



Monthly Activity Report for August 2015



	Aug-15	Aug-14	YTD 15	YTD 14	YTD Difference
Incident Type					
1 Fire	12	6	81	59	22
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	3	1	2
3 Rescue & Emergency Medical Service Incident	140	133	958	911	47
4 Hazardous Condition (no fire)	5	7	60	47	13
5 Service Call	25	30	180	187	-7
6 Good Intent Call	26	29	220	192	28
7 False Alarm & False Call	37	23	201	206	-5
8 Severe Weather	0	0	5	3	2
Other	0	0	0	1	-1
Total Count	245	228	1708	1607	101
	Aug-15	Aug-14	YTD 15	YTD 14	YTD Difference
Incidents By Zone					
Urban	149	142	1044	1012	32
Rural	56	48	424	361	63
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	40	38	240	234	6
Total Count	245	228	1708	1607	101

Incidents

8/14/15 Urban Search and Rescue, 604 W. Pierce St, Whitestown, Assist WFD/WPD

8/18/15, Motor Vehicle Collision/Tactical, US 421/CR 200 N

8/29/15, Oven Fire, 1370 Quail Run Ct

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Safety Board Meeting
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
- Met with Department of Finance and Records regarding payroll process
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Attended reception for Mayor Papa at BTL
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Met with Boone County Sheriff Mike Nielsen regarding mutual operational items
- Met with CSO regarding design concepts for new government center on a bi-weekly basis
- Met with Town Attorney firm regarding employment items
- Prepared and presented three (3) year Fire Department Budget
- Met with Deputy Chief Miller regarding operations items
- Presented two (2) conditional job offers on behalf of the Safety Board with both personnel accepting and beginning testing
- Met with Deputy Chief Miller regarding operational response analysis
- Met with vendor regarding improved wellness physicals for employees
- Met with Town Manager regarding payroll processing systems
- Met with Executive director of Zionsville Chamber Julie Johns-Cole regarding special events
- Hosted ZFD Recruit Luncheon for five new firefighters
- Met with IT Director Rust regarding continued outstanding IT related items
- Traveled to and attended the 2015 International Fire Chiefs Conference
- Town Hall Building Maintenance—new lighting in vestibule, plumbing repairs, HVAC, and future plans

Administration Report: Operations
Deputy Chief Brian Miller

- Met with the Fire Chief and reviewed Operational Response Time Analysis
- Attended the 2015 International Fire Chief Conference in Atlanta.
- Worked with IT Director Rust and Division Chief Vlha to install new Mobile Data Terminals in Ambulances
- Conducted two apparatus check off rides on the Medic trucks
- Met with ZPD, Boone County Sheriff's office and Lions Club to plan for the Fall Festival and safety day.
- Worked with Chief Beam to conduct three days of applicant testing and interviews for the engineer's promotion process
- Crews completed five days of annual fire hose testing
- Attended weekly department staff meetings and executive meetings
- Set up monthly staffing assignments for all three stations
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Conducted scoring components for 2015 Engineer Promotion Process
- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Oversaw payroll preparation for Town of Zionsville
- Conducted Return-To-Duty Work Performance Evaluation
- Reviewed Bid Process SOG
- Coordinated upcoming department wide physical evaluations
- Participated in fire prevention inspections with Fire Marshal
- Attended BCFCA Training Sub-Committee bi-monthly meeting to discuss cooperative training opportunities among Boone County fire departments
- Attended department wide Fire Officer Strategy & Tactics
- Attended Town of Zionsville Safety Board meeting

Administration Report: Training

Division Chief Mark Hart

- Set up September Training schedule
- Set driving course and tested the engineers process at Indy Exec. Airport
- Attended aircraft crash and rescue class done jointly through Westfield FD
- Setup and was the lead instructor for a 3 day vehicle extrication class with the recruit academy
- Setup and was lead instructor for a 1 day machinery extrication class with the recruit class
- Attended INTF-1 Mobex Drill at MUTC performing wide area rural search operations and rope rescue operations.
- Attended SCOTT SCBA pack tracker training for 3 days
- Attended Boone County Training Chiefs meeting
- Met with Chief Thacker from Brownsburg FD about IFIA
- Assisted in setting up and attended recruit graduation at Pike High School
- Started first week of department wide FOST Class
- Ongoing work with Chief Clements from Pike Township about recruit academy
- Started the planning process for 2 new full time employees recruit academy
- Set up and instructed 2 day orientation for 3 new part time employees
- ZFD completed 604 hours of training during the month

