



Monthly Activity Report for May 2015



	May-15	May-14	YTD 15	YTD 14	YTD Difference
Incident Type					
1 Fire	8	7	46	36	10
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	2	0	2
3 Rescue & Emergency Medical Service Incident	126	123	565	568	-3
4 Hazardous Condition (no fire)	8	5	32	25	7
5 Service Call	21	34	118	102	16
6 Good Intent Call	24	26	141	108	33
7 False Alarm & False Call	21	23	116	138	-22
8 Severe Weather	1	0	4	1	3
Other	0	0	0	0	0
Total Count	209	218	1024	978	46
	May-15	May-14	YTD 15	YTD 14	YTD Difference
Incidents By Zone					
Urban	125	153	616	625	-9
Rural	57	44	256	224	32
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	27	21	152	129	23
Total Count	209	218	1024	978	46

Incidents

- 5/1/15 – Building Fire, 515 W Camp St, Lebanon, Assist LFD
- 5/6/15 – Urban Search and Rescue, 8922 Windpointe Pass
- 5/18/15 – Pedestrian Struck, 3666 White Cliff Way, Whitestown, Assist WFD
- 5/28/15 – Building Fire, 102 W. Main St, Sheridan, Assist SFD
- 5/29/15 – Building Fire, 335 W. 206th St, Sheridan, Assist SFD

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Safety Board Meeting
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Boone County Fire Chiefs Association
- Attended yearend public safety collaborative meeting with ZCS
- Worked with Terry Dawson from BTL to develop By-Laws for the Fire Department Pension Board to consider.
- Reviewed and prepared suggested changes to Fire Department fee schedule
- Attended Phase II Public Manager program at Ball State-Fishers Campus
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Attended Boone County Peace Officers Memorial Service
- Met with LFD Fire Chief Batts to review County Training Tower changes that ZFD staff will be implementing
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Worked with Town Attorney regarding video storage policy
- Organized and hosted Fire Department Pension Board meeting
- Met with CSO regarding design concepts for new government center on a weekly basis throughout the month
- Met with Town Insurance Agent to review coverage's relative to contents
- Met with Town Attorney firm regarding employment items
- Met with Honor Guard Team Commander and discussed future plans
- Met with Deputy Chief Miller regarding operations items
- Reviewed fee structure and prepared changes for implementation
- Met with IT Director Rust regarding outstanding IT related items
- Met with Town Council President regarding economic development concepts
- Town Hall Building Maintenance- Electrical, lighting, plumbing repairs, annual fire extinguisher service, and future plans

Administration Report: Operations

Deputy Chief Brian Miller

- Attended the safety collaboration meeting with Zionsville Schools, Zionsville Police and the Boone County Sheriff's department to look at the past school year and the start of the new school year this fall
- Observed two fire drills: one at Zionsville Middle school and the second at Union Elementary
- Assisted with staffing to allow crews to complete monthly training at the Boone county training tower
- Attended quarterly safety committee meeting to review new thermal imaging cameras and four work related injury reports
- Instructed several members of Support Services on the use and operation of the new TSU
- Sat in on Rich Gasway officer development training program
- Completed three WPE's (work performance evaluations) for a return to work evaluation
- Completed mutual aid building walk through with Carmel Fire to review the Fed Ex facility
- Attended forty hour state certification class for pumper operator
- Held final bid committee meeting to complete draft version of the new policy

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month of June
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Met with Public Safety Medical personnel to discuss results of 2014 department physicals
- Attended Company Officer Development class hosted by Greenfield Fire Department with Deputy Chief Miller to review course layout and topics for discussion
- Conducted Return to Duty work performance evaluation
- Reviewed fire prevention fee changes with Fire Marshal
- Met with new Recruits for fire gear fitting for Recruit Academy
- Completed driver training for Support Services personnel on Tactical Support Unit
- Assisted with IDHS Driver/Operator-Pumper certification course for department personnel
- Completed development of ZFD Driver/Operator Manual
- Assisted with two-week Recruit Orientation
- Continued development of future Engineer's Promotion Process

Administration Report: Training

Division Chief Mark Hart

- Set up June Training schedule
- Gave shift lecture on "The Initial Radio Report" to standardize the Size-up report
- Continued FIT testing employees on SCBA and N-95 MASK
- Taught 9 Driver Operator classes(6 hours a class)
- Worked with Street Department to utilize assets for fire department for driving course
- Set up driving and pumping course for Driver operator class over a 3 day period
- Drove E-91, E-92, E-93 and R-91 through driving course working toward check off
- Worked on June Basement fire and Follow up report lecture
- Completed M-98 check off drive
- Picked up lumber from Decatur Township for SCBA confidence course
- Working with FF Pataky and Thomas as they design the new SCBA confidence course
- Working with Lt Sparks on mentoring packets for new employees
- Working with Chief Clements from Pike Township about recruit academy
- ZFD completed 751 hrs of training during the month

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 11 final inspections
- Conducted 29 annual commercial inspections
- Conducted 10 rough-in inspections
- Conducted 1 above ceiling inspection

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Conducted 2 fire alarm acceptance tests
- Conducted 1 sprinkler acceptance test
- Conducted multiple special event and tent inspections
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed several reviews for commercial occupancies
- Met with property managers regarding compliance matters
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Coordinated fire watches for ZCSC buildings
- Maintained Knox Access Program and verified residential access items were in working order
- Met with Fire Inspector regarding various inspection matters
- Led Carmel Fire Department on facility walk-through at FedEx Ground
- Participated in operations size-up training
- Presented fee analysis to Safety Board
- Attended fire protection seminar by Orr fire Protection
- Participated in a joint services school safety meeting with BCSO, ZPD, ZCSC, and ZFD Officials
- Observed ZCSC fire drill(s) and had follow-up meeting to provide feedback
- Attended Hoosier Burn Camp representing ZFD
- Met with Boone County Health Department officials to discuss local merchant situation and needs

<u>FD Reviews</u>	<u>May 2015</u>	<u>May 2014</u>	<u>YTD 2015</u>	<u>YTD Fees (Received)</u>
Site	0	0	29	N/A
Building	2	5	12	1,844.05
Fire Alarm Systems	0	2	3	300.00
Sprinkler Systems	1	2	5	350.00
Fines, Fees	5	5	16	665.00

Administration Report: EMS

Division Chief Steve Gilliam

- Met with Deputy Chief Miller to discuss status of pending EMS items
- Met with reps from Zoll cardiac monitors
- Attended Boone County Health Department Health Summit
- CPR Course for ZFD Support Services staff
- Attended course for driver operator certification
- Attended EMS advisory committee meeting at St. Vincent Health EMS education
- Attended Steered Straight training program on drug use
- Completed M98 packet training with Div. Chief of training Mark Hart
- Presented a small safety talk for Ms. Speer's class at Zionsville Middle School
- Attended Scene Size Up training

Administration Report: EMS

Division Chief Steve Gilliam (CONTINUED)

- Completed syllabus for EMS orientation of 4 new employees
- 2 week training with 4 new full time employees with EMS and ambulance orientation function
- Facilitated several CPR classes for Interactive academy, the Boys and Girls Club of Zionsville and Dawn till Dusk Daycare

May patient contacts to date were 126 of those 92 patients were transported.

