



Monthly Activity Report for November 2015



	Nov-15	Nov-14	YTD 15	YTD 14	YTD Difference
Incident Type					
1 Fire	4	15	107	79	28
2 Overpressure Rupture, Explosion, Overheat (no fire)	2	1	7	4	3
3 Rescue & Emergency Medical Service Incident	117	95	1314	1235	79
4 Hazardous Condition (no fire)	9	8	75	64	11
5 Service Call	35	26	278	289	-11
6 Good Intent Call	32	21	312	256	56
7 False Alarm & False Call	23	15	259	280	-21
8 Severe Weather	0	0	5	4	1
Other	0	0	0	1	-1
Total Count	222	181	2357	2212	145
	Nov-15	Nov-14	YTD 15	YTD 14	YTD Difference
Incidents By Zone					
Urban	128	106	1438	1371	67
Rural	68	38	588	507	81
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	26	37	331	334	-3
Total Count	222	181	2357	2212	145

Incidents

11/8/15 - Building Fire, 7484 S. Indianapolis RD

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Safety Board Meeting
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
- Met with CSO regarding design concepts for new government center on a bi-weekly basis
- Communications meeting with Captain Jason Potts
- Met with Deputy Chief Miller regarding operations items
- Met with LFD Fire Chief Chuck Batts
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Traveled to Honeywell Corporation Fire Gear Manufacturing facility and conduct laboratory tests
- Met with Vendor regarding fire apparatus construction
- Met with Chief Knox regarding transitioning Tornado Siren responsibilities to the FD
- Attended Ball State Certified Public Manager Program
- Attended and completed 3 day UAV class with FAA certification preparation
- Met with Fire Apparatus Manufacturer regarding part supply issues
- Met with E-One regarding production time line for fire apparatus construction and progress
- Met with Developers to create a working solution for health safety needs of their proposed developments
- Met with Sheriff Nielsen and Officer Phelps regarding MDT software licensing
- Presided over Pension Board meeting regarding Impairment Hearing and findings
- Attended meeting for 2015 Boone County Leadership Class
- Met with Town Engineer Firm regarding developmental plans for station 91
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Attended safety tour of local distribution facility
- Met on multiple occasions regarding Town Hall development project
- Spent significant time addressing quartermaster supply issues—structure changes are under review
- Met with IT Director Rust regarding continued outstanding IT related items
- Met with Town Council Elect Josh Garrett and toured a fire station facility
- Met with DC Miller and DC Gilliam to finalize review of Ambulance purchase recommendation
- Began year end Performance Appraisal Review with staff
- Town Hall Building Maintenance—Electrical, plumbing repairs, HVAC, and future plans

Administration Report: Operations

Deputy Chief Brian Miller

- Assisted with two days of live fire training at the training tower with staff from ZFD and LFD
- Attended safety committee meeting to review fire gear specifications
- Traveled to Honeywell Corporation to review fire gear testing and design
- Worked with the maintenance division to complete yearly pump testing on a total of seven fire apparatus
- Set up new station alerting for run notification for all three stations and 911 center
- Reviewed full evacuation drill and reunification drill at Stone Gate elementary
- Met with two ambulance manufacturers to review design and product features
- Assisted with the testing of three dry hydrants in Perry Township

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Conducted check off on both the safety trailer and command trailer
- Meet with Rebecca Coffman chief operations officer for ZCS to review the BDA (by directional antenna) project
- Met with Fire Services Inc. sales staff and ladder truck committee
- Met with school staff at Union Elementary to review fire drills
- Conducted one apparatus check off ride on the Medic trucks
- Held fourth quarter ZVFD board meeting
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month of December
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Coordinated annual blood draws prior to department physicals
- Conducted site visit with Fire Prevention to determine fire dept. access for new homes under construction
- Assisted with payroll preparation for Town of Zionsville
- Attended Safety Committee meeting
- Participated in ZCS facility evacuation drill
- Conducted written testing for IDHS Hazardous Materials- Awareness certification course
- Represented Zionsville Safety Board during Zionsville Fire Department Local Pension Board hearing
- Conducted annual Work Performance Evaluations
- Participated in Recruit Academy live burn exercises
- Attended monthly Zionsville Safety Board meeting

