

ZFD Monthly Report for August 2017



Zionsville Fire Department Administration Report: Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Town of Zionsville Safety Board Meeting
 - Fire Department Weekly Administrative Staff Meetings & Executive Meetings
- Lunch Meeting with Perry Township Fire Chief Doug Everett
- Multiple meetings with moving contractor regarding logistics of relocating Town Hall
- Organized and hosted bi-monthly Town Hall construction site tours
- Met with two (2) candidates for employment to fill vacancies
- Attended Town Hall construction progress meetings with RL Turner Corporation on a bi-monthly basis
- Met with various vendors related to Town Hall project
- Met with Westfield Fire Chief Marcus Reed
- Met weekly with IT Department regarding technology needs for the new Town Hall
- Attended bi-monthly legal work update meetings
- Attended farewell luncheon for our part-time inspector Jason Adams
- Met with Deputy Chief Beam and Miller regarding policy review
- Met with Mayor and Deputy Mayor to review Town Hall construction budget
- Arranged for delivery of new Generator for Town Hall
- Attended quarterly ZVFD Inc Board Meeting
- Met with Deputy Chief Miller regarding operations items
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Lunch meeting with IAFF Union President Steve Hayes
- Attended the 9th annual ZFD Golf Outing for various charities
- Finalized Specs. for the new fire engine and posted legal notice for bid, with opening on September 19th
- Met weekly regarding Town Hall development project with Town Hall Team members
- Town Hall Building Maintenance- odor control, lawn care, windows, electrical, entry/exit systems

Administration Report: Operations Deputy Chief Brian Miller

- Final review of new engine bid specification was completed, advertised and released for bid
- Crews tested over eleven thousand feet of fire hose to complete this year's annual hose testing
- Worked with Boone County REMC to finalize site locations for three new emergency sirens
- Met with County offices to review upcoming road closure in October for Old hunt club road
- Attended a meeting with Chief Everett from Perry Township fire department
- Met with EMS division Chief to review starting points for a mobile integrated health program
- Met with firefighter Benji Johnson to work on upcoming citizens academy
- Held Zionsville Volunteer Fire Department quarterly board meeting
- Conducted three apparatus check-off rides on the Medic truck
- Held monthly operations meeting for all company officers and Battalion chiefs
- Attended executive policy review meeting with Chief VanGorder and Chief Beam
- Met with St. Vincent to review mobile integrated health data
- Attended weekly department staff meetings as well as executive meetings for fire department

Monthly Run Report for August 2017

	Aug-17	Aug-16	YTD 17	YTD 16	YTD Difference
Incident Type					
1 Fire	8	8	68	60	3
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	1	3	6	-3
3 Rescue & Emergency Medical Service Incident	123	105	883	907	-24
4 Hazardous Condition (no fire)	8	15	47	63	-16
5 Service Call	18	19	243	221	-3
6 Good Intent Call	14	19	151	198	-26
7 False Alarm & False Call	19	33	202	169	33
8 Severe Weather	1	3	5	5	0
Other	0	0	0	0	0
Total Count	191	203	1602	1629	-27
	Aug-17	Aug-16	YTD 17	YTD 16	YTD Difference
Incidents By Zone					
Urban	106	121	969	977	-8
Rural	58	56	421	408	-10
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	27	26	212	244	-7
Total Count	191	203	1602	1629	-27

Administrative Report: Administration

Deputy Chief Jeff Beam

- Conducted apparatus driver training for operational personnel
- Met with new applicants regarding pre-employment testing
- Attended IDHS seminar regarding upcoming Emergency Management and Homeland Security grant opportunities
- Participated in familiarization walkthrough of new commercial building in response area
- Met with Fire Department Executive Team to discuss projects and finalize 2017 budget preparation
- Attended monthly Town of Zionsville Safety Board meeting
- Met with representative of Hampshire/Pemberton subdivisions to discuss project timeline
- Met with representatives of EagleFest 2017 to review site safety needs
- Met with Fire Marshal to discuss Fire Prevention Division staffing needs
- Coordinated with IDHS Fire Training District 4 to arrange collaboration of resources for upcoming training certification program

Administration Report: Training

Division Chief Mark Hart

- Setup September Training Schedule
- St 92 attended a class with LFD from Marathon Oil Company
- EMS Training on OB and Protocol
- Communication Review for Command Training
- Live fire training in an acquired house with Whitestown, Brownsburg, Pittsboro, Lebanon and Zionsville
- Live fire VEIS training at the tower with Zionsville, Whitestown, Center and Lebanon Fire Departments
- Supplies ordered for SCBA confidence course

Administration Report: Training
 Division Chief Mark Hart (CONTINUED)

- FIT Testing
- Conducted Air shore training with A-shift St 91
- Attended August Audit and Review
- Attended weekly staff meetings
- ZFD completed 1108.50 hours for the month of August

Administration Report: Fire Prevention/Code Enforcement
 Division Chief Josh Frost

- Conducted 5 final inspections
- Conducted 7 rough-in inspections
- Conducted 5 above-ceiling inspections
- Conducted 27 annual inspections
- Conducted 2 special event/tent inspections
- Conducted 1 home safety inspection
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Participated in the monthly TAC meeting process for new projects
- Consulted with Zionsville Building Inspectors on a variety of ongoing commercial projects
- Completed multiple plan reviews for commercial occupancies regarding relevant life safety criteria
- Met with property managers regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Maintained Knox Access Program
- Responded to emergency calls for service as needed
- Met with Fire Inspector regarding various inspection matters
- Represented Zionsville at the State FP&BSC hearing
- Met with Chamber of Commerce representatives for pre-event planning support
- Attended Town BZA meeting to discuss relevant life safety items that may impact proposed projects
- Conducted facility familiarization tour at new corporate headquarters for a Zionsville corporate citizen

<u>FD Reviews</u>	<u>August 2017</u>	<u>August 2016</u>	<u>YTD 2017</u>	<u>YTD Fees (Received)</u>
Site	0	2	40	N/A
Building	4	1	31	13,812.60
Fire Alarm Systems	1	1	5	1,200.00
Sprinkler Systems	2	1	11	1,175.00
Fines, Fees	6	0	46	33,175.00

Administration Report: EMS Division Chief Steve Gilliam

- Facilitated EMS coverage for ZCHS home football games
- Facilitated EMS coverage for Hickory Hall polo events
- Met with Deputy Chief Miller to review on going items
- Attended EMS affiliate meeting with St. Vincent Health
- Met with St. Vincent Health in regards to Integrated Mobile Health
- EMS training for shifts on OB emergencies
- Met and set up a new Project Lifesaver Client
- Attended Boone County ESF8 meeting
- Attended Audit and Review with Dr. Gardner at station 93
- Chaired EMS committee meeting
- CPR Skills exams with public
- Dr. Gardner Co-Medical Director from St. Vincent Health did a ride-out with a medic unit for a day

ZFD had a total of 130 patient contacts of those 88 patients were transported

