



## Monthly Activity Report for October 2015



	Oct-15	Oct-14	YTD 15	YTD 14	YTD Difference
<b>Incident Type</b>					
1 Fire	14	4	104	68	36
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	1	5	3	2
3 Rescue & Emergency Medical Service Incident	114	119	1200	1150	50
4 Hazardous Condition (no fire)	3	5	67	58	9
5 Service Call	45	47	245	267	-22
6 Good Intent Call	33	22	286	245	41
7 False Alarm & False Call	19	32	236	265	-29
8 Severe Weather	0	0	6	4	2
Other	0	0	0	1	-1
<b>Total Count</b>	229	230	2149	2061	88
	<b>Oct-15</b>	<b>Oct-14</b>	<b>YTD 15</b>	<b>YTD 14</b>	<b>YTD Difference</b>
<b>Incidents By Zone</b>					
Urban	134	128	1323	1291	32
Rural	61	64	521	469	52
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	34	38	305	301	4
<b>Total Count</b>	229	230	2149	2061	88

### Incidents

- 10/2/15 – Building Fire, 9834 E 700 N, Assist Sheridan FD
- 10/14/15 – Gas Leak, Oak St/Manchester Dr
- 10/16/15 – Building Fire, 2494 N. Lebanon St, Assist Lebanon FD
- 10/22/15 – MVC w/ Semi Fire, 4400 E State Rd 32, Assist Lebanon FD
- 10/23/15 – Kitchen Fire, 11503 Golden Willow Dr
- 10/27/15 – High Angle Rescue, Bloor Ln/Hal Sharpe RD
- 10/28/15 – PI w/ Entrapment, 96<sup>th</sup> / Ford RD

Zionsville Fire Department  
Administration Report:  
Fire Chief-James VanGorder

- Regular Meetings Attended:
  - Town Council Agenda Meeting
  - Town Council Meeting
  - Town of Zionsville Staff Meetings
  - Safety Board Meeting
  - Fire Department Weekly Administrative Staff Meetings
  - Weekly Fire Department Executive Meetings
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with Vendor regarding fire apparatus construction
- Prepared and hosted Pancake Day!!!
- Attended Ball State Certified Public Manager Program
- Met with developer regarding construction project at Indy Executive Airport
- Attended County Operations Meeting at BCJ with EMA
- Attended the 2015 Zionsville Chamber Luncheon
- Attended the monthly Pow-wow meeting
- Attended meeting for 2015 Boone County Leadership Class
- Met with Town Engineer Firm regarding developmental plans for station 91
- Attended Town web site training
- Attended Annual Kick Off for the Boone County Toy Drive
- Met with Director of Fleet Services Mel Viha regarding vehicle work orders
- Spent significant time addressing quartermaster supply issues—structure changes are under review
- Met with CSO regarding design concepts for new government center on a bi-weekly basis
- Communications meeting with Captain Jason Potts
- Arranged for Cooperative Purchase of Air packs for Perry FD
- Annual Aerial and ground ladder testing completed with all passing
- Monthly meeting with Union President Steve Hayes
- Met with Deputy Chief Miller regarding operations items
- Met with IT Director Rust regarding continued outstanding IT related items
- Attend annual Halloween event at Boone Village
- Town Hall Building Maintenance—Electrical repairs, plumbing repairs, HVAC, and future plans

Administration Report: Operations  
Deputy Chief Brian Miller

- Met with Rebecca Coffman, Chief Operations Officer for the Zionsville Community Schools to review partnership opportunities with the school and public safety
- Worked with the three Captains to complete the 2016 Kelly day selections
- Conducted 6 interviews for new paid standby firefighters as part of the application screening process
- Reviewed the build sheets for the ladder truck to ensure that the change orders meet the departments required design
- Met with school staff at Zionsville High School and Z west to review fire drills
- Worked with the bid committee to complete both the mock bid and bid process for 2016
- Met with the Captains to review third quarter reports to ensure we are meeting industry standards.
- Conducted one apparatus check off ride on the Medic truck
- Assisted with set up for annual Pancake Day fundraiser and public education event

## Administration Report: Operations

### Deputy Chief Brian Miller (CONTINUED)

- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month of November
- Held monthly Operations meetings with the Captains
- Held Operations meeting with the Captains and Lieutenants
- Held monthly county operations meeting at the Boone County Jail to review EOC (emergency operation center) procedures and equipment

## Administrative Report: Administration

### Deputy Chief Jeff Beam

- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Finalized and conducted department wide bid position process
- Conducted practical exercises and written testing for IDHS Fire Officer Strategy and Tactics certification course
- Finalized procedures related to Bid System, Ride-Out Pay, Kelly Day and PTO selection
- Assisted with payroll preparation for Town of Zionsville
- Attended Safety Committee meeting
- Began development of PPE Risk Assessment prior to firefighter PPE review
- Conducted practical exercises and written testing for IDHS Hazardous Materials Operations certification course
- Represented Town of Zionsville Safety Board during Zionsville Fire Department Local Pension Board hearing
- Conducted annual Work Performance Evaluations

## Administration Report: Training

### Division Chief Mark Hart

- Set up November Training schedule
- Performed FOST Practical drills as final skills for the FOST Class
- Started the recruit academy for 2 new full time employees
- Set up orientation for 3 new part-time personnel
- Co-taught fire behavior, Hose stretches, VEIS and Search evolutions at the training tower
- Gave 4 retests for Driver operator
- Gave 15 FOST Certification tests
- Set up the 2016 training schedule
- Taught Haz-Mat Awareness and Operations for recruits as well as department members needing the certification
- Taught history in the fire service and qualification and safety to new full time recruits
- Assisted Chief Gillam in EMS patient assessment
- Assisted in setting up and instructing the county wide drill at the training tower
- Met with IDEM to discuss some options on acquired structures for trainings
- Set up WPE for crews
- Took part in a Webinar about training career firefighters
- ZFD completed 570 hrs. of training during the month

