



Monthly Activity Report for December 2014



| | Dec-14 | Dec-13 | YTD 14 | YTD 13 | YTD Difference |
|---|--------|--------|--------|--------|----------------|
| Incident Type | | | | | |
| 1 Fire | 11 | 12 | 90 | 95 | -5 |
| 2 Overpressure Rupture, Explosion, Overheat (no fire) | 0 | 0 | 4 | 3 | 1 |
| 3 Rescue & Emergency Medical Service Incident | 126 | 122 | 1361 | 1286 | 75 |
| 4 Hazardous Condition (no fire) | 6 | 5 | 70 | 79 | -9 |
| 5 Service Call | 37 | 19 | 326 | 217 | 109 |
| 6 Good Intent Call | 22 | 36 | 278 | 232 | 46 |
| 7 False Alarm & False Call | 23 | 21 | 303 | 242 | 61 |
| 8 Severe Weather | 0 | 0 | 4 | 10 | -6 |
| Other | 0 | 0 | 1 | 1 | 0 |
| Total Count | 225 | 215 | 2437 | 2165 | 272 |
| | | | | | |
| | Dec-14 | Dec-13 | YTD 14 | YTD 13 | YTD Difference |
| Incidents By Zone | | | | | |
| Urban | 146 | 115 | 1517 | 1397 | 120 |
| Rural | 47 | 60 | 554 | 495 | 59 |
| Other (Carmel, Westfield, Pike, Lebanon, Whitestown) | 32 | 40 | 366 | 273 | 93 |
| Total Count | 225 | 215 | 2437 | 2165 | 272 |

Incidents

- 12/1/14 – Gas Leak, Assist Whitestown FD, Indigo Blue BLVD/Main ST, Whitestown
- 12/3/14 – PI with Entrapment, 3795 S. US 421, Zionsville
- 12/9/14 – PI with Entrapment, 4 mm I-865 EB, Zionsville
- 12/16/14 – Fuel Spill, 5 Boone Village CTR, Zionsville
- 12/16/14 – House Fire, 782 N 800 E, Zionsville
- 12/20/14 – Apartment Fire, Assist Lebanon, 2310 Roselawn DR, Lebanon
- 12/21/14 – Barn Fire, Assist Westfield, Towne RD/Little Eagle Creek, Westfield

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Boone County Fire Chiefs Association
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Continued in the Certified Public Manager Program through Ball State University (Fishers Campus)
- Met with Director of Fleet Services Mel Vlha
- Attended pow wow meeting
- Organized and hosted swearing in reception for new employee
- Completed new mobile CAD training with Captain Potts
- Met design firms reference government center concepts
- Attended Ford Rd Bridge opening ceremony
- Traveled to PA for final inspection on new air/light vehicle for the department
- Completed 76 hours of FTO time with PD
- Attended year end luncheon with Councilor Mundy, Town Manger Mitro, and Chief Knox
- Completed Department wide performance reviews
- Met with employee regarding return timeline from Military deployment
- Met with Apparatus Committee Chairman Captain David Kail regarding Quint apparatus specifications
- Work with IT Director Rust and ZFD Matt Petro to work towards resolution on outstanding OR's
- Town Hall Building Maintenance- lighting, plumbing repairs, temporary space needs, and future plans

Administration Report: Operations
Deputy Chief Brian Miller

- Completed year-end performance reviews for the Captains and the Division Chief of EMS
- Reviewed total of sixty eight year-end performance reviews for both full and part-time staff
- Attended training on Inter Act Mobile Software
- Traveled to KME Manufacturing in Pennsylvania to complete final inspection of the new air/light support vehicle
- Met with consultant to review LED lighting options for all three fire stations to look at reducing electrical operating cost for all three facility's
- Held bid committee meeting where the group continues to work on redline version of the new policy
- Conducted one apparatus check off ride on the Medic trucks
- Met with aerial apparatus committee to review redline draft of specifications
- Set up monthly company walk-throughs for all three shifts and stations for January 2015
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month of January
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Training

