



Monthly Activity Report for March 2016



	Mar-16	Mar-15	YTD 16	YTD 15	YTD Difference
Incident Type					
1 Fire	12	9	26	26	0
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	0	1	1	0
3 Rescue & Emergency Medical Service Incident	112	113	320	337	-17
4 Hazardous Condition (no fire)	4	6	19	15	4
5 Service Call	45	28	80	70	10
6 Good Intent Call	24	25	84	97	-13
7 False Alarm & False Call	20	16	59	69	-10
8 Severe Weather	0	0	0	0	0
Other	0	0	0	0	0
Total Count	218	197	589	615	-26
	Mar-16	Mar-15	YTD 16	YTD 15	YTD Difference
Incidents By Zone					
Urban	131	126	355	372	-17
Rural	57	42	147	148	-1
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	30	29	87	95	-8
Total Count	218	197	589	615	-26

Incidents

- 3/9/16 – House Fire, 4240 N 500 E, Assist Lebanon FD
- 3/28/16 – Urban Search and Rescue, 1450 Hunters Point Dr
- 3/28/16 – Chimney Fire, 1455 S 900 E
- 3/30/16 – Barn Fire, 5745 N. 350 E, Assist Lebanon FD

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
- Lunch meeting with C Shift Captain Scales –keep in touch with staff
- Met with CSO regarding design concepts for new government center on a bi-weekly basis
- Communications meeting with Captain Jason Potts
- Met with Boone County Council candidate Elise Nieshalla
- Addressed several outstanding official reports regarding quartermaster items
- Met with Deputy Chief Miller regarding operations items
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with vendor regarding fire apparatus construction
- Completed new ambulance pre-build meeting
- Met with E-One regarding production timeline for fire apparatus construction and progress
- Joint meeting with Police Chief Knox and Sherriff Nielsen regarding operational items
- Lunch meeting with Perry FD Fire Chief Doug Everett
- Attended meeting for 2015 Boone County Leadership Class
- Attended the Parks Department Pathway Advisory Committee
- Attended PIA for 60 vehicle accident on I-65
- Met with Parks Department and other Town agencies regarding the planning/design of new Nature Center
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Met with representatives from BLN regarding design plans for the training/storage area behind Station 91
- Met on multiple occasions regarding Town Hall development project
- Met with Zionsville Schools Chief Operations Officer Becky Coffman discussing safety items
- Met with IT Director Rust regarding continued outstanding IT related items
- Met with Mayor, Town Manager, and Zionsville School representatives regarding road naming concept
- Attended presentation by Metro Net regarding high speed internet services to Town
- Attended a meeting regarding potential health clinic concept for town employees
- Attended TAC meeting on behalf of the Town Hall project with other Department Heads
- Met with Crowe Horwath regarding Town Hall financing plans
- Attended kick off meeting with new Fire Department EMS Committee
- Attended Operations meeting with Deputy Chief Miller
- Town Hall Building Maintenance—Windows, Electrical, plumbing repairs, HVAC, and future plans

Administration Report: Operations
Deputy Chief Brian Miller

- Held county operations meeting to complete final review of EOC operations
- Conducted two apparatus check-off rides on the Medic truck
- Met with BLN engineering to review the future training pad location behind station 91
- Attended week long state certification course for vehicle machinery
- Met with Rebecca Coffman Chief Operations Officer for ZCS along with BCSD and ZPD
- Conducted thirteen interviews for new part-time firefighters as part of the application screening process
- Attended department safety committee meeting to review accidents and injuries

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Assisted with multi-company night drills at the training tower
- Met with the departments newly formed EMS committee for kick off meeting
- Attended a post incident analysis to review the multi car pile-up on I 65
- Assisted with two days of live fire training for the recruit class at the training tower
- Met with Horton sales rep to complete preconstruction meeting for new ambulance
- Attended meeting w/ Keystone construction to review the future design & plans for the new nature center
- Observed the Boone County family assistance center exercise held by the health department at the freshman center
- Met with CSO for final design layout and review of new town hall
- Held go-to-meeting with E-one and ladder 93 committee to work through final graphic design and layout
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month April
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Met with department physical provider and group health insurance administrator to review physical billing
- Hosted IDHS District 5 Indiana Firefighter Training System bi-monthly meeting at Station 93
- Assisted with Recruit Academy 2016-01 live-fire training
- Met with PSB staff regarding resignations and collection of issued items
- Met with Lebanon Fire Department to instruct on the use of equipment to conduct annual SCBA mask fit testing for their personnel
- Met with interested parties to discuss group healthcare options
- Participated in ZCS facility fire drills
- Participated in mutual aid live-fire training involving Lebanon Fire Department, Whitestown Fire Department, and Zionsville Fire Department
- Chaired Zionsville Fire Department Safety Committee meeting and forwarded recommendations to Chief VanGorder
- Attended company level training regarding Cancer in the Fire Service
- Continued re-development of Zionsville Fire Department Policies Manual

