; and
2. Funds paid by Inglenook developer to construct a subdivision entrance as part of the Zionsville Road project.

**DULY PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019,  
by the Town Council of the Town of Zionsville, Boone County, Indiana, having been passed by  
a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL OF THE TOWN OF ZIONSVILLE,  
BOONE COUNTY, INDIANA**

	<b>YEA</b> Signature	<b>NAY</b> Signature
Josh Garrett, President		
Bryan Traylor, Vice-President		
Kevin Spees, Member		
Elizabeth Hooper, Member		
Thomas Schuler, Member		
Jason Plunkett, Member		
Susana Suarez, Member		

I hereby certify that the foregoing Resolution was delivered to Town of Zionsville Mayor Timothy R. Haak on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, at \_\_\_\_\_ m.

ATTEST: \_\_\_\_\_ Amelia Anne Lacy, Director,  
Department of Finance and Records

**MAYOR'S APPROVAL**

\_\_\_\_\_  
**Timothy R. Haak, Mayor**

\_\_\_\_\_  
**DATE**

**MAYOR'S VETO**

\_\_\_\_\_  
**Timothy R. Haak, Mayor**

\_\_\_\_\_  
**DATE**

**RESOLUTION NO. 2019-\_\_\_\_\_**  
**OF THE TOWN OF ZIONSVILLE**

**A RESOLUTION REGARDING THE APPROPRIATION OF  
ADDITIONAL FUNDS AND THE TRANSFER OF SAID FUNDS FROM THE PARK AND  
RECREATION FUND TO THE PARK AND RECREATION NON REVERTING CAPITAL FUND**

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual Town of Zionsville budget.

Now, therefore, be it resolved by the Zionsville Town Council of the Town of Zionsville, Boone County, Indiana that for the expenses of the Town of Zionsville, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to laws governing the same:

<u>Fund Name</u>	<u>Budget Classification</u>	<u>Amount</u>	<u>Amount Approved by Fiscal Body</u>
Park and Recreation Fund (Fund #216)	Park Non Reverting Capital (Line item #216002441)	\$332,000.00	\$332,000.00
<b><u>Total Park and Recreation Fund</u></b>		<b><u>\$332,000.00</u></b>	<b><u>\$332,000.00</u></b>

**Total Amount Appropriated - \$332,000.00**

Funds noted above are available for additional appropriation via a July 2019 balance in the Park and Recreation Fund of \$2,517,503.68.

The purpose of the additional appropriation is to appropriate and transfer the 2018 balance in the Park Non Reverting Capital line item to the Park and Recreation Non Reverting Capital Fund.

NOW BE IT RESOLVED by the Zionsville Town Council of the Town of Zionsville, Boone County, Indiana that the Town Council does hereby transfer the above noted appropriation of \$332,000.00 from the Town of Zionsville Park and Recreation Fund to the Town of Zionsville Park and Recreation Non Reverting Capital Fund.

**DULY PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019, by the Town Council of the Town of Zionsville, Boone County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL OF THE TOWN OF ZIONSVILLE,  
BOONE COUNTY, INDIANA**

**YEA**

**NAY**

Signature

Signature

Josh Garrett, President		
Bryan Traylor, Vice-President		
Kevin Spees, Member		
Elizabeth Hopper, Member		
Thomas Schuler, Member		
Jason Plunkett, Member		
Susana Suarez, Member		

I hereby certify that the foregoing Resolution was delivered to Town of Zionsville Mayor Timothy R. Haak on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, at \_\_\_\_\_ m.

ATTEST: \_\_\_\_\_ Amelia Anne Lacy, Director,  
Department of Finance and Records

**MAYOR'S APPROVAL**

\_\_\_\_\_  
**Timothy R. Haak, Mayor**

\_\_\_\_\_  
**DATE**

**MAYOR'S VETO**

\_\_\_\_\_  
**Timothy R. Haak, Mayor**

\_\_\_\_\_  
**DATE**



**ORDINANCE NO. 2019- \_\_\_\_\_**  
**OF THE TOWN OF ZIONSVILLE, INDIANA**

**AN ORDINANCE AMENDING THE SALARY ORDINANCE  
OF THE TOWN OF ZIONSVILLE, INDIANA  
FOR THE CALENDAR YEAR 2019  
PURSUANT TO INDIANA CODE §36-5-3-2(b).**

**WHEREAS**, §I.C. 36-5-3-2(b) confers upon the Zionsville Town Council ("Town Council"), the power to provide reasonable compensation for Town of Zionsville ("Town") employees; and

**WHEREAS**, the Town Council adopted Ordinance No. 2018-22 on November 05, 2018 providing for compensation to be paid to officials and employees of the Town for calendar year 2019; and

**WHEREAS**, the Administration Department has been actively recruiting an IT Director for its reorganized IT section; and

**WHEREAS**, the Department is finding that recruitment for the position is very competitive in the market and it is proving difficult to find a qualified candidate; and

**WHEREAS**, the salary ordinance must be amended to reflect the position.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Town Council of the Town of Zionsville, Indiana that the following exhibit of Ordinance 2018-22 is hereby amended.

Section 1. Amendment. The 2019 Salary Ordinance, Ordinance No. 2018-22, is hereby amended by deleting "Exhibit A" adopted as a part of Ordinance 2018-22 and replacing it with an amended "Exhibit A" attached as a part of this Ordinance amendment.