Deputy Chief Jeff Beam

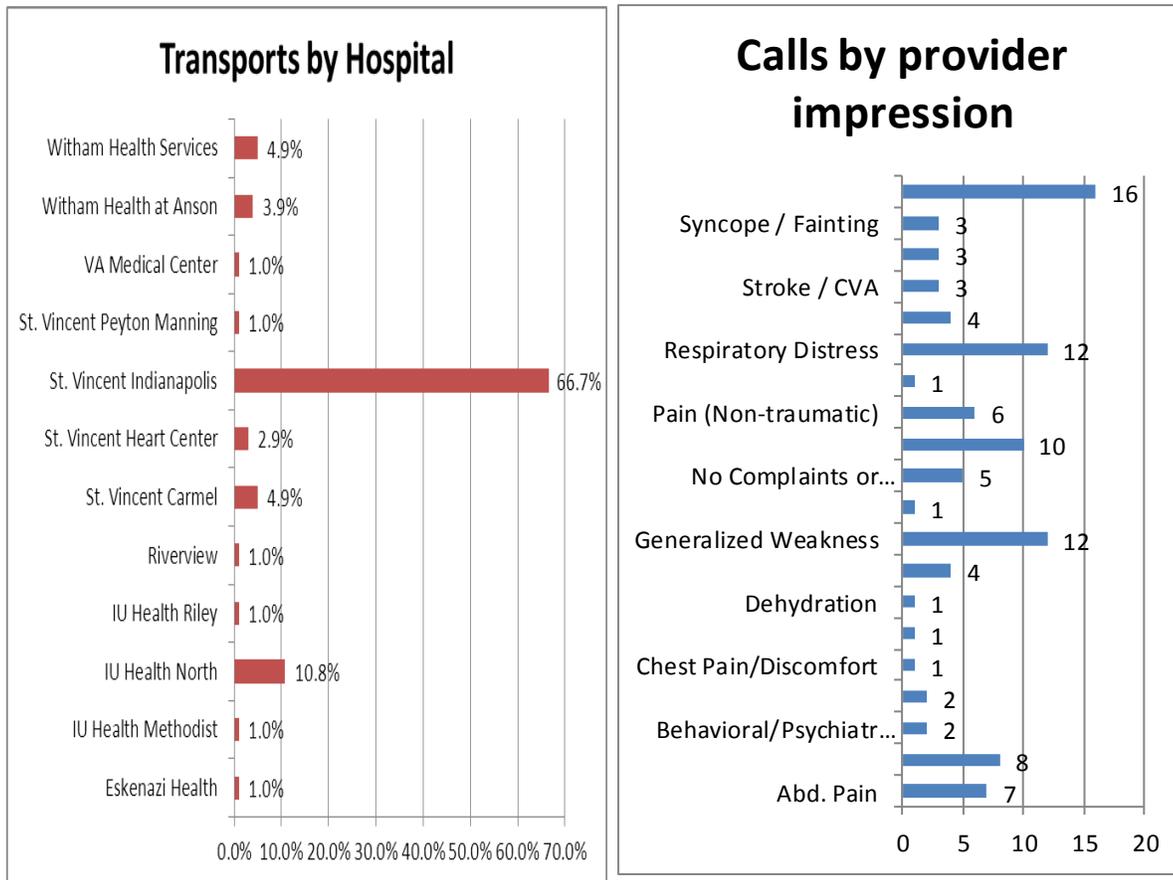
- Attended training regarding new mobile dispatch communications
- Attended learning session devoted to Suicide and Depression in the Fire Service
- Conducted interviews and presentations for Division Chief of Training position
- Attended multi-day Train-the-Trainer course regarding new IDHS FOST certification curriculum
- Conducted annual Performance Review with staff
- Met with SCBA Committee to evaluate and recommend future SCBA purchase
- Provided coverage for operations staff to complete training
- Updated monthly training records
- ZFD personnel logged over 217 hours of training for the month

Administration Report: EMS

Division Chief of Steve Gilliam

- Reviewed HIPAA compliance agreement for patient care reporting software
- Completed annual review with Deputy Chief Miller
- Held monthly public CPR class with some town staff attending
- Met with Division Chiefs of EMS from several neighboring fire departments discuss trends and planning
- Held CPR course at Stonegate Elementary for several teachers needing to renew
- Attended quarterly State EMS Commission meeting at Brownsburg Fire HQ
- Completed annual department physical
- Met with person from Brindle Mountain to provide estimates for multiple apparatus
- Attended graduation ceremony for two ZFD firefighters completing their paramedic program
- Attended and chaired EMS section meeting of the Boone County Fire Chief's Association
- Attended State sponsored seminar on integrated mobile health and community paramedicine
- Went to the State EMS office to complete certifications for ZFD firefighters that are now paramedics
- Improved upon an orientation packet for new paramedic to complete requirements to function at that level for ZFD

To date there were 130 total patient contacts in December. 102 of those patients were transported.



Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 9 final inspections
- Conducted 25 annual commercial inspections
- Conducted 1 site consultation
- Conducted 7 rough-in inspections
- Conducted 3 above ceiling inspections
- Coordinated the special event postings including those with the Fire Department coverage
- Met with Planning Department representatives regarding address assignment issues
- Completed multiple plan reviews
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Maintained Knox access program
- Facilitated implementation of the December schedule and organized fire watch for January for the new Zionsville FedEx Ground Facility
- Participated in the annual PSM physical

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Completed the year-end performance appraisal interviews and met to discuss 2015 goals
- Met with ZCSC personnel regarding fire alarm maintenance
- Helped facilitate apparatus graphics installation
- Installed 6 smoke detectors as a part of the ZFD smoke detector program

| <u>FD Reviews</u> | <u>November 2014</u> | <u>November 2013</u> | <u>YTD 2014</u> | <u>YTD Fees (Received)</u> |
|--------------------------|---------------------------------|---------------------------------|----------------------------|-----------------------------------|
| Site | 1 | 0 | 24 | N/A |
| Building | 2 | 3 | 43 | 7,708.62 |
| Fire Alarm Systems | 2 | 6 | 14 | 2,600.00 |
| Sprinkler Systems | 2 | 1 | 18 | 2,900.00 |
| Fines, Fees | 5 | 2 | 50 | 5,075.00 |