



## Zionsville Architectural Review Committee - Meeting Minutes

Tuesday, May 24th, 2016

### ATTENDEES:

#### Committee Members:

- Mike Billig
- Tom Casalini
- Beth Casselman
- Eileen Davis
- Brad Johnson
- Todd Rottmann
- David Rausch

#### Others:

- Wayne DeLong (Arrived Late)
- Mike & Valerie Swack
- Mike Chapel
- Christy

Zeller

Chair David Rausch opened the meeting at 7:40 am. A quorum was present.

### AGENDA:

A motion to approve the agenda as proposed was made by Brad Johnson and seconded by David Rausch. Motion was approved unanimously.

### MEETING MINUTES:

A motion to approve the April 28th, 2016 meeting minutes as proposed was made by Brad Johnson and seconded by David Rausch. Motion was approved unanimously.

### REPORTS:

The 2016 budget is set to \$50,000. An encumbered amount of \$60,378.00 has been carried from 2015 for 130 Hawthorne and 98 Main Street Projects. No change from previous month.

### OLD BUSINESS:

1. Façade Application for 130 Hawthorne St (Mike Chapel was present):  
Expenses and budgets were discussed related to the project. Lights, ADA, mail boxes, and awnings were discussed. It was determined that alternative lights will be reviewed by subcommittee.  
  
Signage was discussed briefly. After some discussion, it was determined that the installed sign will be reinstalled to have sign standoff approximately 6" from exterior wall.
2. Ancillary Structures Application for 98 South Main (Valerie & Mike Swack were present) – Green Wall Dumpster Enclosure:  
Green Dumpster activity has not proceeded. Owner is seeking additional quotes. Owner inquired about additional funding opportunities for assistance with dumpster enclosure.
3. Façade Application for 98 South Main St (Valerie & Mike Swack were present):  
Subcommittee met with owner and discussed color and exterior lighting fixture selections.



Roof & Cupola were discussed in detail. It was determined that the roof would not be painted and that roof where cupola was removed would be filled with existing shingles from the backside of the roof. Lights along Oak Street would have straight arms in lieu of elbows like current installation. Owner will review height relative to delivery trucks. The bench was discussed related to painting. It was mentioned that the benches are the property of the city and that stripping and refinishing may be the best solution for the bench which was previously painted. The EIFS type cornice will be painted to make it match the coping. Todd will review further with building owner.

4. David Rausch recused himself from acting chair. Brad Johnson assumed the Chairman role.
5. Façade Application for 120 South Main (Christy Zeller was present on behalf of Three Dog Bakery): Project was updated. The door will be replaced with wood door. The awnings will project about 12" from façade after further coordination with signage and lighting. A black pendant with white lettering will be used in lieu of awning previously discussed. In lieu of replacement, the side gate will be repaired, painted black, and the hardware will be replaced. The lintels will be painted. Lights will remain as previously discussed. Mr. Rausch mentioned he would examine the egress lighting and review the light behind the awning for proper maintenance as Mr. Billig, the engineer in the group, highlighted.
6. Brad Johnson recused himself from acting chair. David Rausch resumed the role of Chairman.

#### **NEW BUSINESS:**

1. Discussion partook related to Dumpster Enclosure Grant for Chapel's building. Discussion related to construction, goals for the grant program, durability, and access entailed. The committee advised Mr. Chapel that the dumpster enclosure as presented by his contractor, Tim Sparks, did not meet construction standards and codes. The committee would not fund the dumpster enclosure without major revisions. Mr. Chapel was advised that he could build the enclosure without grant funds.

At 9:52 am David Rausch moved for adjournment. Mike Billig seconded this motion. Motion was unanimously approved.

Respectfully submitted,  
Michael Billig, PE