



## **Zionsville Architectural Review Committee - Meeting Minutes**

**Location: Zionsville Town**

Tuesday, February 27th, 2018

### **ATTENDEES:**

#### **Committee Members:**

- Mike Billig
- Todd Rottmann
- Carol Mullet
- Steve Herron
- Tom Casalini
- Steve Freeland

#### **Others:**

- Wayne DeLong

*Interim* Chair Todd Rottmann opened the meeting at 7:33 am. A quorum was present.

A welcome was offered for "New Member" David Rausch, who was not in attendance.

### **ELECTION OF OFFICERS:**

The Election of Officers was tabled due to the absence of David Rausch.

### **MEETING MINUTES:**

A motion to approve the October, November, and January meeting minutes was made by Steve Freeland and seconded by Carol Mullet. Motion was approved unanimously.

### **REPORTS:**

The ZARC Financials were reviewed. The 2018 budget was set at \$50,000. No encumbered monies were carried over from 2017.

### **OLD BUSINESS:**

1. None

### **NEW BUSINESS:**

1. The committee welcomed potential applicant Jim Henderson and his partner Bob Dewberry (via conference call) regarding 120 North Main Street. Building is a late 1970's building. Applicant to submit formal documents. Committee member Todd Rottmann informally met with Applicant to discuss overview of Façade Grant process and to better understand the Applicant's intent. Applicant discussed potential façade concepts including removal of cover, new canvas awnings, signage, bay windows, exterior lights, color, shutters, doors, brick and other features. Committee welcome the dialog and offered input related to colors and additional information needed by the committee including elevations of all 4 sides, color selections, light cutsheets, along with cost breakdown for official grant application. It was recommended that Applicant review local ordinances especially those regarding building



signage, maximum percent of awnings with words, and blinking lights that are outside of this committee's guidelines. Applicant was looking for an early Spring start date. Committee noted applicant approval should be completed prior to start of work for grants to be offered. Applicant acknowledged the process.

2. A brief discussion on extending the boundaries of the Façade Grant were touched on.

At 8:52 am, Steve Freeland moved for adjournment. Carol Mullet seconded this motion. Motion was approved unanimously.

Respectfully submitted,  
Michael Billig, PE

Respectfully Revised,  
Steve Herron