

**ZIONSVILLE SAFETY BOARD
MEETING MEMORANDA**

**For
May 31st, 2016**
Zionsville Town Hall
1100 W. Oak Street

1. OPENING

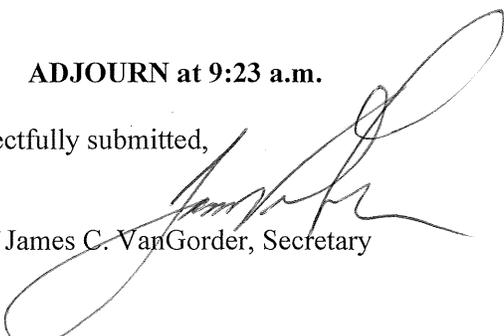
- A. Call meeting to order –President Elizabeth Hopper called the meeting to order at 9:00 a.m.
Board members present: Bryan Traylor, Elizabeth Hopper and Susana Suarez
Members absent: None

2. MEETING ITEMS

- A. Approval of minutes from the February 29, 2016 meeting: Ms. Suarez motioned to approve the February 29, 2016 minutes, Mr. Traylor seconded, all were in favor and motion was passed.
- B. Police and Fire Department Reports: Both reports have been submitted for review and are posted online.
- C. Old Business: None
- D. New Business
- a. Fire Department Safety Committee Report: Chief VanGorder reviewed the FD Safety Committee Report regarding a firefighter injury causing loss of work time.
 - b. EMS Revenue Audit Report: Chief VanGorder reviewed the EMS Revenue Audit Report and reported a deposit of \$41,605.47 into the Fire Department general fund.
 - c. Fire Department Hiring Process: Chief VanGorder requested approval for the Fire Department to move forward with a 2016 hiring process using the same scoring criteria as in the past hiring process to create a new two year list that would be valid starting November 2016 for the duration of two years. Ms. Suarez motioned to approve the above request. Mr. Traylor seconded, all were in favor and motion was passed.
 - d. Fire Department Engineer Promotion Process: Chief VanGorder requested approval to move forward with an Engineer Promotion Process via the same structure/process as last year's engineer promotion process. This would fill a vacancy within that position and create a list for any future vacancies. Ms. Suarez motioned to approve the above request. Mr. Traylor seconded, all were in favor and motion was passed.
 - e. Way Finding Signage Request Extension: In 2014 the Safety Board gave a two year approval for way finding signage for Hopwood Winery. The two years will expire in early July. Ms. Suarez motioned to approve the way finding signage for Hopwood Winery indefinitely with the ability for the Safety Board to rescind at any time with due cause. Mr. Traylor seconded, all were in favor and motion was passed.

3. ADJOURN at 9:23 a.m.

Respectfully submitted,


Chief James C. VanGorder, Secretary