



**ZIONSVILLE TOWN COUNCIL
MEETING MEMORANDA
FOR**

Monday, February 1, 2016 at 7:00 PM
Zionsville Town Hall – Beverly Harves Meeting Room
1100 West Oak Street
(Note: Meeting preceded by the Council pre-meeting
at 6:30 p.m. in the Town Hall Conference Center)

Date of Preparation: 02-02-2016

Members Present: Susana Suarez, Elizabeth Hopper, Jeff Papa, Tom Schuler, Bryan Traylor, Kevin Spees, Josh Garrett
Also Present: Heather Willey, Town Attorney; Ed Mitro, Town Manager; Tim Haak, Mayor; Mark Adam, Crowe-Horwath and Town Department Management Staff

1. OPENING

- A. Call meeting to order. President Suarez called the meeting to order at 7:00 pm.
- B. Pledge of Allegiance

APPROVAL OF THE MEMORANDA OF THE DECEMBER 7, 2015 REGULAR MEETING AND JANUARY 21, 2016 SPECIAL MEETING (COPIES POSTED).

COUNCIL ACTION: Councilor Hopper moved to approve the Memorandum of the January 4, 2016 regular meeting and the January 21, 2016 special Town Council Meeting.
Councilor Garrett seconded the motion.
The Memorandum of the January 4, 2015 regular meeting and the January 21, 2015 special meeting were approved by a vote of seven in favor, zero opposed.

2. DEPARTMENTAL MONTHLY REPORTS

Monthly Reports and 2015 Year-end Reports submitted by the Town management staff for Council review and posted on the Town's website (www.zionsville-in.gov).

3. PRESENTATION TO OUTGOING TOWN OFFICIALS

COUNCIL ACTION: By consensus of the Council, Presentation to Outgoing Town Officials was tabled and moved to the March 7, 2016 Town Council Meeting.

4. PRESENTATION OF DEPARTMENTAL YEAR-END REPORTS

Lance Lantz, Superintendent, Streets and Stormwater; Chief Robert Knox, Police Department; Chief James Van Gorder, Fire Department; Wayne Delong, Director, Planning and Economic Development; Ed Mitro, Town Manager; Matt Dickey,

Superintendent, Parks and Recreation; Barry Cook, Superintendent, Wastewater and Joe Rust, Director, Information Technology each gave brief presentations highlighting their department's progress and statistics in 2015. Mayor Haak gave a history, update and overview of improvement studies, speed studies, and both long range and short term improvement plans and options for the Oak Street Kissel Road intersection. 2015 Year-end Reports submitted by the Town management staff are posted on the Town's website (www.zionsville-in.gov).

5. REQUEST TO SPEAK

Zionsville residents Lori House, Ralph W. Stacy, Carolyn Schiferl, Nicole Adams, Brett Ann Holloway, John Notarianni, Wendy Brandt, Bret Reinhardt, Jill Meyers, Carol Schuler, Andrea Klemm, Norb Stransky, Art Harris and Joyce Ann Runyan shared opinions, suggestions and concerns regarding the proposed new Town Hall project as well as concerns regarding traffic and safety on Oak Street, particularly the Oak Street and Kissel Road intersection.

6. OLD BUSINESS

- A. Consideration of a Declaratory Resolution establishing the Whitestown 334/700 East Development Area and approving the Economic Development Plan. **(ORDINANCE #2015-34)**

COUNCIL ACTION: Councilor Garrett moved to approve Ordinance 2015-34, amended to remove Line 1 from the 2015 Redevelopment Commission's Resolution 2015-05 Plan Supplement Exhibit A which included language regarding funding for redevelopment or renovation of the Town Hall. Councilor Spees seconded the motion. Resolution #2015-34 was approved as amended by a vote of seven in favor, zero opposed.

- B. Consideration of Appointments to Various Boards, Commissions, and Committees.

COUNCIL ACTION: Councilor Hopper moved to approve all appointments as recommended. Councilor Papa seconded the motion. The appointments were approved by a vote of seven in favor, zero opposed. All individual appointment information will be posted on the Town's website (www.zionsville-in.gov).

8. NEW BUSINESS

- A. Consideration of an Additional Appropriation Resolution of \$25,000.00 from the General Fund (Plan Commission pass-through engineering fees) **(PUBLIC HEARING)**. **(RESOLUTION #2016-02)**

Planning and Economic Development Director Wayne DeLong gave a brief explanation of the request.

With proof of publication of a Public Hearing, President Suarez opened the Public Hearing and receiving no comment, closed the Public Hearing and called for discussion by the Council or a motion to consider.

COUNCIL ACTION: Councilor Schuler moved to approve Resolution #2016-02 in the amount of \$25,000.00. Councilor Garrett seconded the motion. Resolution #2016-02 was approved by a vote of seven in favor, zero opposed.

- B. Consideration of an Ordinance amending the Town of Zionsville Zoning Ordinance to include an amendment to Section 9.6 (Fee schedule requirements related to building permits associated with Class II Structures and inspections of Class II Structures). **(ORDINANCE #2016-02)**

Planning and Economic Development Director Wayne DeLong explained the proposed amendment to the Council.

COUNCIL ACTION: Councilor Spees moved to adopt Ordinance #2016-02 on first reading. Councilor Hopper seconded the motion. Ordinance #2016-02 was adopted with a vote of seven in favor, zero opposed.

- C. Consideration of a Resolution of the Town Council of the Town of Zionsville, Indiana approving installment purchase financing for the New Town Hall project. **(RESOLUTION #2016-01)**

Mr. Mitro gave a brief presentation regarding New Town Hall project timeline. Council discussion followed. Mayor Haak reviewed the project's cost and funding information. Council discussion followed.

Town Hall Project Timeline packets including the information discussed by Mr. Mitro and Mayor Haak as well as site plans and renderings were made available to all meeting attendees.
Mayor Haak proposed two open house style Community Forums on February 17, 2016 and February 23, 2016 from 7:00 to 9:00 pm which would provide an opportunity for the public to view plans and other information, ask questions and get answers on the New Town Hall Project.

COUNCIL ACTION: Councilors unanimously supported Mayor Haak's proposal. Resolution #2016-01 was tabled to the March 7, 2016 meeting.

9. APPROVAL OF CLAIMS

COUNCIL ACTION: Councilor Garrett moved to approve claims as presented. Councilor Hopper seconded the motion. Claims were approved by a vote of seven in favor, zero opposed.

10. ADJOURN

The next regular Town Council meeting is scheduled for Monday March 7, 2016 @ 7:00 PM.

Respectfully submitted,

Amelia Anne Lacy, Director Finance and Records
Town of Zionsville

DRAFT