



Monthly Activity Report for August 2014



	Aug-14	Aug-13	YTD 14	YTD 13	YTD Difference
Incident Type					
1 Fire	6	8	59	54	5
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	1	2	-1
3 Rescue & Emergency Medical Service Incident	132	134	911	851	60
4 Hazardous Condition (no fire)	7	4	47	53	-6
5 Service Call	29	8	179	128	51
6 Good Intent Call	26	19	190	148	42
7 False Alarm & False Call	23	28	206	162	44
8 Severe Weather	0	0	3	7	-4
Other	0	1	1	1	0
Total Count	223	202	1597	1406	191
	Aug-14	Aug-13	YTD 14	YTD 13	YTD Difference
Incidents By Zone					
Urban	142	132	1007	954	53
Rural	45	50	356	301	55
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	36	20	234	151	83
Total Count	223	202	1597	1406	191

Incidents

- 8/1/14 – 139 MM I-65 SB, Lebanon, PI with entrapment
- 8/3/14 – 25 mm N I-465, Motorcycle PI – Fatal
- 8/5/14 – 415 W. North St, Lebanon, House Fire
- 8/9/14 – US 421/200 S, PI with entrapment
- 8/12/14 – Michigan RD/Greenfield RD, PI with entrapment
- 8/15/14 – 2291 S. 650 E, Whitestown, House Fire
- 8/16/14 – SR 47 / 1200 E, Sheridan, PI with Entrapment
- 8/23/14 – I-65 SB/I865 EB, PI with Entrapment

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Boone County Fire Chiefs Association
- Staffed EMS/Fire protection coverage at Traders Point Horse Show
- Met with Perry Township Fire Chief Doug Everett and EMS Captain Ramona Seymour
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with ZVFD Inc. sponsor of kids spray houses regarding logos
- Revised Fire Department three year budget outlook
- Met with BCSD Major Mike Nielsen regarding operational items
- Met with ZCS representatives regarding fire alarm panel project status
- Continued in the Certified Public Manager Program through Ball State University (Fishers Campus)
- Met with IT Director Rust regarding back logged IT work orders
- Met with Director of Fleet Services Mel Vlha
- Met with and received resignation from fulltime employee
- Attended ZVFD Inc. Board of Directors meeting
- Completed 7th month of law enforcement cross training program at BCSD as a reserve with ZPD
- Met with Lebanon FD Fire Chief Batts regarding management items
- Attended meeting with Town Manager and Clerk / Treasurer regarding payroll processing errors
- Met with Steve Hayes regarding his new position as IAFF Vice President
- Attended Technical Advisory Meeting for ZCS, Former Key Bank-421, and Martin Transportation
- Met with Safety Board President Steve Mundy regarding several management related items for the FD
- Met with Bob Bostwick regarding temporary shared space planning efforts
- Met with Superintendent Lance Lantz and contractor regarding repairs to opti-com aerial span wire feed to Oak Street and Ford Rd. Signal Pre-emption system.
- Met with Apparatus Committee Chairman Captain David Kail regarding his team's efforts
- Town Hall Building Maintenance- town hall HVAC, Insurance claim from vehicle accident into building, working on lighting issues, future space planning, etc.

Administration Report: Operations
Deputy Chief Brian Miller

- Attended week long training at Fire-Rescue International Conference
- Held third quarter ZVFD board meeting
- Crew completed annual hose testing for all attack and supply hose for all three stations
- Worked with Lt. Peters to set up public education plan for upcoming Fall Festival
- Completed cross over training for five new part-time staff members
- Attended State wide 800 radio training held at LPD
- Conducted two apparatus check off rides on the Medic trucks to ensure staff's ability to operate the vehicle and the mapping software program as well as equipment associated with the apparatus
- Second meeting with bid committee to start reviewing the research that has been collected
- Held a post incident analysis to review the joint active shooter training with ZPD
- Setup monthly company walkthroughs for all three shifts and stations
- Attended weekly department staff meetings and executive meeting for fire department staff

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Set up monthly staffing and station assignments for all three stations for the month of September 2014
- Held monthly Operations meetings with the Captains
- Held Operations meetings with the Captains and Lieutenants

