



Monthly Activity Report for May 2016



	May-16	May-15	YTD 16	YTD 15	YTD Difference
Incident Type					
1 Fire	4	8	38	46	-8
2 Overpressure Rupture, Explosion, Overheat (no fire)	2	0	5	2	3
3 Rescue & Emergency Medical Service Incident	129	126	551	565	-14
4 Hazardous Condition (no fire)	6	8	37	32	5
5 Service Call	30	21	142	118	24
6 Good Intent Call	29	24	131	141	-10
7 False Alarm & False Call	23	21	94	116	-22
8 Severe Weather	0	1	2	4	-2
Other	0	0	0	0	0
Total Count	223	209	1000	1024	-24
	May-16	May-15	YTD 16	YTD 15	YTD Difference
Incidents By Zone					
Urban	124	125	586	616	-30
Rural	62	57	258	256	2
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	37	27	156	152	4
Total Count	223	209	1000	1024	-24

Incidents

- 5/8/16 – HazMat Incident, 5930 Whitestown Pkwy, Assist Whitestown FD
- 5/8/16 – EMS Call, 6460 Watson Way, Investigation of first call lead to finding second incident
- 5/21/16 – Mobile Home Fire, 925 Bibler ST, Lebanon, Assist Lebanon FD
- 5/22/16 – Barn Fire, 6400 N. 375 E, Lebanon, Assist Lebanon FD
- 5/26/16 – PI w/ Entrapment, Albert S. White/Anson BLVD, Whitestown, Assist Whitestown FD
- 5/27/16- House Fire, 319 N. West ST, Lebanon, Assist Lebanon FD

Zionsville Fire Department

Administration Report:

Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Zionsville Safety Board Meeting
 - Weekly Fire Department Executive Meetings
- Met with CSO regarding new government center on a weekly basis
- Communications meeting with Captain Jason Potts
- Attended Leadership presentation at Hendrickson in Lebanon
- Addressed several outstanding official reports
- Attended POWOW meeting
- Follow up meeting with vendor regarding ambulance pre-construction
- Met with Deputy Chief Miller regarding operations items
- Toured ZCS clinic for possible future Town implementation
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Attended new ladder training course with manufacturer
- Attended final session of the Boone County Leadership Class with graduation ceremony at Boone County Courthouse
- Attended pre-construction meeting with developers from Vonterra subdivision
- Met with Director of Fleet Services Mel Viha regarding vehicle work orders
- Met with representatives from BLN regarding design plans for the training/storage area behind Station 91
- Met on multiple occasions regarding Town Hall development project with Town Hall Team members
- Attended ZVFD Inc Board meeting
- Attended Peace officers Memorial Service at the Boone County Courthouse
- Attended annual meeting of Indiana Fire Chiefs Association in Speedway
- Met with IT Director Rust regarding continued outstanding IT related items
- Represented Town as Owners Representative at the Pre-Bid Meeting for the new Town Hall
- Met with Ambulance manufacturer regarding delays with current production contract
- Met with Matt Petro regarding two new IT project launches
- Met with Dr. Haines and Dr. Garn of Zionsville Eye Care regarding donation of eye drops to first responders
- Met with ZCS IT Director Layton regarding best practices for video capture, storing, and retrieval
- Attended Town Hall bid opening as Owners Representative
- Attended LIDDS open House
- Town Hall Building Maintenance—Cleaning Services, Windows, Electrical, plumbing repairs, HVAC, and future plans

Administration Report: Operations

Deputy Chief Brian Miller

- Attended one day train the trainer class for the new ladder truck
- Took part in commanding a RIT (rapid intervention team) course
- Set up informational outreach booth at this year's brick street market
- Met with Horton ambulance sales representative to review new ambulance project

Administration Report: Operations

Deputy Chief Brian Miller (CONTINUED)

