



Monthly Activity Report for February 2013



	Feb-13	Feb-12	YTD 13	YTD 12	YTD Difference
Incident Type					
1 Fire	4	5	7	11	-4
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	1	2	1	1
3 Rescue & Emergency Medical Service Incident	85	101	191	208	-17
4 Hazardous Condition (no fire)	7	1	12	2	10
5 Service Call	15	9	35	25	10
6 Good Intent Call	12	17	24	30	-6
7 False Alarm & False Call	8	8	32	27	5
8 Severe Weather	0	0	0	0	0
Other	0	0	0	0	0
Total Count	132	142	303	304	-1
	Feb-13	Feb-12	YTD 13	YTD 12	YTD Difference
Incidents By Zone					
Urban	99	98	218	207	11
Rural	27	33	70	69	1
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	6	11	15	28	-13
Total Count	132	142	303	304	-1

Incidents

2/2/13, House Fire, 830 S. US 421

2/6/13, Pedestrian Struck, Kissel Rd / Hunt Club Rd

2/8/13, Smoke in the School, 5565 S. 700 E, ZWMS, Blown transformer to light in auditorium

2/8/13, Chimney Fire, 16150 Joliet Rd Westfield, Assist Westfield with a Chimney Fire

2/12/13, Smoke in the Building, 10 N. Main St, Electrical Problem

2/23/13, 200 S / US 421, PI w/ Entrapment

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Town of Zionsville Safety Board Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
- Attended training seminar in Angola IN
- Met with IT Director Rust regarding IT items
- Met with new public education officer Lt. Scott Peters
- Attended Boone County council meeting to speak regarding Inter Act CAD and RMS
- Attended webinar regarding Inter-Act CAD and fire/ems RMS
- Prepared and hosted 13th annual awards program
- Attended funeral for Jim Plummer
- Met with Quartermaster Kirkwood, DC Miller, and Uniform House representatives regarding uniforms
- Attended monthly meeting with other government officials POWOW
- Met with employee regarding questions on residency requirement
- Met with Awards Committee Chair-Lt. Steve Hayes regarding progress on 2013 program
- Met with Quartermaster Lt. Scott Kirkwood
- Met with Lt. Jason Potts regarding Communications items
- Organizational meeting with Deputy Chief Miller
- Met with Director of Fleet Services Vlha
- Met with Town insurance agent regarding policy changes
- Prepared and hosted IACT webinar at Fire Station 93
- Completed 2013 Goal setting meeting with FD HQ Staff
- Town Hall Building Maintenance- exterior and interior light repairs, generator repairs, mailbox repairs

Administration Report: Operations
Deputy Chief Brian Miller

- Held two Operations Lieutenant meetings in the month of February. At the first meeting we spent time walking through the new extended healthcare building at BHI so that staff could gain knowledge of building layout and construction. The second meeting this month was spent reviewing the new company inspection form so crews can begin company level walk throughs in the month to come
- Held a post incident analysis to review the house fire on US 421 to review both tactical and operational functions to increase knowledge and training
- Performed a return to work performance evaluation (WPE) for a firefighter coming off light duty
- Conducted two apparatus check off rides to ensure staff ability to operate the emergency vehicle and the mapping software program as well as equipment associated with the apparatus
- Attended an eight hour fire service leadership class at the Angola fire school
- Held a post incident analysis to review PI accident with entrapment on US 421 at 200 south to review both tactical and operational functions to increase knowledge and training
- Met with Jim Floyd director of Healthcare Intelligence to review how ZFD can work with the MESH group in a coordinated effort
- Completed on site training at Interactive Academy to review rescue training from their foam pit area
- Continued to meet with all nine Lieutenants to help set goals for 2013 performance appraisals for all operational staff
- Set up monthly staffing and station assignments for all three stations for the month of March 2013

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Attended weekly department staff meetings
- Met with Duke Energy to review upcoming power pole project to review traffic restrictions
- Met with Horton ambulance manufacturer to review new ambulance layout and design
- Worked with Chief VanGorder to set up upcoming promotion process for operational Captain

Administrative Report: Training

Captain Jeff Beam

- Attended regularly scheduled Operations Meetings
- Conducted orientation training for new Paid Stand-by personnel
- Conducted county-wide training on MayDay SOG sponsored by Boone County Fire Chief's Association Training Sub-committee
- Updated Personnel Accountability Safety System SOG to reflect upcoming changes in helmet shield identifiers
- Conducted evaluations for multiple IDHS certification programs
- Attended Foam Pit Rescue training hosted by Interactive Academy and ZFD
- Participated in MRI familiarity and Anson ER walk-throughs with ZFD and Whitestown Fire personnel
- Attended trainings to discuss upcoming EMS changes
- Updated Driver/Operator-Pumper curriculum for upcoming class
- Updated FireHouse training records
- ZFD personnel logged over 250 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- Orientation with 2 new Firefighter paramedics
- Assisted with preparations for Firefighter's ball
- Training provided for expired items SOG
- Ordered and picked up EMS supplies from St. Vincent Health
- Covered staffing for check off rides of paid-standby staffing with Chief Miller
- Met with MESH. A Marion County based organization that helps with disaster preparedness
- Prepared exams for 2013 protocols and sent out to staff for testing
- Met with Chief VanGorder to discuss 2013 goals
- Sent EMS runs to and met with Medical Director
- Attended and Chaired monthly Boone County Fire Chief's EMS section meeting
- Requested patient follow ups from St. Vincent Health
- Taught two CPR First Aid Classes for Buckeye Partners
- Worked on completion of March EMS training (Stroke)
- Completed Orientation for two part time staff members
- Worked with Interactive Academy to provide Pit Rescue training
- Met with Jack Emschwiler from Donely Safety
- Worked with staff regarding new policy from Whitestown fire department that allows their EMS personnel to assist with transporting patients.

Administration Report: Fire Prevention/Code Enforcement

Fire Marshal Josh Frost

- Conducted 3 site inspections
- Conducted 8 rough-in (pre-drywall) inspections
- Conducted 2 final inspections
- Conducted 3 occupancy inspections
- Participated in 3 Town of Zionsville TAC meetings
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Developers and Planning Department regarding projects in Zionsville
- Participated in the review of new Zionsville Fire Department SOG's prior to dissemination
- Had 5 consultations with local business representatives/owners
- Met with the project manager for the FedEx Ground distribution center
- Met with Atlas Excavating regarding the sanitary sewer project on 121st Street
- Facilitated the installation of door identifiers at the fire stations
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Updated and verified Knox emergency access to all of the Zionsville Community Schools
- Attended the annual Firefighter's awards banquet and ball
- Met with Chief VanGorder to establish 2013 performance goals
- Conducted a fire safety presentation to a Mothers Of Pre-Schoolers (MOPS) group
- Met with Relay for Life event organizers for event compliance planning
- Attended Angola Fire School resource management training class
- Completed the annual pre-incident survey and inspection form and had printed
- Conducted officer training on the procedures of completing the inspection paperwork and recording the data collected for the establishment of a commercial occupancy and pre-plan database
- Completed monthly EMS training
- Completed monthly firefighter training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state.

<u>FD Reviews</u>	<u>February 2013</u>	<u>February 2012</u>	<u>YTD 2013</u>	<u>YTD Fees</u> <u>(Received)</u>
Site	3	1	6	N/A
Building	4	1	6	235.19
Fire Alarm Systems	0	0	1	50
Sprinkler Systems	4	0	2	350.00
Fines, Fees		-		0.00