



Zionsville Architectural Review Committee - Meeting Minutes

Location: Virtual and In-Person

Tuesday, July 27th, 2021

ATTENDEES:

Committee Members Present:

- Steve Freeland
- Cara Weber
- Tom Casalini
- Mike Billig
- Todd Rottmann
- David Rausch
- Steve Herron

Committee Members Absent:

- Carol Mullet

Others Present:

- Roger Kilmer, Town of Zionsville
- Wayne DeLong, Town of Zionsville
- Owen Young, Town of Zionsville
- Heather Lusk, VRA
- John Tousley, VRA

President Todd Rottmann opened the meeting at 8:04 am. A Quorum was present.

MEETING AGENDA and MINUTES:

A new agenda was reviewed, and a motion to adopt the agenda was made by Steve Herron and seconded by Steve Freeland. Motion was approved unanimously.

Three past meeting minutes were reviewed for approval: A revised April 27th minutes, May 25th minutes, and the June 22nd minutes. Minutes were reviewed and approved independently. A motion to approve the April 27th meeting minutes with revisions was made by Steve Freeland and seconded by Steve Herron, motion was approved unanimously. A motion to approve the May 25th meeting minutes was made by Mike Billig and seconded by Steve Freeland, motion was approved unanimously. A motion to approve the June 22nd meeting minutes as made by Mike Billig and seconded by Steve Freeland, motion was approved unanimously.

REPORTS:

The ZARC Financials were reviewed for 2021. \$100k is now documented as the total available funding, with two pending payouts of \$25k each: one for 75 N. Main street, and one for 135 S. Main street. A new application, 95 E. Oak St (Nicholson Orthodontics), is requesting up to \$25,824 which is also noted in the financial summary.

OLD BUSINESS:

1. Additional Funding

- Additional funding was requested previously by two applicants: 75 N. Main Street (CoHatch), and 135 S. Main street (Tipsy Mermaid).
- With the new application requesting up to \$25,824, and additionally requested funds from the two applicants above, ZARC members voted on the idea of distributing the remaining funds accordingly for the projects planned in this year's summary. David



Rausch, as a representative for one of the applicants, recused himself from this discussion and vote. A motion to allocate remaining and available funds to two of the pending applicants, providing an additional \$15,750 to 75 N. Main and an additional \$9,250 to 135 S. Main, was made by Steve Herron and seconded by Steve Freeland. Motion was approved unanimously.

2. ZARC Boundaries

- After an extensive discussion on the proposed modification to the ZARC boundary map and narrative, a motion to put the idea of modifying the ZARC boundary map or narrative language aside completely was made by David Rausch and seconded by Tom Casalini. The Motion was approved in a vote of 6 in favor and 1 opposed. ZARC Boundary discussions will be removed from future agendas.

NEW BUSINESS:

1. Electronic Meetings

- Wayne Delong introduced a new guidance document to be used for continued electronic meeting measures. More will be discussed in future meetings.

NEXT MEETING DATE:

The next meeting is scheduled for 8:00am, Tuesday, August 24th, 2021.

ADJOURN:

With no other new business, a motion to adjourn was made by Tom Casalini at 9:13 am and seconded by Steve Freeland. Motion was approved unanimously.

Respectfully submitted,

Steve Herron, Secretary