



Monthly Activity Report for January 2011



	Jan.11	Jan.10	YTD 11	YTD 10	YTD Difference
Incident Type					
1 Fire	2	8	2	8	-6
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	0	0	0
3 Rescue & Emergency Medical Service Incident	110	96	110	96	14
4 Hazardous Condition (no fire)	6	0	6	0	6
5 Service Call	10	4	10	4	6
6 Good Intent Call	20	9	20	9	11
7 False Alarm & False Call	7	8	7	8	-1
8 Severe Weather	0	0	0	0	0
Other	0	0	0	0	0
Total Count	155	125	155	125	30
	Jan.11	Jan.10	YTD 11	YTD 10	YTD Difference
Incidents By Zone					
Urban	113	93	113	93	20
Rural	31	23	31	23	8
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	11	9	11	9	2
Total Count	155	125	155	125	30

General Information:

Incidents

1/13/11 - PI with entrapment, Assist WFD Fatal, 130 mm I65 SB

1/21/11 - PI with entrapment, Assist LFD with heavy extrication, 138 mm I65 SB

1/22/11 - EMS call, drug overdose, found cyanotic and unresponsive, improved to GCS 15 after treatment

1/29/11 - 12 calls for service on this date, including 5 EMS calls at the same time

Zionsville Fire Department
Administration Report: **January 2011**
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Safety Board Meeting
 - Town of Zionsville Staff Meetings
 - Zionsville Volunteer Fire Department Board Meeting
 - Fire Department Weekly Operational Meetings
 - Boone County Fire Chiefs Association Meeting
 - Weekly Fire Station 93 Progress meeting with CSO
- Met with James Shields Jr. ZVFD Inc. President
- Met with IT Director Rust regarding IT items
- Met with Town Manager Mitro regarding establishing 2011 MOP's
- Met with BLN representatives regarding cost estimates for Station 91 storage area
- Hosted meeting with BCSD Major Mike Nielsen regarding dispatch performance related items
- Met with Quartermaster regarding department uniforms
- Met with Lt. Scales regarding equipment replacement and maintenance items
- Met with John Mullins from Ferrara Fire Apparatus
- Reviewed proposal regarding video training/conferencing installations
- Several meetings with Fire Marshal Hayes regarding FPO
- Met with Gary Hickman with Pierce Fire Apparatus
- Met with Quartermaster and Uniform Committee regarding policy changes
- Met with President Price, Town Manager Mitro and Bob Bostwick and Mike Shaffer of ZCS to discuss land transfer to the Town for Fire Station 93
- Met with Awards Committee regarding recommendations
- Met with BC 911 Director Ashwell, Major Nielsen, and Captain Harris regarding communications center performance
- Met with Vice President Gary Deater of Witham Hospital
- Attended walk through of Aquatics Center and Performing Arts Center at the High School
- Hosted 2011 administrative organizational meeting for major projects
- Organizational meeting with Deputy Chief Miller

Administration Report: Operations
Deputy Chief Brian Miller

- Held a PIA (post incident review) this was done over the most recent Barn Fire that was located on CR 650 East. This was held for all personnel on the department to review tactics
- Attended weekly meetings with CSO to work through the design phase of station 93
- Conducted a committee meeting for station 93 to review and receive input and comments from the committee to insure firefighter involvement in the project layout and design
- Held two Operations Lieutenant meetings
- Attended a meeting with BLN and Chief VanGorder to review training site design and layout for the site behind station 91
- Met with the departments newest full time employee to review his cross over training and upcoming hands on skills as well as a review of department guidelines
- Conducted one apparatus check off ride to insure operation of the equipment used and of mapping software

- Met with Julie Oakley the director of the Zionsville high school performing arts center and aquatic center to review operational and training opportunities for the school and fire department
- Met with the Boone County communication director and Zionsville fire department staff to review county communication protocols and operational issues as well as training opportunities
- Completed 2010 OSHA 300 Log and posted in each station
- Attended regular monthly safety board meeting
- Met with Gavin to complete facility SWIP walk through at each station
- Met with sales representative from Tanburge video conference to review products and cost
- Set up monthly staffing and station assignments for the month of February
- Attended weekly department staff meetings
- Met with Duke energy and town building inspectors to review a power concern at the Boone village shopping center
- Attended department planning meeting to review projects and goals for the calendar year of 2011

