



Monthly Activity Report for June 2012



	Jun-12	Jun-11	YTD 12	YTD 11	YTD Difference
Incident Type					
1 Fire	15	10	48	43	5
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	1	0	1
3 Rescue & Emergency Medical Service Incident	98	106	609	591	18
4 Hazardous Condition (no fire)	7	8	23	27	-4
5 Service Call	8	14	60	64	-4
6 Good Intent Call	16	13	92	84	8
7 False Alarm & False Call	18	9	76	57	19
8 Severe Weather	0	7	0	9	-9
Other	0	0	1	0	1
Total Count	162	167	910	875	35
	Jun-12	Jun-11	YTD 12	YTD 11	YTD Difference
Incidents By Zone					
Urban	106	113	619	592	27
Rural	48	39	208	210	-2
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	11	15	83	73	10
Total Count	165	167	910	875	35

General Information:

Incidents

6/6/12 – Hazmat Incident, Greenfield Rd / Sanctuary Blvd, Diesel Fuel Spill greater than 50 gallons

6/8/12 – Vehicle Accident w/ Entrapment, 1 mm I-865 EB

6/10/11 – House Fire, Assist Carmel FD, 13077 N. West Rd

6/16/12 – Commercial Bldg. Fire – 175 S. Main St

6/17/12 – House Fire, 225 Woodstock Ct

6/19/12 – House Fire, Assist Perry Twp. FD, 6955 S. 200 E

6/20/12 – Assist Police, Sycamore / Main, Recovery

6/20/12 – Garage Fire, 160 N. 8th St

6/25/12 – Vehicle Accident w/ Entrapment, Oak St / Kissel Rd

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Operational Meetings
- Met with Eagle Creek Coffee Company owner Susan Pratt
- Met with IT Director Rust regarding IT items
- Attended GPS training with Storm Water Coordinator Gavin Merriman
- Met with Police Chief Knox regarding policy and procedure
- Met with Quartermaster Lt. Scott Kirkwood
- Attended Town of Zionsville Budget Work Shop
- Set up and hosted Annual Golf Scholarship event
- Met with Lt. Jason Potts regarding Communications items
- Organizational meeting with Deputy Chief Miller
- Met with Whitestown Fire chief Joe Anderson, discussed operational items on mutual interest
- Met with Fleet Maintenance Director Vlha regarding vehicle repairs
- Prepared Mid Year Re-Appropriation request
- Organized and hosted thank you luncheon for former LFD Chief Ted Caldwell –43 years of service to Boone County
- Completed midyear Performance Appraisal Check-ins with all FD HQ staff
- Worked with FM Frost and DC Miller regarding Engine Company Annual Inspection forms and process
- Met with Lebanon Fire Chief Lee, Perry Fire Chief Everett, Whitestown Fire Chief Anderson, regarding mutual operational items
- Attended Boone County Fire Chief's Association meeting
- Began preparing 2013 budget request
- Town Hall Building Maintenance- Lighting repairs. Scheduled HVAC repairs regarding AC units, met with and drafted plans to assist with furniture install for Director of Planning office, performed exterior general maintenance.

Administration Report: Operations
Deputy Chief Brian Miller

- Conducted two apparatus check off rides to ensure staff ability to operate the emergency vehicle and the mapping software program as well as equipment associated with the apparatus
- Set up a site meeting with Clawson Communication and town department heads to review the fiber connection form Town Hall to the Zionsville High school. Members of the meeting walked the path in which the fiber was to be installed to verify installation locations and communication to public. Work has begun on the project with about seventy percent complete.
- Attended budget 101 workshop for department heads
- Met with LFD, WFD and a member of Boone County Communications center to review communications training and polices
- Completed project life saver training both classroom and field training
- Conducted three interviews for additional paid stand by staff.
- Held bi- monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures
- Set up monthly staffing and station assignments for all three stations for the month of July
- Reviewed newly proposed injured firefighter communication SOG for approval and adoption

Administration Report: Operations

Deputy Chief Brian Miller (Continued)

- Attended weekly department staff meetings
- Completed annual CPR recertification
- Met with Chief VanGorder and Fire Marshal Frost to review annual engine company inspections
- Held a meeting to finalize video conferencing installation for station 93
- Met with Gilliatte contractors to review open punch items for station 93

Administrative Report: Training

Captain Jeff Beam

- Began IDHS Fire Officer I certification course for ZFD personnel
- Conducted new driver orientation training
- Met with mutual aid departments regarding firefighter Mayday procedures
- Conducted Zionsville Fire Department overview for ZPD Teen Academy
- Conducted auto extrication training for all shifts
- Assisted EMS Division with Project LifeSaver practical skills training
- Attended BCFCA Training Sub-committee organizational meeting
- Updated FireHouse training records
- ZFD personnel logged over 380 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- Quality Control of EMS runs and overall runs
- Sent EMS runs to and met with Medical Director
- Monthly EMS Training at Station 91 for Geriatrics
- 1 Public CPR Course
- CPR for fire department staff for each shift
- CPR skills evaluation only for 2 people
- Chaired quarterly Boone County Fire Chief's Association EMS section/PLS meeting
- Staffed the ambulance to train newer employees
- Met with Ed Mitro and the Alzheimer's Association in regards to creating awareness to town staff and first responders
- Training on Project Lifesaver both classroom and hands on portions for each shift.
- Provided scenario training on Project Lifesaver for 2 shifts
- Provided station coverage for staff to train on Medic 98
- Attended photo shoot for St. Vincent Heart Center with two of our staff involved in the shoot.
- Attended EMS affiliate meeting at St. Vincent EMS Education
- Teleconference with the Indiana Fire Chief's Association EMS section meeting
- Attended Monthly Audit and Review of EMS runs with Medical Director

Administration Report: FIRE PREVENTION/CODE ENFORCEMENT

Fire Marshal Josh Frost

- Attended regular weekly staff meetings
- Misc. meetings with Town of Zionsville Building Inspectors
- Participated in monthly EMS and fire trainings
- Maintained Faulty/False Alarm Log.
- Miscellaneous duties performed as assigned by the Chief
- NFIRS monthly statistics compiled and sent to the state
- Presented to several civic groups information regarding tent and event compliance
- Met with Gavin Merriman and Fire Chief for GPS training session to locate sign coordinates for Zionsville Parks emergency trail markers
- Conducted fire alarm acceptance tests on four (4) separate buildings
- Safety Board meeting was attended to discuss Blackstone Subdivision variance request

<u>Inspection Type</u>	<u>June 2012</u>	<u>June 2011</u>	<u>YTD 2012</u>
Annual	0	-	1
Re-Inspection	1	-	10
Building	1	-	10
Site, Fire Protection, Spk & F/A Rough-In	8	-	71
Pre-Drywall	2	-	37
Above Ceiling	0	-	27
Pre-Final	2	-	8
Final (New Const.)	4	-	16
Consultations	15	-	74
Permits / Variances / SWO / Citations Issued / Invest.	2	-	9

<u>FD Reviews</u>	<u>June 2012</u>	<u>June 2011</u>	<u>YTD 2012</u>	<u>YTD Fees</u> <u>(Received)</u>
Site	3	-	10	N/A
Building	2	-	14	13,928.81
Fire Alarm Systems	0	-	13	1,650.00
Sprinkler Systems	0	-	12	1,200.00
Fines, Fees	20	-	0	350.00