



Monthly Activity Report for February 2015



	Feb-15	Feb-14	YTD 15	YTD 14	YTD Difference
Incident Type					
1 Fire	11	2	17	9	8
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	0	1	0	1
3 Rescue & Emergency Medical Service Incident	103	116	224	237	-13
4 Hazardous Condition (no fire)	7	4	9	12	-3
5 Service Call	29	14	42	27	15
6 Good Intent Call	33	13	72	40	32
7 False Alarm & False Call	21	25	53	75	-22
8 Severe Weather	0	0	0	1	-1
Other	0	0	0	0	0
Total Count	205	174	418	401	17
	Feb-15	Feb-14	YTD 15	YTD 14	YTD Difference
Incidents By Zone					
Urban	117	113	246	247	-1
Rural	58	43	106	96	10
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	30	18	66	58	8
Total Count	205	174	418	401	17

Incidents

- 2/11/15; 11980 E 300 N, House fire, Assist Sheridan FD
- 2/13/15; 8483 E 100 N, Heavy Equipment Fire
- 2/14/15; 10150 N. Zionsville RD, Multiple Large Mulch Fires
- 2/28/15; 7432 E. SR 32, PI with Entrapment
- 2/28/15; 3145 E SR 47, PI with Entrapment, Assist Lebanon FD

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Boone County Fire Chiefs Association
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Developed 2015 Performance Measures with staff
- Completed Phase I of the Certified Public Manager Program through Ball State University
- Met with Director of Fleet Services Mel Vlha
- Met with and reviewed SCBA committee recommendation for equipment replacement
- Met with CSO regarding design concepts for new government center on multiple occasions
- Completed Police initial FTO training and have moved into Shadow Phase
- Attended POW WOW meeting at Schools
- Lunch meeting with Matt Petro regarding software improvements
- Met with IT Director Rust regarding outstanding IT related items
- Attended BC EMA training on Smart Boards, and received grant Board for FD use
- Attended School Suicide Prevention Program
- Met with and reviewed Town Hall needs with CSO
- Attended retirement luncheon for Dr. Pete Dillman of St. Vincent
- Met with Apparatus Committee Chairman Captain David Kail regarding preparation for bidding Quint apparatus specifications
- Town Hall Building Maintenance- Electrical, lighting, plumbing repairs, temporary space needs, and future plans

Administration Report: Operations
Deputy Chief Brian Miller

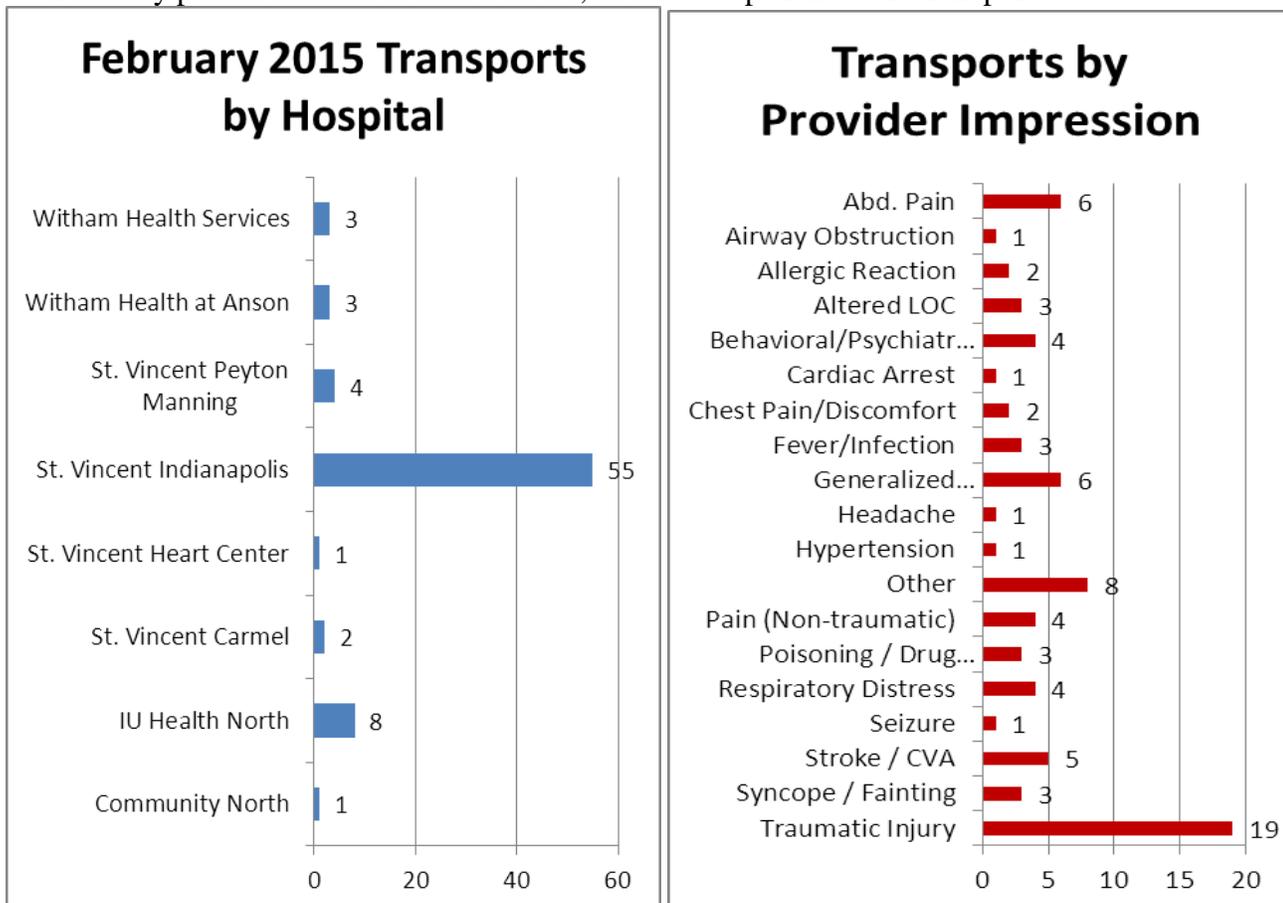
- Held a post incident analyses to review the barn fire on county road 550. We reviewed both tactical and operational functions to increase knowledge and training for all staff
- Met with ZPD and Lions club for a kick off meeting to review safety day events for this year's upcoming fall festival in the park
- Attended quarterly safety committee meeting to review department injuries and accidents
- Met with IT director Rust to review options for replacements for truck mounted computers to run the CAD dispatch software needed for fire apparatus to receive 911 call information
- Met with SCBA distributor to review final cost quote for replacement and upgrades to current SCBA
- Held monthly bid committee meeting to continue work on redline version of the new policy
- Held monthly county operations group meeting to established the 2015 projects and goals
- Met with aerial apparatus committee to complete final review of bid documents before sending out the specifications for advertisement and public bid process
- Met with consultant to review solar energy options to reduce electrical operating cost
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month March
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Training
 Deputy Chief Jeff Beam
 No Report

