



Monthly Activity Report for July 2012



	Jul-12	Jul-11	YTD 12	YTD 11	YTD Difference
Incident Type					
1 Fire	17	10	65	53	12
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	1	0	1
3 Rescue & Emergency Medical Service Incident	124	104	733	695	38
4 Hazardous Condition (no fire)	6	5	29	32	-3
5 Service Call	9	18	69	82	-13
6 Good Intent Call	23	17	115	101	14
7 False Alarm & False Call	10	14	86	71	15
8 Severe Weather	0	1	0	10	-10
Other	0	0	1	0	1
Total Count	189	169	1099	1044	55
	Jul-12	Jul-11	YTD 12	YTD 11	YTD Difference
Incidents By Zone					
Urban	110	102	729	694	35
Rural	55	53	263	263	0
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	24	14	107	87	20
Total Count	189	169	1099	1044	55

General Information:

Incidents

7/11/12 – Vehicle Accident with entrapment; 3 MM I 865 WB

7/17/12 – House Fire, Assist Carmel FD, 12121 N. Shelborne Rd, Carmel

7/28/12 – Childbirth, E-93 & M93 Delivered on scene

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Operational Meetings
- Met with IT Director Rust regarding IT items
- Met with Town Manager and discussed long range capital facility needs for government center
- Met with Director of Planning Wayne Delong regarding electronic inspection software
- Met with Police Chief Knox
- Met with Brandi Cunningham and accepted resignation
- Met with Quartermaster Lt. Scott Kirkwood
- Met with Lt. Jason Potts regarding Communications items
- Organizational meeting with Deputy Chief Miller
- Met with Fleet Maintenance Director Vlha regarding vehicle repairs
- Worked with FM Frost and DC Miller regarding Engine Company Annual Inspection forms and process
- Completed 2013 budget request
- Participated in a one day Habitat for Humanity –Wounded Warrior build in Advance.
- Met with CSO President Jim Schellinger regarding how pleased Staff was with CSO performance related to FS 93
- Met with FS 92 Officer Russell to review maintenance needs
- Met with Capt Beam regarding ISO evaluation
- Met with President of Donley Safety
- Met with John Yeo and Ed Mitro regarding DLGF proposal to combine fire funds
- Met with John Dattilo of BHI regarding health and safety needs at their campus
- Prepared for and attended special Safety Board Meeting and requested conditional offer of approval to fill full time vacancy
- Met with Ed Mitro and President Tim Haak to review options and plans for park watering
- Responded to several water violation reports at various hours of night and early morning
- Met with Captain Beam to review a department nomination for recognition of health and fitness
- Met with BCSD Major Mike Nielsen regarding operational items
- Work with Captain Doug Gauthier of ZPD, Wayne Delong, and Ed Mitro regarding water conservation action items as result of emergency declaration
- Met with DC Miller to review promotion process timeline
- Town Hall Building Maintenance- Repaired several plumbing backups, assisted with furniture install for Director of Planning office and removal of old, completed fiber installation, performed exterior general maintenance.

Administration Report: Operations
Deputy Chief Brian Miller

- Completed all six month midyear reviews with all of the Operations Lieutenants
- Had a lunch meeting with Deputy Chief Matt Hoffman to review recent mutual aid runs that Zionsville Fire assisted Carmel Fire with to review operations and efficiency of crews
- Conducted apparatus check off rides to ensure staff ability to operate the emergency vehicle and the mapping software program as well as equipment associated with the apparatus
- Met with PTFD,WFD and a member of Boone County Communications center to review communications training and policies

Administration Report: Operations

Deputy Chief Brian Miller (Continued)

- Assisted with proctoring the practical skills evaluations testing for state fire officer one course
- Met with Operations Lieutenant to conduct building walkthroughs at the memory support unit and wellness center at BHI
- Set up and listed the posting for upcoming promotion process for Operational Lieutenants
- Met with Chief VanGorder and the CEO of CSO Architects to review project and close out the station 93 project
- Conducted interviews for additional paid stand by staff
- Held bi-monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures
- Set up monthly staffing and station assignments for all three stations for the month of August

Administrative Report: Training

Captain Jeff Beam

- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Conducted practical skills sessions for IDHS Fire Officer I certification course
- Conducted new driver orientation training
- Implemented FF/EMT Module Program as a component of the Career Development Plan for 6 recently hired firefighters
- Attended facility walk-through of buildings on BHI campus
- Conducted orientation training for new Paid Stand-by personnel
- Conducted mutual aid auto extrication with Whitestown Fire Department
- Began annual SCBA confidence course for all firefighters
- Coordinated and conduct light duty personnel return to duty evaluation
- Assisted EMS Division with Project LifeSaver practical skills training
- Updated FireHouse training records
- ZFD personnel logged over 335 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- Quality Control of EMS runs and overall runs
- Sent EMS runs to and met with Medical Director
- Monthly EMS Training at Station 91 for OB/GYN Emergencies
- 1 Public CPR Course
- Chaired quarterly Boone County Fire Chief's Association EMS section/PLS meeting
- Staffed the ambulance to train newer employees
- Completed training on Project Lifesaver for A&B shifts
- Completed M98 check off for two employees
- Attended EMS affiliate meeting at St. Vincent EMS Education
- Attended Monthly Audit and Review of EMS runs with Medical Director
- Met with the Director of Nursing and the Executive Director of Zionsville Meadows
- Met with the Indiana Director of Rural Metro Ambulance Service
- CPR First Aid course for DHS/Immigration officers
- Hosted Cardiologists from IU north for lectures for each shift
- Completed walk through of Hoosier Village Wellness Center and Memory Care Unit

Administration Report: FIRE PREVENTION/CODE ENFORCEMENT

Fire Marshal Josh Frost

- Attended regular weekly staff meetings
- Misc. meetings with Town of Zionsville Building Inspectors
- Participated in monthly EMS and fire trainings
- Met with Carmel Fire Department Deputy Fire Marshal Ellison regarding inter-agency access to Knox keyed FDC's.
- Presented to Rotary International about the burn ban and firework legislation at their monthly meeting
- Met with Zionsville Meadows director to discuss emergency planning and operational items within facility
- Met with a business owner and planner to discuss zoning issues with proposed change of use
- Met with facility director for BHI to discuss fire protection issue
- Participated in several special event planning sessions to outline event regulations
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Facilitated Water Conservation Declaration enforcement
- Participated in the Habitat for Humanity Boone County inaugural Wounded Warrior build with fire department administrative staff

<u>Inspection Type</u>	<u>July 2012</u>	<u>July 2011</u>	<u>YTD 2012</u>
Annual	2	-	3
Re-Inspection	4	-	14
Building	0	-	10
Site, Fire Protection, Spk & F/A Rough-In	27	-	98
Pre-Drywall	1	-	38
Above Ceiling	1	-	28
Pre-Final	0	-	8
Final (New Const.)	4	-	20
Consultations	9	-	83
Permits / Variances / SWO / Citations Issued / Invest.	2	-	11

<u>FD Reviews</u>	<u>July 2012</u>	<u>July 2011</u>	<u>YTD 2012</u>	<u>YTD Fees</u> <u>(Received)</u>
Site	3	-	13	N/A
Building	2	-	14	13,994.81
Fire Alarm Systems	2	-	15	3,300.00
Sprinkler Systems	0	-	12	1,200.00
Fines, Fees	2	-	0	450.00