



Monthly Activity Report for April 2016



	Apr-16	Apr-15	YTD 16	YTD 15	YTD Difference
Incident Type					
1 Fire	8	12	34	38	-4
2 Overpressure Rupture, Explosion, Overheat (no fire)	2	1	3	2	1
3 Rescue & Emergency Medical Service Incident	102	102	422	439	-17
4 Hazardous Condition (no fire)	12	9	31	24	7
5 Service Call	32	27	112	97	15
6 Good Intent Call	18	20	102	117	-15
7 False Alarm & False Call	12	26	71	95	-24
8 Severe Weather	2	3	2	3	-1
Other	0	0	0	0	0
Total Count	188	200	777	815	-38
	Apr-16	Apr-15	YTD 16	YTD 15	YTD Difference
Incidents By Zone					
Urban	107	119	462	491	-29
Rural	49	51	196	199	-3
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	32	30	119	125	-6
Total Count	188	200	777	815	-38

Incidents

- 4/5/16 – Car into a Building, 1306 Hickory LN
- 4/21/16 – Plane Down, 606 S. 1200 E
- 4/28/16 – EF1 Tornado with Structure Collapse and Houses Damaged 3540 S. 875 E

Zionsville Fire Department

Administration Report:

Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
- Performed final inspection on new fire apparatus
- Met with CSO regarding design concepts for new government center on a bi-weekly basis
- Communications meeting with Captain Jason Potts
- Attended Executive Crisis Leadership Symposium
- Addressed several outstanding official reports
- Attended POWOW meeting
- Follow up meeting with vendor regarding ambulance pre-construction
- Met with Deputy Chief Miller regarding operations items
- Attended social media training with Administrative Assistant Tiffany Howard
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with vendor regarding fire apparatus construction
- Attended meeting for 2015 Boone County Leadership Class
- Attended week long FDIC (Fire Department Instructors Conference) program in Indy
- Met with Parks Department and other Town agencies regarding the planning/design of new Nature Center
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Attended Plan Commission Meeting representing owner for new Town Hall Project
- Appointed Shane Daugherty as Awards Committee Chairman
- Met with Mayor Haak who attended FDIC vendor exhibits for an afternoon
- Met with representatives from BLN regarding design plans for the training/storage area behind Station 91
- Met on multiple occasions regarding Town Hall development project
- Organized and hosted final project plan review for Town Hall prior to letting of bids
- Met with Zionsville Schools Chief of Operations Officer Becky Coffman discussing safety items
- Attended fire pump test at Becks new hanger
- Met with IT Director Rust regarding continued outstanding IT related items
- Attended evacuation drill and training for two local entities
- Met with Craig Parks regarding re-naming efforts on CR 700 East
- Attended School Safety meeting with Chief Knox and Sheriff Nielsen
- Town Hall Building Maintenance—Windows, Electrical, plumbing repairs, HVAC, and future plans

Administration Report: Operations

Deputy Chief Brian Miller

- Traveled to E-one manufacturing for final inspection of the new ladder truck
- Attended crisis leadership symposium at Camp Atterbury put on by IUPUI
- Met with Chief Davison and Chief Small to review mobile integrated health care
- Conducted apparatus check off ride on the TSU to insure staff's ability to operate the vehicle
- Reviewed fire drills at the following schools: Stone Gate, Pleasant View, Eagle, Z-west and the high school to provide feedback for safe evacuation
- Met with Boone REMC and BLN to review electrical service for new nature center & future fire station
- Traveled to Fire Service Inc. to inspect the new ladder truck to insure punch list items were completed

