



## Monthly Activity Report for August 2012



	Aug-12	Aug-11	YTD 12	YTD 11	YTD Difference
<b>Incident Type</b>					
1 Fire	19	6	84	59	25
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	1	2	1	1
3 Rescue & Emergency Medical Service Incident	104	104	835	799	36
4 Hazardous Condition (no fire)	7	2	36	34	2
5 Service Call	14	15	83	97	-14
6 Good Intent Call	12	18	128	119	9
7 False Alarm & False Call	25	13	111	84	27
8 Severe Weather	2	0	2	10	-8
Other	44	0	49	0	49
<b>Total Count</b>	<b>228</b>	<b>159</b>	<b>1330</b>	<b>1203</b>	<b>127</b>
	Aug-12	Aug-11	YTD 12	YTD 11	YTD Difference
<b>Incidents By Zone</b>					
Urban	105	114	833	808	25
Rural	100	36	367	299	68
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	23	9	130	96	34
<b>Total Count</b>	<b>228</b>	<b>159</b>	<b>1330</b>	<b>1203</b>	<b>127</b>

### General Information:

#### Incidents

- 8/4/12 - House Fire, 10763 Independence Way, Carmel, Assist Carmel Fire Dept.
- 8/5/12 - Church Fire, 1122 N. Garfield St, Lebanon, Assist Lebanon Fire Dept.
- 8/9/12 - Lightning Strike (No Fire), 8843 Shelburne Way
- 8/9/12 - Lightning Strike (No Fire), 8947 Greenthread Dr.
- 8/9/12 - House Fire, 12976 Thurmond Way, Carmel, Assist Carmel Fire Dept.
- 8/9/12 - Apt. Fire, 17350 Bigleaf Maple Blvd, Westfield, Assist Westfield Fire Dept.
- 8/16/12 - Motor Vehicle Collision w/ injury, 2 fatalities
- 8/18/12 - House Fire, 1107 Foxglove Ct
- 8/29/12 - PI w/ Entrapment, 865 WB @ 3 mm
- 8/30/12 - PI w/ ejection, CR 850 N / US 421, Assist Sheridan

Zionsville Fire Department  
Administration Report:  
Fire Chief-James VanGorder

- Regular Meetings Attended:
  - Town Council Meeting
  - Town Council Agenda Meeting
  - Town of Zionsville Staff Meetings
  - Fire Department Weekly Operational Meetings
- Met with Police Chief Knox
- Met with IT Director Rust regarding IT items
- Met with Director of Planning Wayne Delong
- Attended the ILF meeting in Indianapolis
- Met with Chief Knox and Councilor Mundy regarding policy and procedures
- Attended Joint Community Budget discussion at the school
- Met with Quartermaster Lt. Scott Kirkwood
- Met with Lt. Gilliam regarding Performance Appraisal items
- Met with Lt. Jason Potts regarding Communications items
- Organizational meeting with Deputy Chief Miller
- Met with Fleet Maintenance Director Vlha regarding vehicle repairs
- Met with Capt. Beam regarding ISO evaluation
- Met with employee regarding FMLA
- Met with John Yeo and Ed Mitro, Paige Sansone with Umbaugh regarding DLGF proposal
- Responded to several water violation reports at various hours of night and early morning
- Met with Captain Beam to review a department nomination for recognition of health and fitness
- Met with BCSD Major Mike Nielsen regarding operational items
- Met with Town Manager and Clerk Treasurer regarding pay rates
- Met with representatives from Uniform House reference FD uniforms
- Received and processed all complaints regarding water violations
- Enforced water ban in rural area
- Attended meeting at ST V's regarding EMS affiliate relations
- Attended EDC Meeting
- Hosted pre-pancake Day meeting reference logistics
- Met with DC Miller to review promotion process timeline
- Met with representatives from IPSP regarding current Lt. promotion process updates
- Attended fire apparatus demonstration by Rod Hayes from Global Emergency Products
- Attended Budget Workshops
- Town Hall Building Maintenance- Repaired plumbing, light repairs in fire place room, performed exterior general maintenance, working on major HVAC heating issues.

