



Monthly Activity Report for May 2012



	May-12	May-11	YTD 12	YTD 11	YTD Difference
Incident Type					
1 Fire	8	11	33	33	0
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	1	0	1
3 Rescue & Emergency Medical Service Incident	119	99	511	485	26
4 Hazardous Condition (no fire)	7	8	16	19	-3
5 Service Call	9	9	49	50	-1
6 Good Intent Call	15	13	76	71	5
7 False Alarm & False Call	8	12	58	48	10
8 Severe Weather	0	1	0	2	-2
Other	0	0	1	0	1
Total Count	166	153	745	708	37
	May-12	May-11	YTD 12	YTD 11	YTD Difference
Incidents By Zone					
Urban	117	107	513	479	34
Rural	35	33	160	171	-11
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	14	13	72	58	14
Total Count	166	153	745	708	37

General Information:

Incidents

- 5/2/12 Personal Injury w/ Entrapment, 5th & Oak
- 5/10/12 Personal Injury w/ Entrapment, Assist Pike FD, 126 MM I-65 SB
- 5/23/12 Injured Person, Rail Trail between Town Hall and Bloor Ln
- 5/23/12 Wall Collapse / Gas Leak, 6330 S. Center Dr., Burger King
- 5/30/12 House Fire, 7110 Beaumont Ct

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Operational Meetings
- Met with representatives from Grainger on cost savings inventory and stocking concepts
- Met with Storm Water Program Manager Merriman regarding fire station facilities and best practices
- Met with IT Director Rust regarding IT items
- Met with Lt. Kail as Station Officer to establish facility repair priorities
- Met with Quartermaster Lt. Scott Kirkwood
- Met with Lt. Jason Potts regarding Communications items
- Prepared and setup new employee swearing in ceremony and reception
- Organizational meeting with Deputy Chief Miller
- Prepared and hosted fire station 93 dedication
- Prepared and hosted movie night at fire station 93
- Assisted with Set up of HERO competition
- Attended Town Insurance Committee review of coverage's and potential changes
- Assisted with Chamber and Country Market by providing generator for power needs
- Met with Town Manager concerning technology changes
- Met with Fleet Maintenance Director Vlha regarding vehicle repairs
- Attended Boone County Fire Chief's Association meeting
- Met with Parks Director Matt Dickey and Fire Marshal Frost concerning trail emergency markers
- Attended pathway dedication ceremony at Lions Club Park
- Attended pre-construction meeting for Fiber install between town hall and school
- Attended and completed AHA CPR Instructor course
- Attended joint regional budget planning meeting hosted by the Zionsville Schools
- Town Hall Building Maintenance- Several meetings with representatives from A Sign by Design regarding updating Town branding logos. Scheduled HVAC repairs regarding AC units, met with and drafted plans to assist with furniture install for Director of Planning office, performed exterior general maintenance.

Administration Report: Operations
Deputy Chief Brian Miller

- Set up ribbon cutting ceremony and public event for station 93 to officially open the station for service.
- Met with Trevor Hanshaw Deputy Chief of operations for Whitestown Fire to review mutual aid response and training opportunities for both departments with the opening of station 93.
- Conducted two apparatus check off rides to ensure staff ability to operate the emergency vehicle and the mapping software program as well as equipment associated with the apparatus.
- Set up a pre-construction meeting with Clawson Communication and all the town department heads to review the fiber connection from Town Hall to the Zionsville High school -this work should be completed in June. One final meeting will take place on June 7th before work starts on the project.
- Met with Lt. Potts to review run orders and CAD assignments for station 93 to ensure it has been running correctly now that the station is open. Only a few adjustments have needed to be made, one item remains open that the software company is reviewing to help assist with a resolution.
- Completed Owner demonstration/maintenance walk through with medicinal vendors for station 93.
- Assisted with public education and fund raising event at station 93 to open the station to the public

Administration Report: Operations

Deputy Chief Brian Miller (Continued)

- Held bi-monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures.
- Set up monthly staffing and station assignments for all three stations for the month of June
- Attended weekly department staff meetings

Administrative Report: Training

Captain Jeff Beam

- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Conducted orientation training for 3 new Paid Stand-by personnel
- Conducted new driver orientation training
- Coordinated and conducted light duty personnel return to duty evaluation
- Conducted auto extrication training for all shifts
- Met with Town of Zionsville Stormwater Program Manager regarding opportunities to collaborate hazardous materials and stormwater protection plan training
- Began annual respirator fit testing for all department members
- Updated FireHouse training records
- ZFD personnel logged over 286 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- Quality Control of EMS runs and overall runs
- Sent EMS runs to and met with Medical Director
- 1 CPR Course for Zionsville Little League
- Did 1 CPR skills check off
- Public CPR class
- Chaired quarterly Boone County Fire Chief's Association EMS section/PLS meeting
- Filled in on front part of a shift to assist in staffing needs
- Attended Boone County Senior Services meeting at Town Hall
- Met with Jeannie Keenan from A2N regarding Senior Services
- Covered staffing for staff clearance of ambulance
- Attended Hard Hat walk through of Hoosier Village
- Provided ambulance orientation for staff that volunteered to come in for training
- Organized EMS coverage for Zionsville Youth Rugby League
- Scheduled and taught 2 CPR instructor courses

Administration Report: FIRE PREVENTION/CODE ENFORCEMENT

Fire Marshal Josh Frost

- Attended regular weekly staff meetings
- Misc. meetings with Town of Zionsville Building Inspectors
- Participated in monthly EMS and fire trainings.
- Met with Lafayette Fire Department Division Chief Ritchey regarding data management systems.
- Hosted meeting to improve record keeping efficiency and paperless inspection process.
- Maintained Faulty/False Alarm Log.
- Miscellaneous duties performed as assigned by the Chief.
- NFIRS monthly statistics compiled and sent to the state.
- Presented to several civic groups information regarding tent and event compliance.
- Attended IFIA quarterly meeting and seminar on emergency rules for outdoor stages.
- Met with Parks Director and Fire Chief to discuss Zionsville Parks trail markers.
- Conducted fire drills at businesses in 6100, 6110 and 6210 Technology Center Drive.
- Plan Commission meeting was attended to discuss Blackstone Subdivision.

<u>Inspection Type</u>	<u>May 2012</u>	<u>May 2011</u>	<u>YTD 2012</u>
Annual	1	1	1
Re-Inspection	3	1	10
Building	1	0	10
Site, Fire Protection, Spk & F/A Rough-In	23	3	63
Pre-Drywall	0	1	35
Above Ceiling	1	0	27
Pre-Final	1	1	6
Final (New Const.)	4	1	12
Consultations	22	2	59
Permits / Variances / SWO / Citations Issued / Invest.	1	0	9

<u>FD Reviews</u>	<u>May 2012</u>	<u>May 2011</u>	<u>YTD 2012</u>	<u>YTD Fees</u> <u>(Received)</u>
Site	0	0	7	N/A
Building	0	1	12	13,762.81
Fire Alarm Systems	1	0	13	1,500.00
Sprinkler Systems	0	0	12	1,200.00
Hood Supp. Systems	0	0	0	0