



Monthly Activity Report for September 2014



	Sep-14	Sep-13	YTD 14	YTD 13	YTD Difference
Incident Type					
1 Fire	3	7	62	61	1
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	0	2	2	0
3 Rescue & Emergency Medical Service Incident	114	110	1025	961	64
4 Hazardous Condition (no fire)	5	5	52	58	-6
5 Service Call	31	11	218	139	79
6 Good Intent Call	24	14	216	162	54
7 False Alarm & False Call	28	21	234	183	51
8 Severe Weather	1	2	4	9	-5
Other	0	0	1	1	0
Total Count	207	170	1814	1576	238
	Sep-14	Sep-13	YTD 14	YTD 13	YTD Difference
Incidents By Zone					
Urban	129	107	1141	1061	80
Rural	49	38	410	339	71
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	29	25	263	176	87
Total Count	207	170	1814	1576	238

Incidents

9/8/14 – Gas Leak, 5th/Linden

9/26/14 – 129 mm NB I-65, Vehicle Collision with Injury, Semi Rollover

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Boone County Fire Chiefs Association
 - Town of Zionsville Safety Board Meeting
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with BCSD Sheriff Mike Nielsen regarding operational items
- Completed third quarter station visits with all employees
- Continued in the Certified Public Manager Program through Ball State University (Fishers Campus)
- Met with IT Director Rust regarding back logged IT work orders
- Met with Director of Fleet Services Mel Vlha
- Met with resident regarding large motor vehicle traffic on 4th street
- Attended pow wow meeting
- Met with Whitestown Fire Chief Westrich regarding records management systems
- Attended ZVFD Inc. Board of Directors meeting
- Completed 8th month of law enforcement cross training program at BCSD as a reserve with ZPD
- Met with Lebanon FD Fire Chief Batts regarding records management items
- Hosted County wide meeting for fire department officials regarding fire records management systems
- Conducted final Chief Interviews for the open position within department
- Met with Safety Board President Steve Mundy and BTL regarding employment items
- Met with Bob Bostwick regarding temporary shared space planning efforts
- Entered and completed first class with the 2014-2015 Boone County Leadership Program sponsored by United Way.
- Met with Apparatus Committee Chairman Captain David Kail regarding Quint apparatus specifications
- Prepared and hosted annual ZFD family picnic at fire station 93 for employees and their families
- Met with IPSP regarding applicant testing items
- Town Hall Building Maintenance-plumbing repairs, temporary space needs, and future plans

Administration Report: Operations

Deputy Chief Brian Miller

- Completed quarterly station visits with Chief VanGorder and Deputy Chief Beam
- Met with Captains to finalize staffing moves and station assignments for 2014 & 2015
- Met with Braun manufacturer to review type one ambulances specifications
- Met with Division Chief Gilliam to review supply needs & meeting dates to discuss EMS items with shift personnel.
- Assisted with set up for annual family picnic
- Attended aerial apparatus committee meeting
- Held monthly meeting with bid committee to start reviewing the research that has been collected
- Participated in oral interview board for firefighter/medic hiring process
- Assisted with three days of applicant physical agility testing
- Completed public education program for the Children's Learning Program community helper week with over 40 pre-school age students
- Attended monthly county operations meeting

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Set up monthly company walk-throughs for all three shifts and stations for September
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing and station assignments for all three stations for the month of October 2014
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Training

