



Monthly Activity Report for October 2014



	Oct-14	Oct-13	YTD 14	YTD 13	YTD Difference
Incident Type					
1 Fire	4	9	66	70	-4
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	1	3	3	0
3 Rescue & Emergency Medical Service Incident	117	105	1142	1066	76
4 Hazardous Condition (no fire)	5	9	57	67	-10
5 Service Call	46	36	264	175	89
6 Good Intent Call	21	19	237	181	56
7 False Alarm & False Call	31	20	265	203	62
8 Severe Weather	0	0	4	9	-5
Other	0	0	1	1	0
Total Count	225	199	2039	1775	264
	Oct-14	Oct-13	YTD 14	YTD 13	YTD Difference
Incidents By Zone					
Urban	128	111	1269	1172	97
Rural	59	56	469	395	74
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	38	32	301	208	93
Total Count	225	199	2039	1775	264

Incidents

- 10/11/14 – Enterprise Blvd/Mt. Zion Rd, Building Fire, Assist Lebanon FD
- 10/13/14 – 500 E/350 N, Farm Machinery Fire, Assist Center Twp. FD
- 10/17/14 – 1 mm EB I-865, PI with Entrapment
- 10/29/14 – 11727 Eagletown Rd, Building Fire, Assist Westfield FD

Public Education for October

- 32 classes taught
- 2900 children taught
- 370 adults taught

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Boone County Fire Chiefs Association
 - Town of Zionsville Safety Board Meeting
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Continued in the Certified Public Manager Program through Ball State University (Fishers Campus)
- Met with Director of Fleet Services Mel Vlha
- Met with Fire Department Insurance Agent regarding policy changes
- Attended pow wow meeting
- Conducted final interviews with applicants in firefighter hiring process
- Prepared and presented hiring list for approval by Safety Board
- Graduated from law enforcement academy
- Sworn in as Law Enforcement Officer with Town of Zionsville
- Met with John Yeo regarding Town Hall Planning Process
- Prepared and hosted Annual Pancake Day
- Attended joint meeting with BCSD and Dr. Mike Kaufmann regarding medical direction for Com Center
- Conducted final Chief Interviews for the open position within department
- Prepared and conducted architect reviews for town hall design
- Met with Safety Board President Steve Mundy and BTL regarding employment items
- Met with Bob Bostwick regarding temporary shared space planning efforts
- Completed second class of the 2014-2015 Boone County Leadership Program sponsored by United Way
- Met with Apparatus Committee Chairman Captain David Kail regarding Quint apparatus specifications
- Town Hall Building Maintenance- lighting, plumbing repairs, temporary space needs, and future plans

Administration Report: Operations
Deputy Chief Brian Miller

- Met with Division Chief of EMS and all three stations and shifts to review current supply needs for the division as well as daily practices in reference to EMS
- Worked with Captain Potts and Division Chief Gilliam to review run orders for EMS runs
- Set up facility walkthrough for ZFD and ZPD at the new Fed Ex facility
- Met with Captain Gauthier with ZPD to develop joint SOG for active threats
- Worked with crews to complete the annual testing of five dry hydrants
- Assisted with set up for annual Pancake day fundraiser and public education event
- Met with aerial apparatus committee to review outline for writing specifications
- Attended monthly county operations meeting
- Work twenty four hour shift with the C shift to allow the house Captain time to meet with staff at the other two stations
- Set up monthly company walk-throughs for all three shifts and stations for November
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing and station assignments for all three stations for the month of November 2014
- Held quarterly ZVFD board meeting
- Hosted investigator class for chimney fires

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Completed monthly vehicle inspections
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Training

Deputy Chief Jeff Beam

- Completed joint hiring process with Whitestown Fire Department and finalized Zionsville 2014 Hiring List- 45 applicants
- Conducted Hazardous Materials Awareness class for Boone County Law Enforcement Reserve Academy
- Conducted IDHS Instructor I certification practical skills session
- Attended IDHS Fire Officer Strategy & Tactics curriculum development meeting
- Participated in county-wide fire training sponsored by Boone County Fire Chief's Association Training Sub-committee
- Participated in department wide training session with Public Safety Medical personnel to review upcoming physical evaluations
- Conducted annual Work Performance Evaluations
- Chaired BCFCA Training Sub-Committee bi-monthly meeting to discuss cooperative training opportunities among Boone County fire departments
- Conducted vehicle stabilization training
- Attended monthly Town of Zionsville Safety Board meeting
- Completed driver orientation packet for Rescue 91
- Attended regularly scheduled Operations Meeting
- Updated monthly training records
- ZFD personnel logged over 136 hours of training for the month

