



## Monthly Activity Report for May 2014



	May-14	May-13	YTD 14	YTD 13	YTD Difference
<b>Incident Type</b>					
1 Fire	7	9	36	26	10
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	0	2	-2
3 Rescue & Emergency Medical Service Incident	123	94	568	514	54
4 Hazardous Condition (no fire)	5	5	25	26	-1
5 Service Call	34	13	97	84	13
6 Good Intent Call	26	19	108	79	29
7 False Alarm & False Call	23	20	138	85	53
8 Severe Weather	0	0	1	6	-5
Other	0	0	0	0	0
<b>Total Count</b>	218	160	973	822	151
	May-14	May-13	YTD 14	YTD 13	YTD Difference
<b>Incidents By Zone</b>					
Urban	153	107	623	565	58
Rural	44	26	221	173	48
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	21	27	129	84	45
<b>Total Count</b>	218	160	973	822	151

### Incidents

- 5/31/14 – 6290 W. 96<sup>th</sup> St, Barn Fire
- 5/22/14 – I-65 SB / I-865 EB, PI with Entrapment, Semi Rollover
- 5/12/14 – 11755 N. Michigan RD, Oven Fire
- 5/12/14 – 17465 Little Eagle Creek AVE, Assist WFD, Barn Fire
- 5/10/14 – 6734 E 300 N, Dual Response with SFD, Farm Machinery Fire
- 5/1/14 – 75 S. Main St, Urban Search, Subject located by ZFD

## Zionsville Fire Department

### Administration Report:

Fire Chief-James VanGorder

- Regular Meetings Attended:
  - Town Council Agenda Meeting
  - Town Council Meeting
  - Town of Zionsville Staff Meetings
  - Fire Department Weekly Administrative Staff Meetings
  - Weekly Fire Department Executive Meetings
  - Boone County Fire Chiefs Association
  - Safety Board Meeting
- Attended ALICE training at several Zionsville Schools
- Conducted Site visit at FDTN Training Site
- Met with Perry Township Fire Chief
- Attended two community ALICE training programs with Zionsville Schools
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Attended POWO meeting with local officials
- Met several times with Matt Petro regarding Share Point improvements
- Met with Quartermaster Lt. Scott Kirkwood
- Assisted with hosting Annual Larry Rust ZVFD Golf Outing raising money for Scholarship and bereavement fund
- Met with House Captains regarding exercise equipment purchases from funds from Hecker Fitness
- Had lunch meeting with new Lebanon Fire Chief Chuck Batts
- Traveled to KME for pre-construction meeting on air light truck
- Continued in the Certified Public Manager Program through Ball State University (Fishers Campus)
- Met with IT Director Rust regarding logged IT work orders
- Met with officials from City of Westfield and Washington Township regarding government modernization process
- Met with Director of Fleet Services Mel Vlha
- Attended GM public safety vehicle presentation
- Met with Clerk/Treasurer John Yeo regarding INPRS access and procedures
- Completed 3<sup>rd</sup> month of law enforcement cross training program at BCSD as a reserve with ZPD
- Met with Town Hall space planner regarding needs
- Attended meeting with Town Manager and Clerk / Treasurer regarding payroll processing errors
- Town Hall Building Maintenance- town hall HVAC, supply order, working on lighting issues, etc.
- Fire Department Major Projects:
  - CAD, Fire/EMS RMS Training
  - Staffing modifications

## Administration Report: Operations

### Deputy Chief Brian Miller

- Met with School officials and Law enforcement at Stonegate Elementary, Pleasant View Elementary and both Middle schools to review evacuation and lockdown procedures for staff and students to ensure joint operations between public safety and school staff
- Traveled to KME manufacturing in Pennsylvania to complete the pre-build specifications on the new air-light support truck
- Met with three new part time firefighters to complete crossover training with the department so that they can begin to work as part-time employees
- Conducted two apparatus check-off rides to ensure staff's ability to operate the emergency vehicles and the mapping software program as well as equipment associated with the apparatus
- Attended Safety committee meeting to review three case reports
- Observed Boone Meadows fire drill and evacuation
- Met with Captain Potts to review CAD changes and run orders to allow the movement of tanker 91 to station 92 to increase coverage and response times to non-hydrated areas
- Held quarterly ZVFD board meeting
- Met with school officials and public to review ALICE training and concept for school safety
- Attended weekly department staff meetings and executive meeting for fire department staff
- Set up monthly staffing and station assignments for all three stations for the month of June 2014
- Held Operations meetings with the Captains