Administration Report: Operations  
Deputy Chief Brian Miller

- Conducted a total of four apparatus check off rides to ensure staff ability to operate the emergency vehicle and the mapping software program as well as equipment associated with the apparatus
- Assisted with two days of proctoring the tactical skills testing for state fire officer one course
- Attended all three town wide budget workshops
- Conducted two public education events at Boone Woods safety village
- Met with all three shifts and stations to review communication between each station to allow for better information sharing and gathering to help stream line operations

## Administration Report: Operations

### Deputy Chief Brian Miller (CONTINUED)

- Over saw the installation of station 93 video conferencing project
- Assisted with the final inspection of building four at the domain apartments
- Met with IPSP to review testable material for upcoming promotion process for operational Lieutenants
- Met with WTH to review current GIS and Think-map programming to ensure better information and use for locating address and roadways for emergency responses
- Set up staffing for upcoming fall festival event
- Helped with station staffing and training to allow for driver and pump operation training
- Set up the study material for the upcoming promotion process for operational Lieutenants
- Held bi- monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures
- Set up monthly staffing and station assignments for all three stations for the month of September

## Administrative Report: Training

### Captain Jeff Beam

- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Chair BCFCA Training Sub-Committee bi-monthly meeting to discuss cooperative training opportunities among Boone County fire departments
- Conducted practical skills sessions for IDHS Fire Officer I certification course
- Conducted new driver orientation training
- Began meetings and data gathering for ISO Fire Protection Classification audit
- Coordinated with Lebanon Fire Department regarding upcoming Recruit Academy
- Conducted mutual aid auto extrication with Whitestown Fire Department
- Conducted department wide trainings regarding pertinent apparatus maintenance and operational issues
- Updated FireHouse training records
- ZFD personnel logged over 405 hours of training for the month

## Administration Report: EMS Administrative

### Lieutenant Steve Gilliam

- Quality Control of EMS runs and overall runs
- Sent EMS runs to and met with Medical Director
- Met with the Director of Emergency Services for Witham Health
- Monthly EMS Training at Station 91 for Documentation
- Covered staffing so Chief Miller could verify staff competencies
- Did driver's orientation with a staff member
- Attended EMS affiliate meeting at St. Vincent EMS Education
- Chaired quarterly Boone County Fire Chief's Association EMS section/PLS meeting
- Staffed the ambulance to train newer employees
- Held CPR Course for Zionsville Police Officers
- Attended Monthly Audit and Review of EMS runs with Medical Director
- Met with the Director of Nursing of Zionsville Meadows and the Regional Manager of Rural Metro Ambulance Service regarding responses to the Meadows
- Met with all full time paramedic staff to discuss EMS related items
- Met with Chief VanGorder regarding EMS items and performance appraisal
- CPR skills check offs public
- Arranged for and provided EMS staff coverage for charity Polo event

Administration Report: EMS Administrative  
 Lieutenant Steve Gilliam (CONTINUED)

- Arranged for EMS coverage of little league football
- helped cover staffing at station 91

Administration Report: FIRE PREVENTION/CODE ENFORCEMENT

Fire Marshal Josh Frost

- Attended regular weekly staff meetings
- Misc. meetings with Town of Zionsville Building Inspectors
- Participated in monthly EMS and fire trainings
- Met with the Hearth at Tudor Gardens staff to discuss emergency planning and operational items within facility
- Participated in TAC review of various development plans
- Met with State Building Commissioner, State Plan Reviewer, Town of Zionsville Building and Planning officials to discuss a variance request
- Met with State Fire Marshal Fire Inspector to review and inspect Town of Zionsville special event
- Met with land developers to discuss Fire Department plan review comments
- Presented staff comments to the Safety Board regarding variance request presented by a land developer
- Conducted a Fire Drill at a local extended care facility and outlined a drill program to develop into a regular process for emergency readiness preparation
- Participated in several special event planning sessions to outline event regulations
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Facilitated Water Conservation Declaration enforcement

<u>Inspection Type</u>	<u>August 2012</u>	<u>August 2011</u>	<u>YTD 2012</u>
Annual	1	-	4
Re-Inspection	5	-	19
Building	0	-	10
Site, Fire Protection, Spk & F/A Rough-In	2	-	100
Pre-Drywall	0	-	38
Above Ceiling	2	-	30
Pre-Final	0	-	8
Final (New Const.)	5	-	25
Consultations	6	-	89
Permits / Variances / SWO / Citations Issued / Invest.	3	-	14

<u>FD Reviews</u>	<u>August 2012</u>	<u>August 2011</u>	<u>YTD 2012</u>	<u>YTD Fees (Received)</u>
Site	4	-	17	N/A
Building	1	-	15	13,994.81
Fire Alarm Systems	1	-	16	3,300.00
Sprinkler Systems	1	-	13	1,200.00
Fines, Fees	5	-		450.00