



ZIONSVILLE TOWN COUNCIL
MEETING MEMORANDA
FOR

Monday June 6, 2016 at 7:00 PM

Zionsville Town Hall – Beverly Harves Meeting Room
1100 West Oak Street

(Note: Meeting preceded by the Council pre-meeting
at 6:30 p.m. in the Town Hall Conference Center)

Date of Preparation: June 9, 2016

Members Present: Susana Suarez, Elizabeth Hopper, Jeff Papa, Kevin Spees, Bryan Traylor, Tom Schuler, Josh Garrett

Also Present: Tim Haak, Mayor; Ed Mitro, Deputy Mayor; Heather Willey, Town Attorney; Mark Adam, Crowe Horwath; Amy Lacy, Director of Finance & Records and Town Department Staff

1. OPENING

- A. Call meeting to order
- B. Pledge of Allegiance

2. APPROVAL OF THE MEMORANDA OF THE MAY 2, 2016 REGULAR MEETING (COPY POSTED).

COUNCIL ACTION: Councilor Garrett moved to approve the Memoranda of the May 2, 2016 Town Council Meeting. Councilor Hopper seconded the motion.
The Memoranda of the May 2, 2016 meeting was approved by a vote of seven in favor, zero opposed.

3. DEPARTMENTAL MONTHLY REPORTS

Monthly Reports submitted by the Town management staff for Council review and posted on the Town's website (www.zionsville-in.gov).

4. REQUEST TO SPEAK

There being no Request to Speak cards submitted, President Suarez requested that anyone wishing to speak please step forward at this time. No response was given from the audience.

5. OLD BUSINESS

- A. Consideration of an Additional Appropriation Resolution (\$186,901.72), for the creation of a Planner II position in the Department of Planning and Economic Development and a Director of Community Relations position in the Administration Department (**PUBLIC HEARING**). **Resolution # 2016-10**

Deputy Mayor Ed Mitro reviewed Resolution #2016-10 and the need for the additional positions. He stated that the item had been previously continued in order to more thoroughly review and ensure there would be sufficient funding to sustain the positions in the future and that he was confident there was adequate funding, including all departments sharing in the funding of the Director of Community Relations position from their budgets.

With Proof of Publication for a Public Hearing, President Suarez opened the Public Hearing for comment. With no public comment, President Suarez closed the Public Hearing and called for discussion or a motion on Resolution #2016-10. Discussion from the Council followed.

COUNCIL ACTION: Councilor Traylor moved to approve Resolution #2016-10 and Councilor Garrett seconded the motion. Resolution #2016-10 was approved by a vote of six in favor, one opposed, with Councilor Schuler opposing.

B. Consideration of an Amendment to the Town of Zionsville's 2016 Salary Ordinance to:

1. change a position's title and rating and add a position and rating to the Department of Planning and Economic Development; and
2. add the position and rating to the Administration Department.

Ordinance # 2016-05

COUNCIL ACTION: Councilor Spees moved to adopt Ordinance #2016-05 on first reading and Councilor Garrett seconded the motion. The motion passed with a vote of six in favor, one opposed, with Councilor Schuler opposing.

Councilor Spees moved to suspend the rules and Councilor Garrett seconded the motion. The motion passed with a vote of six in favor, one opposed, with Councilor Schuler opposing.

Councilor Garrett moved to adopt Ordinance #2016-05 on final reading and Councilor Traylor seconded the motion. Ordinance #2016-05 was adopted by a vote of six in favor, one opposed, with Councilor Schuler opposing.

6. NEW BUSINESS

A. Consideration of an Additional Appropriation Resolution from the General Fund (\$17,000.00) for pass-through engineering fund reimbursement. **(PUBLIC HEARING) Resolution #2016-12**

After a review of Resolution #2016-12 by Wayne Delong, Director of Planning and Economic Development regarding the need for the Additional Appropriation to allow pass-through engineering fund reimbursement, with Proof of Publication for a Public Hearing, President Suarez opened the Public Hearing for comment. With no public comment, President Suarez closed the Public Hearing and called for discussion or a motion on Resolution #2016-12.

COUNCIL ACTION: Councilor Hopper moved to approve Resolution #2016-12 and Councilor Garrett seconded the motion. Resolution #2016-12 was approved by a vote of seven in favor, zero opposed.

B. Consideration of an Additional Appropriation Resolution from the Motor Vehicle Highway Fund (\$575,000.00) to provide additional funds for street repairs and paving in 2016 and for the purchase of milling equipment for the Street and Stormwater Department. **(PUBLIC HEARING) Resolution #2016-13**

Lance Lantz, Superintendent of Streets and Stormwater reviewed the need for the Additional Appropriation, stating that this will allow flexibility and put the Town in a favorable situation when applying through the federal matching grant program while allowing current projects to go forward as well as allowing purchase of needed equipment. With Proof of Publication for a Public Hearing, President Suarez opened the Public Hearing for comment. With no public comment, President Suarez closed the Public Hearing and called for discussion or a motion on Resolution #2016-13.

COUNCIL ACTION: Councilor Hopper moved to approve Resolution #2016-13 and Councilor Traylor seconded the motion. Resolution #2016-13 was approved by a vote of seven in favor, zero opposed.

C. Consideration of a technical amendment to Council Resolution #2016-08 (PERF enlargement). **Resolution # 2016-14**

Deputy Mayor Ed Mitro explained the need for the Resolution in order to correct a clerical error.