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Attended three days of classroom training at the national firefighters instructors conference (FDIC)
- Held work performance evaluations and EMS skill evaluations for new part time staff
- Conducted cross over training for a total of four new part-time employees
- Met with CSO for final review for the new town hall before the project goes out for competitive bid
- Attended active shooter training at Zionsville Library
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month May
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Conducted regular meeting with Fire Marshal to discuss Fire Prevention projects
- Attended regularly scheduled Town Council meeting as Fire Department representative
- Assisted with IDHS Driver/Operator-Pumper certification course
- Met with other Town of Zionsville staff to discuss online learning opportunities
- Met with insurance representatives regarding roof damage at Station 93
- Met with interested parties to discuss occupational physicals
- Conducted Work Performance Evaluations for prospective PSB employees
- Participated in Line of Duty Death and Public Safety Officer Benefit training program
- Attended annual Fire Department Instructors Conference
- Participated in multi-company Project Lifesaver training
- Conducted practical exercises for IDHS Driver/Operator-Pumper certification course
- Provided staffing coverage for operational personnel
- Continue re-development of Zionsville Fire Department Policies Manual

Administration Report: Training

Division Chief Mark Hart

- Set up May Training schedule
- Went through Multi-family fire ground simulations for shift level training
- Instructed basic water rescue PowerPoint at the shift level
- Performed department SCBA/N-95 fit testing
- Attended full day of INTF-1 Full team training
- Setup and co-taught week long Driver operator pumper class
- Assisted Chief Gilliam with 3 days of Project Life Saver hands on drill
- Set up and attended 2 practice pumping sessions for DO pumper class
- Attended multiple FDIC Classes
- Assisted in coverage for FDIC HOT Classes
- Set up driving course for DO Pumper class final at Indy Exec
- Continued to monitor paperless training reporting in firehouse
- ZFD completed 985 hours of training during the month of April

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 6 final inspections
- Conducted 38 annual commercial inspections
- Conducted 3 rough-in inspections
- Conducted 1 above ceiling inspections
- Conducted 2 fire suppression system acceptance tests
- Conducted 5 site consultations
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Represented ZFD at Town Staff meetings
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed several plan reviews for commercial occupancies
- Met with property managers regarding compliance matters
- Participated in the Boone County Leadership Program class
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Attended the Fire Department Instructors Conference in Indianapolis
- Participated in the Town TAC meetings to evaluate proposed projects in Zionsville
- Maintained Knox Access Program and verified residential access items were in working order
- Responded to emergency calls for service as needed
- Met with Fire Inspector regarding various inspection matters
- Taught 2 American Heart Association CPR & AED courses
- Met with neighboring fire code enforcement officials regarding outdoor special events and festivals

<u>FD Reviews</u>	<u>April 2016</u>	<u>April 2015</u>	<u>YTD 2016</u>	<u>YTD Fees (Received)</u>
Site	5	17	34	N/A
Building	4	4	14	4,833.40
Fire Alarm Systems	0	2	3	800.00
Sprinkler Systems	3	1	7	550.00
Fines, Fees	9	6	20	1,825.00

Administration Report: EMS

Division Chief Steve Gilliam

- Attended “Steered Straight” lecture on Substance abuse in Boone County
- Picked up ZFD staff from Indianapolis Airport after their visit to final inspection on Ladder 93
- Attended Day long EMS conference in Greenwood
- Met with each shift to review Project Lifesaver and discuss upcoming scenario training
- Facilitated 2 separate CPR 1st Aid Courses for Buckeye Partners
- Facilitated CPR class for the Boone County Health Department
- Facilitated EMS coverage for Zionsville Rugby Club matches
- Assisted with evaluation of EMS skills for new paid standby staff
- Did Project Lifesaver search and rescue training for all ZFD stations, Perry FD, Whitestown FD, Center TWP FD, and Lebanon FD over the course of 3 days reaching each shift
- Taught CPR course to ZCHS health class students
- Participated in Boone County Health Department ESF8 group Ebola tabletop exercise
- Attended Audit and Review with Dr. Kaufmann at Station 93 combined with other agencies in attendance
- Worked with ZPD to get some AED equipment ordered for them
- Attended 3 days of the Fire Department Instructors Conference in downtown Indianapolis

ZFD had 107 patient contacts and 79 of those patients were transported.

