



Monthly Activity Report for October 2012



	Oct-12	Oct-11	YTD 12	YTD 11	YTD Difference
Incident Type					
1 Fire	7	3	95	67	28
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	0	3	2	1
3 Rescue & Emergency Medical Service Incident	115	113	1073	1012	61
4 Hazardous Condition (no fire)	6	0	49	37	12
5 Service Call	45	31	139	144	-5
6 Good Intent Call	10	22	149	157	-8
7 False Alarm & False Call	19	9	154	105	49
8 Severe Weather	0	0	4	10	-6
Other	0	0	49	0	49
Total Count	203	178	1715	1534	181
	Oct-12	Oct-11	YTD 12	YTD 11	YTD Difference
Incidents By Zone					
Urban	124	112	1096	1028	68
Rural	58	44	456	371	85
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	21	22	163	135	28
Total Count	203	178	1715	1534	181

General Information:

ZFD taught fire safety to 1,558 students including elementary and pre-school students throughout the month of October.

Incidents

- 10/30/12 – PI w/ entrapment, 129 mm I-65 SB
- 10/19/12 – Barn Fire, 6630 S. 200 E, Assist Perry Twp.
- 10/18/12 – PI w/ entrapment, 133 mm I 65 NB, Assist Whitestown FD
- 10/9/12 – PI w/ entrapment, 133 mm I 65 SB, Assist Whitestown FD
- 10/8/12 – Urban Search and Rescue, 6085 Heartland Dr, Assist Whitestown with search of area (subject found not Proj. Lifesaver client)

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Town of Zionsville Staff Meetings
 - Town of Zionsville Development TAC Meeting
 - Fire Department Weekly Operational Meetings
 - Boone County Fire Chiefs Association
- Met with IT Director Rust regarding IT items
- Met with Councilor Mundy and Police Chief Knox regarding proposed changes to employee handbook
- Hosted a review of mobile inspection software vendor for implementation early 2013
- Met with Captain of Training Jeff Beam regarding ISO Certification timelines
- Met with Quartermaster Lt. Scott Kirkwood
- Met with Pete Dillman with St Vincent Hospitals
- Hosted meetings with Deputy Chief Miller and Police Chief Knox and Capt Gauthier reference EPP
- Prepared for 32nd annual Pancake Day
- Met with Lt. Jason Potts regarding Communications items
- Organizational meeting with Deputy Chief Miller
- Met with Fleet Maintenance Director Vlha regarding vehicle repairs
- Met with BCSD Major Mike Nielsen regarding operational items
- Met with Town insurance provider regarding coverage's
- Met with Street Superintendent Lantz and Fire Marshal Frost regarding proposed changes to the Town Special Event Policy
- Hosted Zionsville Lions Club for a "Behind the Scenes" presentation.
- Met with DC Miller to review promotion process timeline
- Prepared Fire Department 3rd Quarter Budget reports
- Attended BCFCA Communications meeting at LFD Station 11
- Met with Town Manager Mitro, Council President Haak, Director of Planning Wayne DeLong, Fire Marshal Frost, and RDC President Latz regarding Bennett Parkway extension
- Met with Earle Goode and Adam Horst along with Paige Gregory of Umbaugh, Councilor Papa, Town Manager Mitro regarding continuation of the fire department equipment fund
- Met with representatives from IPSP regarding current Lt. promotion process updates
- Met with HR Director Jones regarding Military deployment policy regarding FF/Medic Kirk 18 month deployment beginning in early 2013
- Attended kick off press release regarding 2012 Boone County Toy Drive
- Town Hall Building Maintenance- Repaired flooring in restroom, exterior light repairs, performed exterior general maintenance, oversaw new boiler installation operational as of 10/30/12.