# Administration Report: Fire Prevention/Code Enforcement

## Division Chief Josh Frost

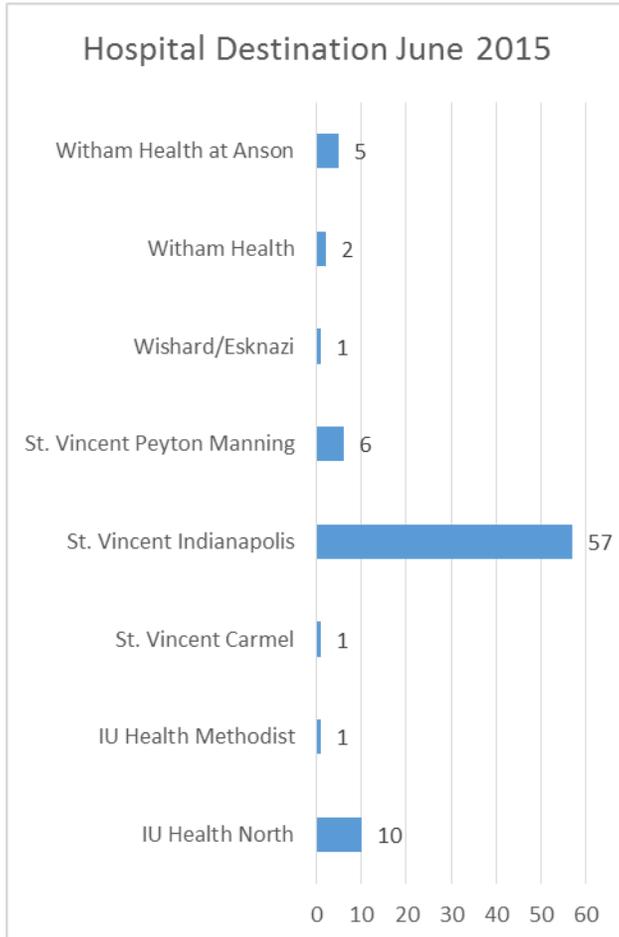
- Conducted 17 final inspections
- Conducted 28 annual commercial inspections
- Conducted 8 rough-in inspections
- Conducted 2 above ceiling inspections
- Conducted 1 site consultation
- Conducted 4 special event and tent inspections
- Conducted 2 Occupancy Inspections
- Attended and participated in weekly staff meetings at fire department headquarters
- Attended the State Fire Protection and Building Safety Commission hearing
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed multiple reviews for commercial occupancies
- Met with property managers and business owners regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Responded to emergency calls for service as needed
- Met with Fire Inspector on multiple occasions regarding inspections
- Attended the Boone County Leadership Program class
- Facilitated the drop off of fleet vehicles for fleet maintenance
- Prepared the dry hydrant annual testing documentation and owner notification
- Met with Superintendent of streets to discuss sprinkler replacement project at Municipal Services Building
- Attended and participated in the Zionsville Chamber of Commerce Business Expo
- Attended safety drills at ZCSC locations
- Participated in the Town IT website management forum
- Attended commercial kitchen exhaust hood training class
- Attended the Town Staff meeting on behalf of Chief
- Participated in the Town TAC meeting covering multiple projects
- Attended and participated in ZFD Pension Board Meeting

<b><u>FD Reviews</u></b>	<b><u>October 2015</u></b>	<b><u>October 2014</u></b>	<b><u>YTD 2015</u></b>	<b><u>YTD Fees (Received)</u></b>
Site	1	2	49	N/A
Building	1	5	21	9,334.29
Fire Alarm Systems	0	2	5	475.00
Sprinkler Systems	2	2	14	1,200.00
Fines, Fees	3	6	40	1,570.00

## Administration Report: EMS Division Chief Steve Gilliam

- Taught monthly CPR class for the general public
- Taught 3 CPR classes for town employees
- Several CPR skills testing exams
- Met firefighter/EMT Blackwell to complete his ambulance packet
- Met with part-time staff to assess progress in ambulance packets
- Facilitated EMS coverage for Socctoberfest at the soccer fields in Zionsville
- Met with firefighter/EMT Rumpel to clear as an EMT
- Assisted with WPE for new paid standby staff
- Attended and Chaired BCFCFA EMS section meeting
- Met with Mindy Collins from St. Vincent EMS education regarding training courses
- Drive time on the medic units with Division Chief of training Mark Hart
- Facilitated EMS staffing for ZCHS football home game
- Provided EMS training for recruit class

There were 118 patient contacts as of October 30, 2015 and of those 83 were transported to the hospitals as listed.



Primary Impression	
Abdominal Pain/Problems	8
Allergic Reaction	2
Altered Level of Consciousness	5
Behavioral / Psychiatric Disorder	1
Chest Pain (Non-Cardiac)	1
Chest Pain / Discomfort	5
Dehydration	1
Fever/Infection	2
Generalized Weakness	8
GI/GU	1
Headache	1
Hemorrhage	1
Hypertension	2
Other	4
Pain (Non-Traumatic)	4
Poisoning / Drug Ingestion	1
Post-operative Complication	1
Renal Failure	1
Respiratory Distress	3
Seizure	5
Stroke / CVA	5
Substance/Drug Abuse	1
Syncope / Fainting	2
Traumatic injury	18
	<b>83</b>