

ZFD Monthly Report for September 2017



Zionsville Fire Department Administration Report: Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings & Executive Meetings
- Schedule and move Town Hall departments
- Organized and hosted bi-monthly Town Hall construction site tours
- Assisted Boone County Senior Services with move to new building
- Assist Zionsville Chamber of Commerce with move to new building
- Oversaw furniture delivery at new Town Hall
- Attended Annual Fall Festival Parade and event
- Attended Mayor's Scouting Breakfast
- Met with Town insurance agent regarding updating facility coverages
- Attended Town Hall construction progress meetings with RL Turner Corporation on a bi-monthly basis
- Met with various vendors related to Town Hall project
- Met weekly with IT Department regarding technology needs for the new Town Hall
- Attended bi-monthly legal work update meetings
- Met with Deputy Chief Beam and Miller regarding policy review
- Met with Mayor and Deputy Mayor to review Town Hall construction budget
- Met with Deputy Chief Miller regarding operations items
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Held bid opening for new fire truck purchase
- Met weekly regarding Town Hall development project with Town Hall Team members
- Town Hall Building Maintenance- security and abatement

Administration Report: Operations Deputy Chief Brian Miller

- Held bid opening for new engine
- Attended a post incident analyses review of building fire on Main and First Street
- Continued to meet with firefighter Benji Johnson to work on upcoming citizens fire academy
- Participated in the Boone County leadership class on agriculture
- Attended public safety meeting with ZPD and Zionsville school executive staff
- Traveled to Hancock County 911 center for presentation on automated dispatch
- Set up public education area at Lions Park for fall festival
- Attended a meeting with Boone County communication center and IPSC to review radio issues
- Met with EMS Division Chief to review starting points for a mobile integrated health program
- Met with school staff at ZMS, PVE elementary and Z-West schools to review fire drills
- Held operations meeting with Battalion chiefs
- Setup public education events for Lions club Leo's, Children's learning program, and touch a truck event
- Assisted with town hall move and the completion of punch items to bring offices back on line
- Attended department safety committee meeting
- Attended executive policy review meeting with Chief VanGorder and Chief Beam
- Attended weekly department staff meetings as well as executive meetings for fire department

Monthly Run Report for September 2017

	Sep-17	Sep-16	YTD 17	YTD 16	YTD Difference
Incident Type					
1 Fire	9	9	76	69	7
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	3	6	-3
3 Rescue & Emergency Medical Service Incident	97	125	980	1032	-52
4 Hazardous Condition (no fire)	12	6	59	69	-10
5 Service Call	49	20	297	241	56
6 Good Intent Call	22	24	173	222	-49
7 False Alarm & False Call	26	36	228	205	23
8 Severe Weather	0	1	5	6	-1
Other	0	0	0	0	0
Total Count	215	221	1821	1850	-29
	Sep-17	Sep-16	YTD 17	YTD 16	YTD Difference
Incidents By Zone					
Urban	132	142	1101	1110	-9
Rural	58	49	483	457	26
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	25	30	237	283	-46
Total Count	215	221	1821	1850	-29

Administrative Report: Administration

Deputy Chief Jeff Beam

- Instructed IDHS Fire Officer I certification course
- Assisted with Zionsville Town Hall office move
- Represented Zionsville Fire Department at ZCS facility fire drills
- Attended Post Incident Analysis of building fire at 65 S. First Street, Zionsville
- Finalized employment recommendation for full-time Fire Inspector position
- Met with Fire Department Executive Team to discuss various projects
- Chaired Zionsville Fire Department Safety Committee meetings

Administration Report: Training

Division Chief Mark Hart

- Finalized development of hybrid IDHS Fire Officer I certification course
- Conducted Command Training for department personnel
- Assisted with Zionsville Town Hall office move
- Deployment with Indiana Task Force One to Puerto Rico to assist with hurricane relief efforts
- ZFD personnel completed 402+ hours of training for the month

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 11 final inspections
- Conducted 3 rough-in inspections
- Conducted 3 above-ceiling inspections
- Conducted 1 annual inspection
- Conducted 8 special event/tent inspections

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Conducted 3 fire protection system inspections (Fire Alarm, Hood, Sprinkler)
- Conducted 1 occupancy inspection
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Participated in the monthly TAC meeting process for new projects
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed multiple plan reviews for commercial occupancies regarding relevant life safety criteria
- Met with property managers regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Assisted with move to new government center
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Maintained Knox Access Program
- Responded to emergency calls for service as needed
- Participated in interview process to hire a new full-time fire inspector
- Represented Zionsville at the State FP&BSC hearing
- Met with Chamber of Commerce representatives for pre-event planning support
- Attended the ZFD Family Picnic at the Zionsville Fall Festival
- Attended the PIA for the downtown Main Street fire
- Attended the State Fire Inspectors Association of Indiana Board Meeting representing the Central District
- Assisted ZCSC with fire watch services during an outage and repair

<u>FD Reviews</u>	<u>September 2017</u>	<u>September 2016</u>	<u>YTD 2017</u>	<u>YTD Fees (Received)</u>
Site	0	3	40	N/A
Building	0	3	31	13,812.60
Fire Alarm Systems	3	1	8	1,475.00
Sprinkler Systems	4	1	15	1,525.00
Fines, Fees	0	3	46	33,175.00

Administration Report: EMS

Division Chief Steve Gilliam

- Facilitated EMS coverage for various sporting events
- Met with Deputy Chief Miller to weekly review on-going items
- Attended ESO patient reporting software training at the Indianapolis airport fire department
- Attended Meeting with Damar Services in regards to project lifesaver funding
- Moved into new Town Hall building
- Attended State EMS Commission meeting
- Attended National Association of EMS Physicians inaugural meeting of the Indiana chapter
- Met with St. Vincent Health on Stroke Awareness program
- Chaired EMS committee meeting
- CPR Skills exams with public

ZFD had a total of 106 patient contacts of those 65 patients were transported.