Administrative Report: Training

Captain Jeff Beam

- Conducted Communications Training to reflect changes in Boone County Communications Center protocols
- Conducted EMS Practical Skills Training in conjunction with EMS Division
- Created February Monthly Training Packet
- Attended IDHS District 5 Training Council meeting
- Attended District 5 Technical Rescue Awareness class to assist with future instruction of ZFD personnel
- Met with Boone County Communications Center personnel to discuss future training opportunities with Center personnel and create the associated training document
- Researched Company Officer Development program components
- Updated FireHouse training records
- ZFD personnel logged over 550 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- Completed to date QC of runs
- Forwarded EMS Reports to Dr. Kaufmann for quality review
- Attended EMS Affiliate Meeting at St. Vincent Hospital
- Ordered and Picked up supply orders and swapped out oxygen tanks
- Restocked narcotics as needed
- Repaired Med vault for S91
- Prepared report and SOG for returning to service after an EMS run
- Attended quarterly Indiana EMS Commission meeting
- Met with Dr. Kaufmann
- Met with ZCHS Lifeguarding class to discuss fire and EMS services
- Quarterly practical skills check offs for staff
- Met with Zionsville Meadows to review transfer of care forms
- Annual performance review
- HQ Staff meeting to prepare timelines and organize projects

Administration Report: Fire Prevention
Fire Marshal-Blake Hayes

Fire Prevention Division Report – January 2011

Inspections / Consultations: 18

Investigations: 0

Plan reviews: 2

Meetings: 6

Training: 1

Other: 3

Inspections

- Occupant Load Inspection
 - 1000 W Mulberry St – Zionsville Community High School
 - 900 W Mulberry St – Zionsville Freshman Center

- Final Inspections
 - 6110 Technology Center Dr – Patterson Dental (Phase 1)

- Fire Alarm Rough – In Inspections
 - 6110 Technology Center Dr – Patterson Dental (Phase 1)

- Other Inspections
 - 55 E Oak St – Le Dolce Vita Patisserie

- Site Inspections
 - 40 E Cedar St – Nana’s Kitchen

- Pre-Drywall Inspections
 - 40 E Cedar St – Nana’s Kitchen

- Annual Inspections
 - 175 S Main St – Brick Street Inn

- Final Inspections
 - 40 E Cedar St – Nana’s Kitchen

- Site Inspections
 - 10655 E 300 S – Leman Horse Barn

- Consultations
 - 4700 S 975 E – Pleasant View Elementary – Fire Protection
 - 40 E Cedar St – Nana’s Kitchen – Building
 - 3795 S US 421 – Interactive Academy – Fire Alarm
 - 270 N 1st St – Carter Apartments – Addressing
 - 40 E Cedar St – Nana’s Kitchen – Fire Protection
 - 175 S Main St – Brick Street Inn – Fire Alarm
 - 175 S Main St – Brick Street Inn – Knox Box
 - 10655 E 300 S – Leman Horse Barn – Exiting

Plan Reviews

- W 106th St – DOW Park PUD
- Hoosier Village Development Plans

Meetings

- Attended regular weekly staff meetings
- Attended Operations Meeting – Review FPO
- Annual Performance Review with Fire Chief
- Met with Avon Fire Marshal – Code and FPO items
- On-site at Lemman Horse Barn with Building Officials and Storm water Coordinator
- Misc. meetings with Town of Zionsville Building Officials

Other

- NFIRS information sent to Indiana State Fire Marshal's Office
- Assisted in ARFF truck shuttle
- Misc. duties as assigned by the Fire Chief

Training

- International Code Council / Indiana Dept. of Homeland Security – InBC Fire Resistant-Rated Construction and Interior Finishes; (Wayne Twp.)