COUNCIL ACTION: Councilor Garrett moved to approve Resolution #2016-14 and Councilor Spees seconded the motion. Resolution #2016-14 was approved by a vote of seven in favor, zero opposed.

D. Consideration of a Resolution authorizing an investment policy for the Town of Zionsville. **Resolution # 2016-15**

Amy Lacy, Director of Finance and Records and Heather Willey, Town Attorney reviewed the investment policy resolution, stating that it is not a new policy but by state requirement must be periodically renewed and updated.

COUNCIL ACTION: Councilor Spees moved to approve Resolution #2016-15 and Councilor Hopper seconded the motion. Resolution #2016-15 was approved by a vote of seven in favor, zero opposed.

- E. Consideration of an Ordinance to amend Section 70.99 of the Zionsville Code of Ordinances regarding Traffic Code Penalties (Collection Agency Fee). **Ordinance # 2016-09**

President Suarez tabled the consideration of Ordinance #2016-09 to the July 5, 2016 meeting to allow Judge Singler to be present for discussion.

- F. Consideration of an Ordinance to reestablish the Cumulative Capital Development Fund. **(PUBLIC HEARING) Ordinance # 2016-10**

Town Attorney Heather Willey reviewed the Ordinance, explaining that this is not a new tax or fund but that this is a re-establishment to the maximum rate approved by the Council originally.

With Proof of Publication for a Public Hearing, President Suarez opened the Public Hearing for comment. With no public comment, President Suarez closed the Public Hearing and called for discussion or a motion on Ordinance #2016-10.

COUNCIL ACTION: Councilor Traylor moved to adopt Ordinance #2016-10 on first reading and Councilor Garrett seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Garrett moved to suspend the rules and Councilor Traylor seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Garrett moved to adopt Ordinance #2016-10 on final reading and Councilor Traylor seconded the motion. Ordinance #2016-10 was adopted by a vote of seven in favor, zero opposed.

- G. Consideration of an Ordinance to reestablish the Fire Equipment Replacement Fund. **(PUBLIC HEARING) Ordinance #2016-11**

Town Attorney Heather Willey reviewed the Ordinance, explaining it re-establishes and brings the rate back up to the original maximum amount.

With Proof of Publication for a Public Hearing, President Suarez opened the Public Hearing for comment. With no public comment, President Suarez closed the Public Hearing and called for discussion or a motion on Ordinance #2016-11.

COUNCIL ACTION: Councilor Garrett moved to adopt Ordinance #2016-11 on first reading and Councilor Spees seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Spees moved to suspend the rules and Councilor Garrett seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Garrett moved to adopt Ordinance #2016-11 on final reading and Councilor Traylor seconded the motion. Ordinance #2016-11 was adopted by a vote of seven in favor, zero opposed.

- H. Consideration of a Zone Map Change Ordinance to rezone 0.275 acre from the SU-2 (Urban Special Use Zoning District) to the R-V (Urban Residential Village) zoning classification. **Ordinance #2016-12**

Wayne Delong, Director of Planning and Economic Development, reviewed the Zone Map Change Ordinance from the Zionsville Christian Church to allow for the sale of a lot for single family residential development.

COUNCIL ACTION: Councilor Garrett moved to adopt Ordinance #2016-12 on first reading and Councilor Spees seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Spees moved to suspend the rules and Councilor Traylor seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Spees moved to adopt Ordinance #2016-12 on final reading and Councilor Garrett seconded the motion. Ordinance #2016-12 was adopted by a vote of seven in favor, zero opposed.

I. Consideration of an Ordinance to establish a fund for LOIT special distributions. **Ordinance #2016-13**

Deputy Mayor Ed Mitro reviewed the Ordinance, stating that it is the Town's recommendation to place the required 75% to be spent on Local Roads and Streets in the fund and the remaining allowed 25% be placed into the General fund to help bolster the health of that fund.

COUNCIL ACTION: Councilor Garrett moved to adopt Ordinance #2016-13 on first reading and Councilor Spees seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Spees moved to suspend the rules and Councilor Garrett seconded the motion. The motion passed with a vote of seven in favor, zero opposed.

Councilor Garrett moved to adopt Ordinance #2016-13 on final reading and Councilor Spees seconded the motion. Ordinance #2016-13 was adopted by a vote of seven in favor, zero opposed.

7. WALK-ON ITEM

President Suarez presented a Town Council Motion directing the Plan Commission to initiate a rezoning of Pittman Farms PUD from PUD to RSF-2.

Wayne Delong, Director of Planning and Economic Development answered general questions from the Council. After much Council discussion, consideration of the proposed Motion was tabled until the July 5, 2016 meeting to allow for further research and discussion.

8. APPROVAL OF CLAIMS

COUNCIL ACTION: Councilor Traylor moved to approve the claims as presented and Councilor Garrett seconded the motion. Claims were approved by a vote of seven in favor, zero opposed.

9. ADJOURN

COUNCIL ACTION: Councilor Hopper moved to adjourn and Councilor Garrett seconded the motion. The motion was approved by a vote of seven in favor, zero opposed.

The next regular Town Council meeting is scheduled for Tuesday July 5, 2016 @ 7:00 PM (Please note change in date due to the Independence Day holiday).

Respectfully submitted,

Amelia Anne Lacy, Director
Department of Finance and Records