Administration Report: Operations
Deputy Chief Brian Miller

- Conducted one apparatus check off ride to ensure staff ability to operate the emergency vehicle and the mapping software program as well as equipment associated with the apparatus
- Conducted 7 interviews for additional paid stand by staff
- Set up monthly staffing and station assignments for all three stations for the month of November
- Set up the interview board with IPSP for the upcoming promotion process for operational Lieutenants
- Held two days of interviews and practical skills assessments for promotion process for operational Lieutenants

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Scored and evaluated written skill assessments, personal files, résumé and cover letters for promotion process for operational Lieutenants
- Performed fifteen work performance evaluations (WPE)
- Met with ZPD to review command staff responses to area schools. This was the first of several meetings to come to help pre plan joint operations
- Assisted with public education program for Zionsville Lions Club
- Attended a BCFCA communication meeting to review call-typing for CAD
- Lunch meeting with Chief Jason Lee and Deputy Chief Rob Gaylor
- Assisted in set up and planning for ZVFD pancake day fundraiser and open house
- Held bi-monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures
- Attended weekly department staff meetings

Administrative Report: Training

Captain Jeff Beam

- Conducted annual Work Performance Evaluations for all Full-Time and Part-Time employees
- Chaired BCFCA Training Sub-Committee bi-monthly meeting to discuss cooperative training opportunities among Boone County fire departments
- Conducted new driver orientation training
- Began data gathering for ISO Fire Protection Classification audit
- Conducted NFPA 1410 drills regarding initial emergency scene operations in conjunction with Whitestown Fire Department
- Updated FireHouse training records
- ZFD personnel logged over 145 hours of training for the month, in addition to numerous public education details

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- Participated in the ZFD Annual Pancake Day
- CPR courses for ZCHS freshman boys and girls taught over two weeks
- CPR and First Aid courses for Zionsville Meadows
- Covered staffing to allow for driver's check offs
- Assisted with presentation to Zionsville Lions Club
- Participated in Merit Lieutenants process
- Attended Monthly EMS affiliate meeting with St. Vincent Health
- Met with Medical Director regarding quality improvement
- Attended Lieutenant's meeting
- Met with an ambulance vendor to test drive and view an ambulance
- Sent EMS runs to and met with Medical Director
- Created monthly EMS training power point "Environmental Emergencies"
- Requested patient follow ups from St. Vincent Health
- Available as medical standby during part-time applicant WPE testing
- Met with newer staff to determine competencies in EMS items
- Attended Monthly Audit and Review of EMS runs with Medical Director
- Public CPR skills check off

Administration Report: Fire Prevention/Code Enforcement

Fire Marshal Josh Frost

- Conducted 2 fire drills at local ECF's
- Met with land developers and petitioners to discuss Fire Department plan review comments
- Participated in several special event planning sessions to outline event regulations
- Maintained Faulty/False Alarm Log
- Met with representatives from RDC, EDC, and Town Council to discuss plan review
- Participated in public education presentation for adult learning opportunity at Station 91
- Participated in meeting to compare advanced technology for electronic inspection processes
- Participated in annual Pancake Breakfast fire department community event
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state

Fire Prevention / Code Enforcement Division

Inspections:

- Site x 1
- Rough-in x 16
- Finals x 7
- Re-Inspections x 5
- Tent x 2
- Fire System Acceptance x 7

Meetings:

- Staff x 5
- TAC x4 (multiple projects under review)
- Professional organizations x 1
- Peer networking x 3
- Consultations x 6
- Multiple meetings with Zionsville Building Inspectors

Trainings:

- Monthly EMS training
- Monthly firefighter training
- Annual WPE physical agility test
- Participated in the 2012 Lieutenant promotional process
- FEMA PIO training for general staff

<u>FD Reviews</u>	<u>September 2012</u>	<u>September 2011</u>	<u>YTD 2012</u>	<u>YTD Fees (Received)</u>
Site	1	-	21	N/A
Building	0	-	17	14,866.12
Fire Alarm Systems	0	-	17	3,250.00
Sprinkler Systems	0	-	14	1,850.00
Fines, Fees	11	-	34	1,750.00