## Administrative Report: Training

### Deputy Chief Jeff Beam

- Oversaw Recruit Academy 2014-2
  - 2 week orientation program
  - 3 full-time firefighter/EMT's
  - Over 300 total hours of training
- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Investigated minor firefighter injuries and a minor department vehicle accident
- Attended regularly scheduled Operations Meetings
- Attended IDHS Fire Officer Strategy & Tactics curriculum meeting
- Participated in Boone REMC confined space training opportunity
- Developed evaluation criteria and began evaluation of SCBA's compliant to newly released national standards
- Participated in Fire Engineering Train-the-Trainer class regarding updated IDHS Firefighter I/II curriculum
- Attended Public Hearing regarding potential government reorganization
- Attended monthly Town of Zionsville Safety Board meeting
- Researched and discussed firefighter pension obligations with Town of Zionsville Clerk/Treasurer
- Attended Zionsville Fire Department Safety Committee meeting
- Updated monthly training records
- ZFD personnel logged over 425 hours of training for the month

## Administration Report: EMS Administrative

### Division Chief Steve Gilliam

- Organized Monthly CPR Course at Town Hall
- Quality review of run reports and forwarded to Medical Director Dr. Kaufmann for physician review
- Assisted and participated in the annual golf outing
- Ordered and restocked EMS supplies
- Attended training for ESO for all shifts
- Chaired Boone County Fire Chiefs EMS section meeting
- Attended monthly EMS affiliate meeting at St. Vincent Health
- Directed final shift training for ESO patient Care reporting software
- Attended Indiana Fire Chiefs meeting at the IMS
- Implemented the use of the new ESO patient care software
- CPR Course for Boys and Girls Club
- Helped cook hot dogs at the Zwest field day for the 8<sup>th</sup> grade students
- Completed Fire Officer II practical and written skills exams
- Attended Autism Awareness Training for all 3 shifts
- Attended monthly A&R with Dr. Kaufmann

## Administration Report: Fire Prevention/Code Enforcement

### Division Chief Josh Frost

- Conducted 5 rough-in (pre-drywall) inspections
- Conducted 7 final inspections
- Conducted 1 above ceiling inspection
- Conducted tent inspections for 4 events
- Conducted 16 annual commercial inspections
- Conducted 4 site consultations
- Instructed new recruits on building construction methods and how it relates to the fire service
- Attended swearing in ceremony for new ZFD recruits
- Represented Zionsville at the State FP&BSC monthly variance hearing
- Facilitated coordination efforts to troubleshoot and repair Fire Station 92 fire alarm
- Assisted in proctoring State Fire Officer II certification course
- Assisted in company inspection process revisions
- Participated in the Indiana Fire Code review and amendment committee process for the 2014 Indiana Fire Code
- Followed up on Hydrant Obstruction Correction Project with Citizen's Energy Group and residents where obstructions were relevant
- Participated in the TAC review process and submitted staff report for Fire Department review
- Attended FIAI Central Region quarterly meeting
- Participated in Chapter 34 Existing Building code seminar training
- Completed multiple plan reviews
- Attended and participated in weekly staff meetings at fire department headquarters
- Taught regular monthly CPR course
- Attended IFCA monthly meeting and luncheon at Speedway American Legion Post
- Met with Contractors, Developers and Planning Department regarding projects in Zionsville

## Administration Report: Fire Prevention/Code Enforcement

### Division Chief Josh Frost (CONTINUED)

- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Maintained Knox access program

<b><u>FD Reviews</u></b>	<b><u>May 2014</u></b>	<b><u>May 2013</u></b>	<b><u>YTD 2014</u></b>	<b><u>YTD Fees (Received)</u></b>
Site	0	2	10	N/A
Building	5	1	18	2,580.34
Fire Alarm Systems	2	1	7	600.00
Sprinkler Systems	2	0	10	1050.00
Fines, Fees	5	23	23	3,125.00