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 8 final inspections
- Conducted 51 annual commercial inspections
- Conducted 11 rough-in inspections
- Conducted 6 above ceiling inspections
- Conducted 8 fire alarm acceptance tests
- Conducted 6 site consultations
- Conducted multiple special event and tent inspections
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Completed multiple reviews for commercial occupancies
- Met with property managers and business owners regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Participated in the Town TAC meetings to evaluate proposed projects in Zionsville
- Maintained Knox Access Program and updated all Knox key vaults
- Responded to emergency calls for service as needed
- Met with Fire Inspector on multiple occasions regarding inspections
- Taught a monthly public CPR course
- Provided a home consultation on smoke detector and fire alarm services
- Completed annual inspections at the various ZCSC buildings before classes commenced
- Participated in various Town project discussions and planning meetings
- Facilitated and led company level tour of the Zionsville Waste Water Treatment Facility
- Met with County Surveyor, Engineer and Town Staff regarding proposed rural project
- Participated in the Scott Air Pack Tracker training
- Participated in new hire recruit welcome luncheon
- Organized and facilitated fire watch for local business
- Prepared and facilitated RFP for Municipal Services Building sprinkler system work
- Met with code consultant and interested parties regarding local business occupancy

<u>FD Reviews</u>	<u>August 2015</u>	<u>August 2014</u>	<u>YTD 2015</u>	<u>YTD Fees (Received)</u>
Site	6	3	42	N/A
Building	5	2	19	9,052.59
Fire Alarm Systems	2	0	5	475.00
Sprinkler Systems	5	1	11	950.00
Fines, Fees	10	1	35	1,270.00

Administration Report: EMS

Division Chief Steve Gilliam

- Facilitated Monthly CPR class for the general public
- Several CPR skills testing exams
- Provided orientation for 3 new paid standby staff
- Attended EMS affiliate meeting at St. Vincent Health
- Attended Trauma information meeting hosted by the State Department of Health
- Provided CPR training to Boone County Health Department Staff
- Attended an informational meeting on opiate addiction and Boone County preparedness
- Attended and chaired bi-monthly BCFCA EMS/PLS section meeting
- Attended the Indiana Emergency Response Conference
- Attended Graduation Ceremony for 5 new full time firefighters
- Attended monthly Audit and Review with Medical Director, Dr. Kaufmann
- Completed m98 training with 3 staff members
- Participated in webinar for DHS review of EMS in Indiana
- Attended training webinar for ESO ePCR software for Quality Control updates

Administration Report: EMS

Division Chief Steve Gilliam (CONTINUED)

- Phone conference with EMS billing company for review of process
- CPR class for police department staff
- Met with 5 new full time staff to review training
- Drive time on the medic units with Division Chief of training Mark Hart

There were 146 patient contacts in July and of those 99 were transported to the hospitals as listed.

Hospital transports		Primary Impression	
IU Health North	15	Abdominal Pain/Problems	10
St. Vincent Peyton Manning	4	Allergic Reaction	1
Witham Health at Anson	4	Altered Level of Consciousness	7
St. Vincent Indianapolis	59	Behavioral / Psychiatric Disorder	1
St. Vincent Heart	3	Cardiac Rhythm Disturbance	5
Community North	1	Chest Pain (Non-Cardiac)	1
IU Health Methodist	1	Chest Pain / Discomfort	1
Witham Health Services	6	Dehydration	2
St. Vincent Carmel	3	Fever/Infection	1
VA Medical Center	0	Generalized Weakness	9
Wishard/Eskenazi Health	0	GI/GU	1
IU Health Riley	2	Headache	1
IU West	0	Hypertension	2
St. Vincent Womens	1	Other	3
Riverview	0	Pain (Non-Traumatic)	7
Community Heart & Vascular	0	Poisoning / Drug Ingestion	2
St. Vincent Heart Center	0	Respiratory Distress	10
IU Health University	0	Seizure	1
	99	Stroke / CVA	3
		Syncope / Fainting	5
		Traumatic injury	26
		Total	99