

**ZIONSVILLE SAFETY BOARD  
MEETING MEMORANDA**

**For  
June 27<sup>th</sup>, 2016  
Zionsville Town Hall  
1100 W. Oak Street**

**1. OPENING**

- A. Call meeting to order –President Elizabeth Hopper called the meeting to order at 9:00 a.m.  
Board members present: Bryan Traylor, Elizabeth Hopper and Susana Suarez  
Members absent: None

**2. MEETING ITEMS**

- A. Approval of minutes from the May 31, 2016 meeting: Ms. Suarez motioned to approve the May 31, 2016 minutes, Mr. Traylor seconded, all were in favor and motion was passed.
- B. Police and Fire Department Reports: Both reports have been submitted for review and are posted online.
- C. Old Business: None
- D. New Business
- a. Certification of the Fire Department Engineers Promotion List: Chief VanGorder presented the Engineer promotion list and scoring sheet and asked that the list be certified for the next 24 months for any Engineer vacancy that the fire department may have. Ms. Suarez motioned to certify the Fire Department Engineers Promotion List for the next 24 months. Mr. Traylor seconded, all were in favor and motion was passed.
  - b. Engineer Promotion: Chief VanGorder asked that the board authorize the Fire Chief to extend a promotion offer to the number one candidate and should that candidate not accept, be able to move down the list in order as certified by the board. Ms. Suarez motioned to authorize the Fire Chief to extend said offer and move down the list in order, should the number one candidate not accept the offer. Mr. Traylor seconded, all were in favor and motion was passed.
  - c. Preserve at Spring Knoll encroachment of landscaping in the right-of-way: HOA Board members Dan Stratton and Sue Murry present a plan for landscaping encroachment in the right-of-way at the Preserve at Spring Knoll. Mr. Traylor motioned to approve the Preserve at Spring Knoll encroachment of landscaping in the right-of-way project as presented. Ms. Suarez seconded, all were in favor and motion was passed.

**3. ADJOURN at 9:23 a.m.**

Respectfully submitted,

Chief James C. VanGorder, Secretary

