



## Monthly Activity Report for July 2011



	Jul-11	Jul-10	YTD 11	YTD 10	YTD Difference
<b>Incident Type</b>					
1 Fire	9	12	52	54	-2
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	0	2	-2
3 Rescue & Emergency Medical Service Incident	103	103	694	628	66
4 Hazardous Condition (no fire)	5	4	32	31	1
5 Service Call	18	16	82	75	7
6 Good Intent Call	17	12	101	107	-6
7 False Alarm & False Call	14	18	71	82	-11
8 Severe Weather	1	0	10	7	3
Other	0	0	0	0	0
<b>Total Count</b>	167	165	1042	986	56
	<b>Jul-11</b>	<b>Jul-10</b>	<b>YTD 11</b>	<b>YTD 10</b>	<b>YTD Difference</b>
<b>Incidents By Zone</b>					
Urban	101	104	693	643	50
Rural	53	52	263	273	-10
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	13	9	86	70	16
<b>Total Count</b>	167	165	1042	986	56

### General Information:

#### Incidents

- 7/16/11 - Motor Vehicle Accident with injuries, 51145 Cobblestone Drive
- 7/18/11 - Building Fire, 478 North 1200E
- 7/20/11 - Building Fire, 6210 Technology Center Drive
- 7/21/11 - Inverted Motor Vehicle Accident with injuries, 865E to 465S on ramp
- 7/22/11 - Semi roll-over with injuries, 465N and 865W
- 7/29/11 - Building Fire from lightning strike, 1042 N 1200E

Zionsville Fire Department  
Administration Report: **July 2011**

Fire Chief-James VanGorder

- Regular Meetings Attended:
  - Town Council Meeting
  - Town Council Agenda Meeting
  - Safety Board Meeting
  - Town of Zionsville Staff Meetings
  - Zionsville Volunteer Fire Department Inc Board Meeting
  - Fire Department Weekly Operational Meetings
- Met with IT Director Rust regarding IT items
- Met with Lt. Scales regarding equipment replacement and maintenance items
- Met with ZVFD Inc. President Jim Shields
- Attended and filled OIC roll for Incident Commander for EOC for July 4<sup>th</sup> fireworks detail in Lions Club Park
- Met with Paige Gregory of Umbaugh to review current fire department budget and plans regarding filling 5 current fulltime vacancies.
- Prepared 2<sup>nd</sup> quarter budget reports, and midyear re-appropriations
- Met with Nick Steadman of Williams Creek to review potential costs savings on station 92 grounds maintenance agreement
- Met with DC Miller and Capt. Beam regarding ODP and possible revisions
- Attended meeting with Pat Cole of Crowe regarding creation of performance based reviews
- Met with Major Mike Nielsen regarding performance related items in reference to communications center oversight
- Met with Representatives from KME regarding fire engine specifications
- Met with a FD employee and Town Manager Mitro regarding performance
- Met with the Apparatus Committee to review action items regarding new fire engine
- Met again with Major Nielsen regarding radio system outage and vendor performance failures
- Met with all three shifts at both station as part of quarterly meetings with employees
- Organizational meeting with Deputy Chief Miller

Administration Report: Operations

Deputy Chief Brian Miller

- Met with several vendors and department heads on site at the new station:
  - Jim Uland of the school cooperation to review landscaping issues on the schools property and we worked on the easements and the relocation of the school zone sign
  - Rick Carney of the Boone County Highway department looked at the relocation of the school zone sign
  - Jack Folden of Boone County REMC coordinated the relocation of three power poles
  - Met with Brad Lee from Debourgh lockers to review project spec's
- Attended two construction progress meetings for station 93 with CSO and Gilliatte
- Held bi-monthly Operations Lieutenant meetings to review operational performance and crew
- Made quarterly rounds with Chief VanGorder to meet with all three shifts and both stations to review ongoing projects and upcoming projects to ensure staff involvement and provided a chance for input and comments from the staff
- Completed monthly training requirements on fire extinguishers and blood borne pathogens
- Readiness and review of new policies and procedures
- Prepared and deployed command and staff for July 4<sup>th</sup> celebration in Lions Club Park

## Administration Report: Operations

### Deputy Chief Brian Miller (continued)

- Met with Chief VanGorder and Captain Beam to review the new officer development program
- Set up on-site emergency operation center and staffing for Fourth of July celebration at Lions park
- Attended regular monthly safety board meeting
- Set up monthly staffing and station assignments for the month of August
- Attended weekly department staff meetings

## Administrative Report: Training

### Captain Jeff Beam

- Created August Monthly Training Packet
- Conducted quarterly EMS Practical Skills Training in conjunction with EMS Division
- Developed, arranged, and conducted NFPA 1410 drills regarding initial emergency scene operations
- Completed and implemented final component of new Personnel Accountability Safety System
- Updated FireHouse training records
- ZFD personnel logged over 225 hours of training for the month

## Administration Report: EMS Administrative

### Lieutenant Steve Gilliam

None Submitted



# Zionsville Fire Department

Fire Prevention Division

Blake Hayes, Fire Marshal

## Monthly Report—July 2011



<u>FD Reviews</u>	<u>July 2011</u>	<u>July 2010</u>	<u>YTD 2011</u>	<u>YTD Fees</u>
Site	5	1	20	N/A
Building	2	1	15	\$827.79
Fire Alarm Systems	0	0	1	\$100.00
Sprinkler Systems	1	0	2	\$150.00
Hood Supp. Systems	0	0	2	\$100.00

\*Please note: The Zionsville Fire Protection Ordinance was not effective until 1/1/11; once the Ordinance has been in effect for one year, fee comparison YTD data will be available.

### Meetings Attended:

Attended regular weekly staff meetings  
 Misc. meetings with Town of Zionsville Building Officials  
 Attended State of Indiana Fire Prevention & Building Safety Comm. Mtg.  
 Meeting with Town Manager and Building Inspector  
 Meeting with ZPAC & ZCHS reps regarding February 2012 performance  
 Meeting with local business owner ref. hood system  
 On-site meeting w/Planning, Engineer & Inspector regarding the CITGO property  
 Meeting regarding new accountability system

<u>Inspection Type</u>	<u>July 2011</u>	<u>July 2010</u>	<u>YTD 2011</u>
Annual	3	3	36
Re-Inspection	0	0	11
Final (Existing)	0	0	0
Other Inspections	18	8	73
Pre-Drywall	2	0	9
Above Ceiling	1	0	4
Pre-Final	3	2	11
Final (New Const.)	0	0	8
Consultations	25	5	108
Permits / Variances / Stop Work Orders / Citations Issued	1 – FP Permits 1 – State Variance 1 - False Alarm Citation	N/A	10

### Training:

### Other Items:

NFIRS information sent to Indiana State Fire Marshal's Office  
 Maintain False / Faulty Fire Alarm Log  
 Misc. duties as assigned by the Fire Chief  
 Inspected Lions Park fireworks setup and tents – July 4<sup>th</sup>  
 Received State Fireworks permit for Wild Air Farms performance  
 Inspected Wild Air Farms – Fireworks display  
 Acceptance Test – 575 S Main

Respectfully Submitted,

**Blake Hayes**  
**Fire Marshal, Zionsville Fire Department**