- Met with school officials along with Z west middle school staff, Zionsville Police and Boone county Sheriff's office to review evacuation procedures
- Conducted a total of sixteen hours of ladder operations training with engineers and fill in engineers
- Completed fire extinguisher training for the staff at Indy executive airport
- Met with staff from station 93 to review tool placement and equipment needs on Ladder 93
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Set up monthly staffing assignments for all three stations for the month of June
- Held Operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Coordinated with Training Division and Operations Division to finalize development of cross-over training program for L-93
- Participated in new apparatus orientation program conducted by factory representative
- Finalized development of Operators Manual for 2016 E-One Cyclone 137' (L-93)
- Attended IDHS District 5 Indiana Firefighter Training System bi-monthly meeting
- Met with interested parties to discuss occupational physicals
- Conducted written testing for IDHS Driver/Operator-Pumper certification course
- Provided staffing coverage for operational personnel to participate in L-93 familiarization training
- Met with group health insurance representatives and Town of Zionsville staff to discuss upcoming renewal
- Attended Commanding Rapid Intervention Teams hands-on training at Fire Department Training Network
- Met with ZCS representative to discuss delivery options related to online training content for personnel
- Chaired ZFD Safety Committee meeting and forward recommendations to Chief VanGorder
- Continued re-development of Zionsville Fire Department Policies Manual

Administration Report: Training

Division Chief Mark Hart

- Set up June Training schedule
- Attended 3 days of initial L-93 training from E-one
- Attended Boone County Training working group
- Performed department SCBA/N-95 fit testing
- Attended Boone County Wide training basement fire RIT Drill
- Attended full day of INTF-1 Rescue Group training focusing on swift water rescue, boat operations and GPS Navigation
- Attended EMS Training (CPR)
- Drive time in Engine 91, 92 and 93
- Completed Ladder 93 drivers training packet
- Scheduled Driver Operator retest
- Scheduled joint training with ZPD on Violent Intruder for all 3 shifts
- Set up and ran all three shifts through Pike Township FD SCBA Confidence course
- Reviewed Trench Rescue Awareness with all shifts
- Attended FDTN Commanding RIT Operations
- Continued to monitor paperless training reporting in firehouse

Administration Report: Training
 Division Chief Mark Hart (CONTINUED)

- Co-taught with Chief Miller and Eng 92B-shift, fire-extinguisher training at Indy Exec for staff
- ZFD completed 913 hours of training during the month of May

Administration Report: Fire Prevention/Code Enforcement
 Division Chief Josh Frost

- Conducted 11 final inspections
- Conducted 58 annual commercial inspections
- Conducted 5 rough-in inspections
- Conducted 3 above ceiling inspections
- Conducted 2 existing fire alarm tests
- Witnessed 1 elevator inspection
- Conducted multiple special event and tent inspections
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed several reviews for commercial occupancies
- Met with property managers regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Participated in the Creekside progress meetings
- Maintained Knox Access Program
- Responded to emergency calls for service as needed
- Met with Fire Inspector regarding various inspection matters
- Successfully completed the Boone County Leadership Program and participated in the graduation ceremony
- Attended Kenny Thomas presentation at Hendrickson Trailer in Lebanon
- Worked with Firehouse Inspector to mitigate issues with paperless inspection program
- Attended the State Fire Protection & Building Safety Commission hearing and represented Town interests on projects in Zionsville
- Instructed 1 CPR community course
- Observed ZCSC fire drill(s) and had follow-up meeting to provide feedback
- Attended Assistant Chief Ron Ritchey's retirement brunch

<u>FD Reviews</u>	<u>May 2016</u>	<u>May 2015</u>	<u>YTD 2016</u>	<u>YTD Fees (Received)</u>
Site	0	0	34	N/A
Building	2	2	16	5,860.60
Fire Alarm Systems	0	0	3	800.00
Sprinkler Systems	2	1	9	650.00
Fines, Fees	4	5	24	2,125.00

Administration Report: EMS Division Chief Steve Gilliam

- Facilitated Monthly CPR Course
- Re-certified ZFD staff from all shifts in CPR using 2015 guidelines
- Assisted with teaching CPR and 1st Aid to Dawn til' Dusk Daycare
- Attended Primary Instructor Symposium for instructor education hours
- Attended EMSymposium sponsored by St. Vincent Health
- Met with 2 new Project Lifesaver candidates and ordered supplies
- Monthly EMS Committee Meeting
- Bi-Monthly BCFCA EMS/PLS subcommittee meeting
- Met with Horton Ambulance for review of change items
- Attended Mobile Integrated Health Care work group meeting with Homeland Security
- Attended Boone County Health Department ESF8 meeting
- Facilitated CPR and 1st Aid for Zionsville Boys and Girls Club staff
- Worked with Zionsville Little League to get some AED equipment ordered for them
- Worked with vendor to do preventive maintenance on all cardiac monitors
- Worked with AED vendor to have a software update completed

ZFD had 153 patient contacts and 100 of those patients were transported.