Administration Report: EMS
 Division Chief of Steve Gilliam

- Met with Deputy Chief Miller to discuss status of pending EMS items
- Taught public CPR course at Town Hall
- Facilitated CPR and 1st aid courses for several businesses between February and May
- Attended a firefighter behavioral health workshop on recognizing and preventing firefighter suicide
- Chaired EMS sub-committee meeting of the Boone County Fire Chief’s Association
- Replaced transmitter battery for PLS client in Zionsville
- Provided training to 3 firefighter/paramedic staff in regards to quality review of patient care reports
- Working with the same 3 firefighter/paramedics to build a documentation training
- Met with the EMS Chief from Decatur Township Fire Department in Indianapolis regarding our current patient care reporting software
- Met with St. Vincent Health staff to organize paramedic skills competencies for the 1st week of March
- Assisted with Cardiac Arrest management training for Station 92 C shift crew
- Attended Medical Director’s monthly Audit and Review of patient care runs
- Attended open house at St. Vincent for retiring Director of EMS Dr. Pete Dillman
- Trained staff and implemented the use of a driver’s license scanner for patient care reporting software that auto populates the patient name and demographics

February patient contacts to date were 94, of those 77 patients were transported.



Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 5 final inspections
- Conducted 1 annual commercial inspection
- Conducted 4 site consultations
- Conducted 4 rough-in inspections
- Conducted 3 above ceiling inspections
- Conducted 1 Hood acceptance test
- Conducted 1 occupancy inspection
- Conducted 4 in-home private residence safety/smoke detector evaluations
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Assisted in setting up mobile inspection capability for paperless inspection process utilizing FireHouse records management system
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Attended the Zionsville Fire Department Annual Firefighter's Ball and Awards Ceremony
- Participated in the Town TAC meetings to evaluate proposed projects in Zionsville
- Maintained Knox Access Program and upgraded all apparatus key vaults
- Responded to emergency calls for service as needed
- Consulted with neighboring AHJ's on variety of items related to inspection process and records management
- Attended new equipment training session with vendor at ZFD HQ
- Met with ZPD and special event organizer to begin planning for fall event
- Facilitated establishing a fire watch for the duration of a sprinkler repair at local apartment complex

<u>FD Reviews</u>	<u>February 2015</u>	<u>February 2014</u>	<u>YTD 2015</u>	<u>YTD Fees (Received)</u>
Site	4	3	12	N/A
Building	1	2	2	101.50
Fire Alarm Systems	0	1	1	150.00
Sprinkler Systems	2	2	3	250.00
Fines, Fees	3	2	5	250.00