Section 2. Construction of Clause Headings. The clause headings appearing herein have been provided for convenience and reference and do not purport and shall not be deemed to define, limit or extend the scope or intent of the clause to which they appertain.

Section 3. Repeal of Conflicting Ordinances. The provisions of all other Town ordinances in conflict with the provisions hereof, if any, are of no further force or effect and are hereby repealed.

Section 4. Severability. If any part of this Ordinance shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remainder of the Ordinance.

Section 5. Duration and Effective Date. The provisions of this Ordinance shall become and remain in full force and effect on following the date of its passage and adoption upon its signature by the Town's executive in the manner prescribed by I.C. §36-5-2-10(a) and until its repeal by ordinance.

Introduced and filed on the 19th day of August 2019. A motion to consider of First Reading was sustained by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, pursuant to Indiana Code §36-5-2-9.8.

**DULY PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2019, by the Town Council of the Town of Zionsville, Boone County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and opposed.

**TOWN COUNCIL OF THE TOWN OF ZIONSVILLE, BOONE COUNTY, INDIANA**

**YEA**

**NAY**

	Signature	Signature
Josh Garrett, President		
Bryan Traylor, Vice President		
Susana Suarez		
Jason Plunkett		
Thomas Schuler		
Keven Spees		
Elizabeth Hopper		

I hereby certify that the foregoing Resolution was delivered to Town of Zionsville Mayor Timothy R. Haak on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, at \_\_\_\_\_ m.

ATTEST: \_\_\_\_\_  
Amelia Anne Lacy, Director,  
Department of Finance and Records

**MAYOR'S APPROVAL**

\_\_\_\_\_  
Timothy R. Haak, Mayor

\_\_\_\_\_  
DATE

**MAYOR'S VETO**

\_\_\_\_\_  
Timothy R. Haak, Mayor

\_\_\_\_\_  
DATE

**EXHIBIT A**  
**2019 SALARY ORDINANCE**

**As amended**

**EXHIBIT A**

**Town of Zionsville Wage Schedule - 2019  
and Salary Guidelines - Amended June, 2019**

DEPARTMENT/POSITION	Rating	pay from GEN'L FUND	pay from SEWER FUND	pay from MVH FUND	pay from PARK FUND	pay from FIRE FUND	BASE SALARY*	<u>Maximum</u> Performance Increase (to base salary)
<b>Administration</b>								
plan comm member		100%					\$480.00	
BZA member		100%					\$480.00	
town council member		100%					\$5,000.00	
town council president		100%					\$10,000.00	
X mayor		100%					\$120,000.00	
X director of finance & Rec.	66.8	100%					\$81,978.00	3.15%
dir. Of communications	56.9	29%	14.28%	14.28%	14.28%	14.28%	\$67,594.08	3.00%
chief deputy director	43.3	100%					\$55,335.12	3.00%
deputy director - payroll/hr	39	100%					\$50,789.04	3.00%
sewer deputy director	35.6		100%				\$50,198.16	3.00%
court deputy director	35.2	100%					\$50,518.08	3.00%
X deputy mayor	86.5	100%					\$100,647.12	3.15%
X Dir. Of Plan. & Ec. Dev.	69	100%					\$85,108.08	3.15%
planner I Econ.	41.7	100%					\$65,000.00	3.00%
planner I petitions	41.7	100%					\$53,825.04	3.00%
planner II / pre PM	51.7	100%					\$62,805.12	3.00%
planner II / post PM	51.7	100%					\$59,905.92	3.00%
X IT director	61	100%				<b>\$92,000.00</b>	<del>\$75,000.00</del>	3.15%
Building Tech. Coordinator	34.7	100%					\$50,396.16	3.00%
new IT position		100%					\$65,000.00	3.00%
sr. inspector/p.a.	51.9	100%					\$67,075.20	3.00%
building inspector	50	100%					\$65,672.16	3.00%
building inspector Dennis		100%					\$59,765.04	3.00%
compliance inspector	40.8	100%					\$57,357.00	3.00%
twm mgr admin assist	40.8	100%					\$57,768.00	3.00%
plan admin assistant	31.9	100%					\$50,198.16	3.00%
judge		100%					\$6,000.00	
prosecutor		100%			per court session		\$220.00	
Safety board member		100%					\$360.00	
Safety board president		100%					\$540.00	
<b>Police</b>								
X chief of police	77.7	100%					\$90,753.60	3.15%
X captain - uniform services	60	100%					\$75,178.80	3.15%
X captain - admin.	60	100%					\$75,178.80	3.15%
X captain - investigations	60	100%					\$75,178.80	3.15%
lieutenant	54.4	100%					\$69,172.02	3.00%
sergeant	47.9	100%					\$63,605.02	3.00%
corporals		100%					\$61,519.79	3.00%
detective/specialist	46.2	100%					\$61,519.79	3.00%
patrolman II	43.3	100%					\$59,707.48	3.00%
patrolman I	38.8	100%					\$53,000.00	3.00%
admin assistant	31.9	100%					\$45,000.00	3.00%
executive admin. asst.	45.2	100%					\$60,000.00	3.00%
part time - maintenance		100%			max per hour		\$12.00	
police commissioner		100%	(non T.C. member)		per meeting		\$25.00	