



Zionsville Architectural Review Committee - Meeting Minutes

Tuesday, October 4th, 2016

ATTENDEES:

Committee Members:

- Mike Billig
- Tom Casalini
- Eileen Davis
- Brad Johnson
- David Rausch
- Todd Rottmann

Others:

- Wayne DeLong

Chair David Rausch opened the meeting at 8:06 am. A quorum was present.

AGENDA:

A motion to approve the agenda as proposed was made by Tom Casalini and seconded by Eileen Davis. Motion was approved unanimously.

MEETING MINUTES:

A motion to approve the August 23rd, 2016 meeting minutes as proposed and amended was made by Tom Casalini and seconded by Eileen Davis. Motion was approved unanimously.

REPORTS:

The 2016 budget is \$50,000. An encumbered amount of \$60,378.00 has been carried from 2015 for 130 Hawthorne and 98 Main Street Projects. No change from previous month.

OLD BUSINESS:

1. Façade Application for 98 South Main St (Swack): Subcommittee (Tom & Eileen) updated the committee on progress. Project discussed regarding façade updates, cornice removal, wood painting, tuck-pointing, unpainted plywood inside of second floor windows, and door trim. Committee discussed encumbered grant money from previous year and methods to distribute. Subcommittee to notify applicant regarding the requirement to submit updated costs prior to end of November.
2. Façade Application for 120 South Main (Zeller): Project has been completed. Tom Casalini completed the façade review. Brad Johnson motioned to approve the payment for \$3,407.84. Tom Casalini seconded the motion. Motion was approved unanimously.

NEW BUSINESS:

1. The Committee briefly discussed a potential applicant at 70/76/76 ½ South Main. Discussion included canopy, access, tuck-pointing, shutters and other faced elements. A subcommittee was discussed to work with potential applicant. It was noted that a detailed front door/elevation will be required to further explore the process.



2. The committee discussed the need for more detailed drawings and elements for the ZARC to review to help committee better understand the applicant's intent. Committee also discussed adjusting the Grant Review process to have the applicant meet with the committee as part of the ongoing review and construction process. Timing and budget updates were also discussed. Discussions will continue to enhance the review process.

At 10:02 am, Eileen Davis moved for adjournment. Todd Rottmann seconded this motion. Motion was unanimously approved.

Respectfully submitted,
Michael Billig, PE