Administration Report: Training

Division Chief Mark Hart

- Set up December Training schedule.
- Co-taught fire behavior, Hose stretches, VEIS and Search evolutions at the training tower
- Assisted Lebanon FD with instructor 1 evolutions
- Attended INTF-1 LTE training(Swim Test, Moveable control points, throw bags)
- Attended INTF-1 department rep Meeting
- Gave Driver Operator retest
- Taught recruit class Fire behavior and Building Construction
- Attended Boone County Training Chiefs working group meeting
- Assisted other instructors in logistical needs for respective classes taught to recruit class
- Assisted in save your own training for recruit class
- Lead instructor on live fire evolutions in H box and training tower for recruit class
- Lead Instructor for Extrication training for recruit class
- Worked with Chief Gilliam on affiliation process
- Set up WPE for crews.
- Took part in a Webinar about department training needs assessment
- ZFD completed 768.25 hours of training during the month

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 3 final inspections
- Conducted 26 annual commercial inspections
- Conducted 6 rough-in inspections
- Conducted 2 above ceiling inspections
- Conducted 3 site consultations
- Conducted 1 Occupancy Inspection
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed multiple reviews for commercial occupancies
- Met with property managers and business owners regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Responded to emergency calls for service as needed
- Met with Fire Inspector on multiple occasions regarding inspections
- Attended the Boone County Leadership Program class
- Facilitated the drop off of fleet vehicles for fleet maintenance
- Participated in the Town TAC meeting covering multiple projects
- Attended and participated in ZFD Pension Board Meetings
- Participated in annual physical process
- Completed the annual WPE
- Met with Chief VanGorder to discuss multiple Town projects
- Instructed fire recruits on Fire Prevention Division topics including detection, suppression, and cause determination
- Attended the Zionsville Safety Board meeting
- Facilitated Dry Hydrant testing for 2015

<u>FD Reviews</u>	<u>November 2015</u>	<u>November 2014</u>	<u>YTD 2015</u>	<u>YTD Fees (Received)</u>
Site	3	4	52	N/A
Building	0	2	21	9,334.29
Fire Alarm Systems	0	0	5	475.00
Sprinkler Systems	0	3	14	1,200.00
Fines, Fees	1	3	41	1,645.00

Administration Report: EMS

Division Chief Steve Gilliam

- Continued orientation for EMS with recruit class
- Taught several CPR classes for town employees
- Met with sales reps from Horton and Braun to test drive each of their demo ambulances
- Met with part-time staff to assess progress in ambulance packets
- CPR course for Body Outfitters in Zionsville
- Met with 3 paramedics that are responsible for quality control of runs for last quarter
- Attended and chaired Boone County ESF8 meeting
- Taught CPR course for ZCHS High School health classes
- Facilitated and participated in Spinal Immobilization training with ZCHS athletic training students and staff

There were 122 patient contacts for November and of those 85 were transported to the hospitals as listed.

Destination Location Breakdown		
Location	Calls	Pct
IU Health Methodist	<u>1</u>	1%
IU Health North	<u>8</u>	7%
IU Health West	<u>1</u>	1%
NA	<u>33</u>	27%
St. Vincent Carmel	<u>2</u>	2%
St. Vincent Heart	<u>3</u>	2%
St. Vincent Indianapolis	<u>55</u>	45%
St. Vincent Peyton Manning	<u>4</u>	3%
VA Medical Center	<u>1</u>	1%
Witham Health at Anson	<u>11</u>	9%
Witham Health Services	<u>3</u>	2%
Total	<u>122</u>	100%

Primary Impression	
Abdominal Pain/Problems	2
Allergic Reaction	3
Altered Level of Consciousness	8
Behavioral / Psychiatric Disorder	3
Chest Pain / Discomfort	6
Fever/Infection	1
Generalized Weakness	12
Headache	1
Hemorrhage	1
Hypertension	1
Other	1
Pain (Non-Traumatic)	7
Poisoning / Drug Ingestion	3
Respiratory Distress	4
Seizure	4
Stroke / CVA	2
Substance/Drug Abuse	1
Syncope / Fainting	3
Traumatic injury	22
Total	85