Administrative Report: Training

Deputy Chief Jeff Beam

- Finalized and began joint hiring process with Whitestown Fire Department
- Participated in county-wide fire training sponsored by Boone County Fire Chief's Association Training Sub-committee
- Chaired BCFCA Training Sub-Committee bi-monthly meeting to discuss cooperative training opportunities among Boone County fire departments
- Attended Town of Zionsville 2015 Budget Workshop
- Met with Zionsville Police Department staff to discuss cooperative training opportunities
- Met with Occupational Health Provider regarding current services provided
- Attended 2014 International Fire Chiefs Association Conference
- Participated in quarterly ZFD Safety Committee meeting
- Prepared response to VFIS regarding risk assessment survey recommendations
- Conducted orientation training for new PSB staff
- Finalized and began IDHS Instructor I certification course
- Attended regularly scheduled Operations Meeting
- Attended county-wide 800 mhz radio system training conducted by IPSC
- Attended Boone County Agriculture ESF-11 planning meeting
- Met with Lebanon Fire Department staff to review plans for upcoming county-wide fire training sponsored by Boone County Fire Chief's Association Training Sub-committee
- Updated monthly training records
- ZFD personnel logged over 275 hours of training for the month

Administration Report: EMS Administrative

Division Chief Steve Gilliam

- Organized Monthly CPR Course at Town Hall
- Processed all patient care reports for billing, quality control and evaluation by Medical Director Dr. Mike Kaufmann
- Ordered and restocked EMS supplies
- Scheduled staffing for special events including polo events
- Scheduled staffing for an ambulance to stage ZCHS varsity home games
- 3 CPR classes held for town employees
- Scheduled and attended training with the high school athletic trainers for neck injury awareness
- Multiple single skills evaluation for people taking CPR online course
- Reviewed patient care reporting software with each shift
- Met with 5 new probationary paid stand-by employees starting their orientation packets
- Continued to work on physical fitness
- Weekly updates of EMS training tracking form
- Completed monthly fire and EMS training
- Attended after action meeting for school shooter trainings

Administration Report: EMS Administrative
 Division Chief Steve Gilliam (CONTINUED)

- Completed M98 training with paid stand-by staff
- Attended monthly EMS affiliate meeting
- Attended and chaired monthly EMS/PLS section meeting of the Boone County Fire Chiefs Association
- Provided an AED demonstration at the Hussey Mayfield Library
- Completed training power point on patient handling for September staff training

Administration Report: Fire Prevention/Code Enforcement
 Division Chief Josh Frost

- Conducted 1 construction trailer inspection
- Conducted 3 final inspections
- Conducted 1 above ceiling inspection
- Conducted multiple tent inspections for various events
- Conducted 17 annual commercial inspections
- Conducted 2 site consultations
- Conducted 12 fire protection system acceptance tests
- Coordinated the special event postings including those with the Fire Department coverage
- Participated in regularly scheduled TAC meeting
- Met with Planning Department representatives regarding address assignment issues
- Completed multiple plan reviews
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Maintained Knox access program
- Coordinated assistance to Chamber of Commerce for *Taste of Zionsville/Street Dance* special event
- Met with new Indiana Deputy State Fire Marshal for Boone County
- Facilitated organizing fire watch for the month of August for the new Zionsville FedEx Ground Facility
- Helped to facilitate the resolution and completion of the ZCSC fire alarm system upgrades
- Participated in a PIA of a car accident with entrapment on Michigan Road
- Facilitated coordination of maintenance of department staff vehicles
- Met with Town Council President, Town Manager and staff members to discuss project submittal process with Chamber of Commerce Executive Director, Julie Johns-Cole
- Met with school attorney to provide background information and documentation

<u>FD Reviews</u>	<u>August 2014</u>	<u>August 2013</u>	<u>YTD 2014</u>	<u>YTD Fees (Received)</u>
Site	3	2	17	N/A
Building	2	2	34	5,253.82
Fire Alarm Systems	0	0	10	800.00
Sprinkler Systems	1	1	11	1,350.00
Fines, Fees	1	2	36	4,075.00