Deputy Chief Jeff Beam

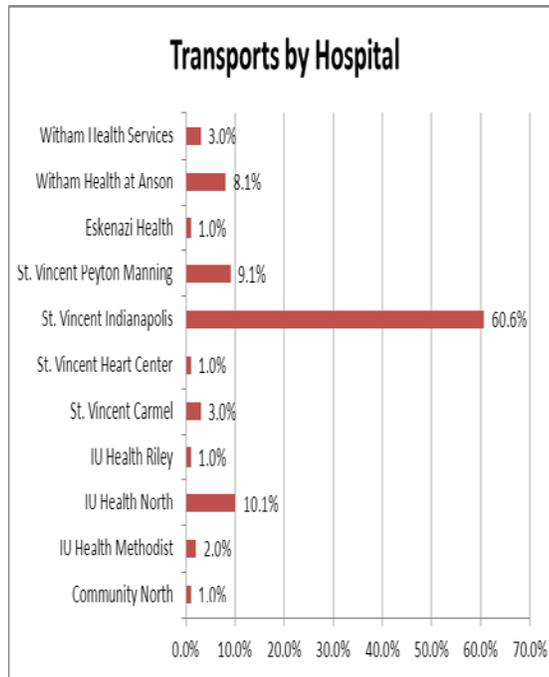
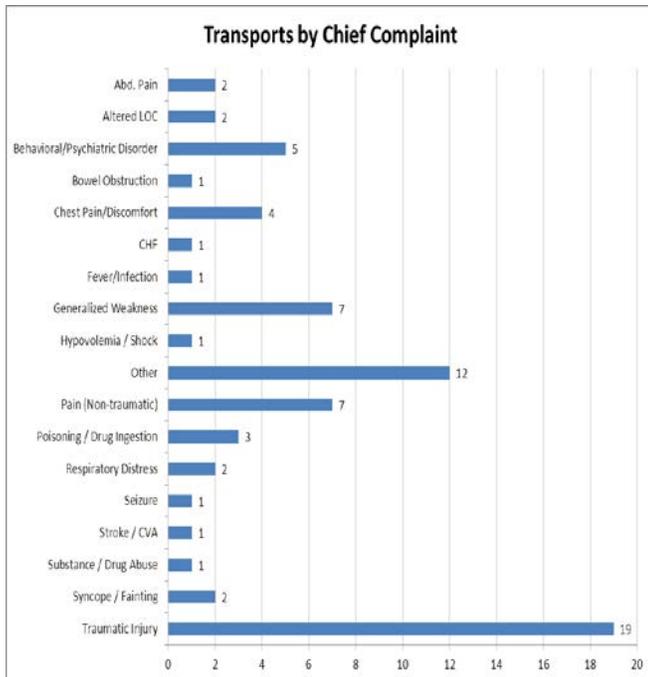
- Conducted joint hiring process with Whitestown Fire Department- 109 applicants
 - Written testing- 84 applicants
 - Physical Agility Testing- 51 applicants
- Hosted IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Scheduled physical consultant to conduct general physical fitness safety education courses for employees
- Conducted quarterly station visits
- Developed and conducted Internal Paramedic Hiring Process to fill immediate vacancy
- Conducted presentation evaluations for IDHS Instructor I certification course
- Conducted Return-To-Duty Work Performance Evaluation
- Attended monthly Town of Zionsville Safety Board meeting
- Updated monthly training records
- ZFD personnel logged over 105 hours of training for the month

Administration Report: EMS

Division Chief of Steve Gilliam

- Organized and taught monthly CPR Course at Town Hall
- Processed patient care reports for billing, quality control and evaluation by Medical Director Dr. Mike Kaufmann.
- Scheduled staffing for special events including polo events
- Scheduled staffing for an ambulance to stage ZCHS varsity home games
- Helped with equipment to the park for fall festival
- Multiple single skills evaluations for people taking CPR online course
- Completed WPE testing
- Weekly updates of EMS training tracking form
- Completed monthly fire and EMS training
- Assisted with Physical agility for applicants
- Attended monthly EMS affiliate meeting
- Attended and chaired monthly EMS/PLS section meeting of the Boone County Fire Chiefs Association
- Looked at a demo ambulance from Braun ambulance mfg.
- Met with DC Miller regarding operations items
- Began station visits with A shift to review EMS items and supply processes

There were 113 total patient contacts in September. 84 of those patients were transported.



Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 3 final inspections
- Conducted 3 above ceiling inspections
- Conducted multiple tent inspections for various events including Fall Festival
- Conducted 20 annual commercial inspections
- Conducted 2 site consultations
- Conducted 4 fire protection system acceptance tests
- Coordinated the special event postings including those with the Fire Department coverage
- Participated in regularly scheduled TAC review process -September meeting was canceled
- Met with Planning Department representatives regarding address assignment issues
- Completed multiple plan reviews
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Maintained Knox access program and updated all vehicle hardware
- Met with new Indiana Deputy State Fire Marshal for Boone County
- Facilitated organizing fire watch for the month of September for the new Zionsville FedEx Ground Facility
- Facilitated fire watch for ZCSC sites due to fire alarm issues
- Assisted with Fall Festival preparation and set up
- Assisted with 2 “hands-on” fire extinguisher classes

<u>FD Reviews</u>	<u>September 2014</u>	<u>September 2013</u>	<u>YTD 2014</u>	<u>YTD Fees (Received)</u>
Site	2	7	19	N/A
Building	5	8	39	5,640.27
Fire Alarm Systems	2	0	12	2,350.00
Sprinkler Systems	2	2	13	1,900.00
Fines, Fees	6	2	42	4,425.00