Administration Report: EMS

Division Chief of Steve Gilliam

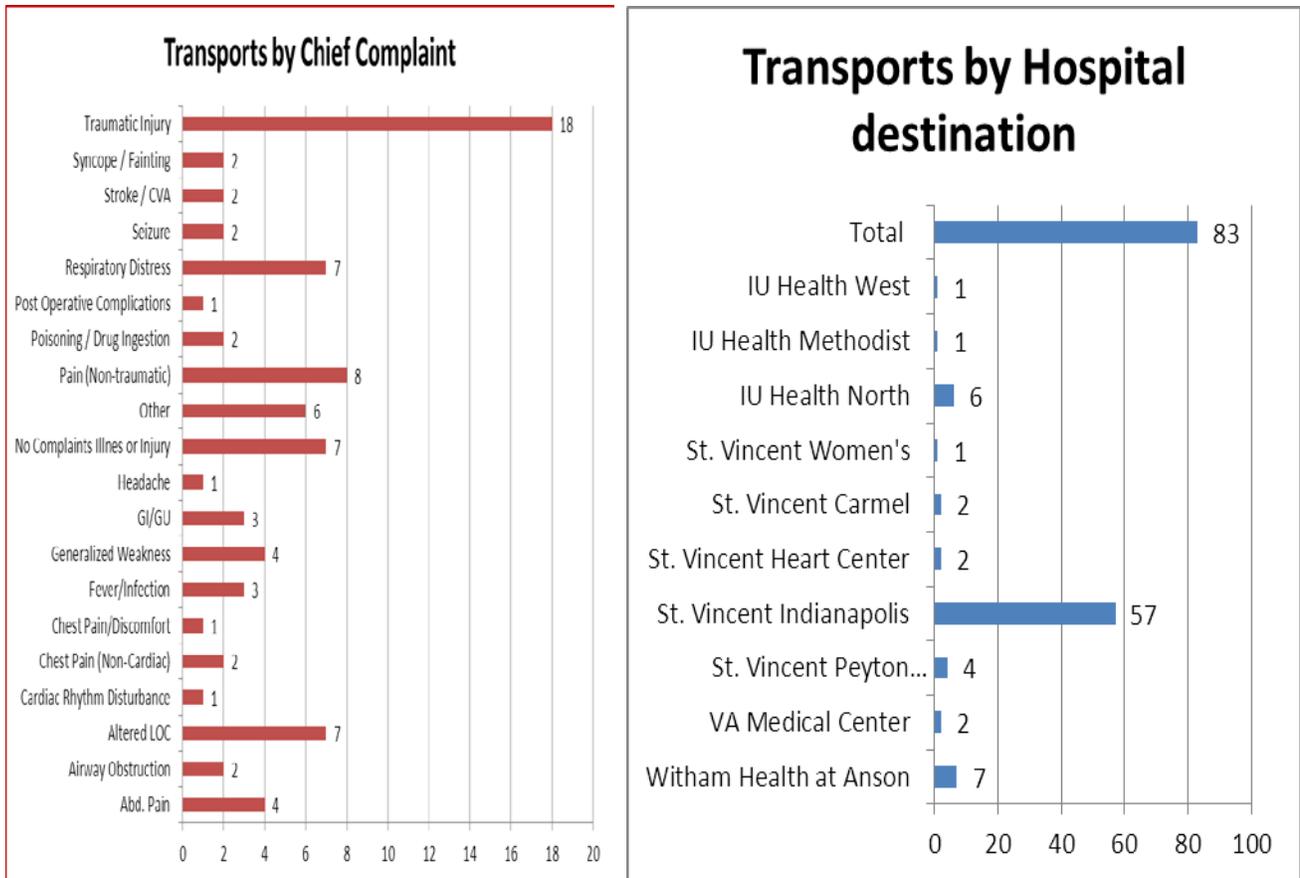
- Organized and taught monthly CPR Course at Town Hall
- Processed all patient care reports for billing, quality control and evaluation by Medical Director Dr. Mike Kaufmann.
- Ordered and restocked EMS supplies
- Did Drive time on Ambulance with new paid stand-by staff
- Met with all stations and all 3 shifts with Chief Miller to discuss EMS items
- Attended Boone County Health Department meeting regarding Ebola
- Scheduled staffing for an ambulance to stage ZCHS varsity home games
- Assisted with set up for pancake day
- Assisted with Pancake day
- Completed web meeting for new Pre-hospital CPR
- Completed webinar for Firefighter Mental Health
- CPR course for Zionsville United Methodist Church staff
- Multiple single skills evaluation for people taking CPR online course
- Weekly updates of EMS training tracking form
- Facilitated visits from St. Vincent Health ER staff with all 3 shifts to review patient exchange
- Completed monthly fire and EMS training
- Attended monthly EMS affiliate meeting

Administration Report: EMS

Division Chief of Steve Gilliam (CONTINUED)

- Met with DC Miller regarding EMS operations items
- Reviewed revised SOGs for removing date sensitive items from service with all stations and shifts

To date there were 125 total patient contacts in October- 83 of those patients were transported.



Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 5 final inspections
- Conducted 1 above ceiling inspections
- Conducted multiple tent inspections for various events
- Conducted 23 annual commercial inspections
- Conducted 6 site consultations
- Conducted 6 rough-in inspections
- Conducted 4 fire protection system acceptance tests
- Coordinated the special event postings including those with the Fire Department coverage
- Participated in regularly scheduled TAC review process
- Met with Planning Department representatives regarding address assignment issues
- Completed multiple plan reviews
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Maintained Knox access program
- Adapted and generated checklists for building plan submittals to facilitate review processes to post to Fire Prevention link on the Town website
- Facilitated organizing fire watch for the month of October for the new Zionsville FedEx Ground Facility
- Facilitated fire watch for ZCSC sites due to fire alarm issues

<u>FD Reviews</u>	<u>October 2014</u>	<u>October 2013</u>	<u>YTD 2014</u>	<u>YTD Fees (Received)</u>
Site	2	7	19	N/A
Building	5	8	39	7,013.48
Fire Alarm Systems	2	0	12	2,350.00
Sprinkler Systems	2	2	13	2,050.00
Fines, Fees	6	2	42	4,625.00