Administration Report: Training

Division Chief Mark Hart

- Set up April Training schedule
- Continued recruit Academy 2016-01
 - Co-instructor for State certified Vehicle machinery rescue ops class
 - Setup and conducted H-box and Tower burns for the recruit class
- Taught Multi-family tactical template for shift level training
- Attended full day of INTF-1 rescue training on confined space, high and low angle rope rescue
- Created a PowerPoint and outline for combined training with LFD and WFD on night hands on mayday drill at the training tower
- Met with Chief Batts from LFD to finalize mayday training
- Attended 3 evenings of hands on mayday training at the county training tower

Administration Report: Training

Division Chief Mark Hart (CONTINUED)

- Met with Indy Exec staff for use of the airport tarmac for upcoming Driver operator pumper class as well as upcoming engineer promotional process
- Taught PTFD PAC Tracker training
- Attended Boone County training working group meeting
- Taught Fire Dynamics for Jasper fire school
- Attended Technical Rescue test validation on Structural Collapse
- Continued to work on paperless training reporting in firehouse
- Developed a PowerPoint for new Sensit Gold G2 4 gas meters
- Developed basic surface water rescue PowerPoint for April training
- Prepared spreadsheet for FDIC Conference passes
- ZFD completed 872 hours of training during the month of March

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 5 final inspections
- Conducted 66 annual commercial inspections
- Conducted 3 rough-in inspections
- Conducted 2 above ceiling inspections
- Conducted 1 tent inspection
- Conducted 3 site consultations
- Conducted 2 occupancy inspections
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Attended weekly progress meetings for airport project
- Led facility walk-throughs at new airport hangar project
- Represented ZFD at monthly fire drills at various ZCSC locations
- Participated in monthly Boone County Leadership Program class
- Instructed CPR class for Zionsville Little League coaches
- Facilitated vehicle maintenance items for C9905 and C9902
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Attended pre-construction meeting for new residential subdivision
- Conducted several plan reviews for commercial occupancies
- Met with property managers regarding compliance matters
- Assisted in development of Emergency Warning Siren policy updates
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Participated in the Town TAC meetings to evaluate proposed projects in Zionsville
- Maintained Knox Access Program and upgraded all apparatus key vaults
- Responded to emergency calls for service as needed
- Met with Fire Inspector regarding various inspection matters
- Participated in department level Town Hall design process with CSO

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Successfully completed State Certification in Vehicle Machinery Ops/Technician class
- Participated in inter-department live fire RIT/"Save-Your-Own" training
- Attended weekly Town Staff meeting on behalf of Chief VanGorder

<u>FD Reviews</u>	<u>March 2016</u>	<u>March 2015</u>	<u>YTD 2016</u>	<u>YTD Fees (Received)</u>
Site	3	0	7	N/A
Building	2	4	8	2,951.90
Fire Alarm Systems	1	0	2	800.00
Sprinkler Systems	3	0	5	400.00
Fines, Fees	2	0	13	1,100.00

Administration Report: EMS

Division Chief Steve Gilliam

- Reviewed future Municipal Building layout
- Taught multiple CPR skills exams and courses for the public and businesses
- Attended Angel Medic Award banquet with recipient Matt Quigley
- Met with Horton Ambulance for pre-build meeting
- Attended 2 day recruit class live fire training as support staff
- Facilitated CPR courses for Zionsville little league coaches
- Completed EMS orientation of recruit Joshua Mast to the role of firefighter/paramedic
- Met with Ramona Everett-Seymour to facilitate bi-monthly BCFCA EMS/PLS section meeting
- EMS training with each shift covering spinal immobilization
- Participated in Boone County Health Department ESF8 group Ebola tabletop exercise
- Facilitated Audit and Review with Dr. Kaufmann at Station 93 combined with other agencies in attendance
- Set up training times in April for a multi-agency project lifesaver training
- Conducted the initial meeting for the newly formed ZFD EMS Committee