



Monthly Activity Report for October 2016



	Oct-16	Oct-15	YTD 16	YTD 15	YTD Difference
Incident Type					
1 Fire	8	14	77	105	-28
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	1	6	5	1
3 Rescue & Emergency Medical Service Incident	116	114	1148	1201	-53
4 Hazardous Condition (no fire)	4	3	73	67	6
5 Service Call	42	46	283	248	35
6 Good Intent Call	16	33	238	285	-47
7 False Alarm & False Call	23	19	228	236	-8
8 Severe Weather	0	0	6	6	0
Other	0	0	0	0	0
Total Count	209	230	2059	2153	-94
	Oct-16	Oct-15	YTD 16	YTD 15	YTD Difference
Incidents By Zone					
Urban	118	134	1237	1310	-73
Rural	65	59	522	529	-7
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	26	37	300	314	-14
Total Count	209	230	2059	2153	-94

Incidents

- 10/9/16 – Field Fire, 6755 N 200 E, Assist LFD
- 10/20/16 – PI/Fatal, 10455 E 300 S
- 10/26/16 – House Fire, 406 N Grant St, Assist LFD
- 10/29/16 – Project Lifesaver Search, 4700 S. 975 E

Zionsville Fire Department

Administration Report:

Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Weekly Fire Department Executive Meetings
 - Zionsville Safety Board Meeting
- Hosted Pancake Day !!!!!
- Town Hall construction progress meetings with RL Turner Corporation continue on a bi-weekly basis
- Communications meeting with Captain Jason Potts
- Met with Mayor regarding Town Hall expansion space
- Attended Zionsville Chamber of Commerce Legislative Luncheon
- Conducted forty-eight (48) Fire Chief level interviews for potential new employees
- Met with Finance and Records Department Head regarding Town Hall Plans
- Met with various vendors related to Town Hall project
- Met with Local Union President Steve Hayes to keep current on items of mutual interest
- Attended two (2) County meetings regarding Public Safety LIT
- Follow up meeting with vendor regarding ambulance delivery
- Met with Deputy Chief Miller regarding operations items
- Made presentation before Zionsville School Board requesting LIT support
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Attended Ivy Tech Public Safety Steering Committee
- Attended monthly POWOW meeting
- Met with Town Engineer regarding designs for the training storage area at station 91
- Met with Deputy Mayor, Mayor, and Deputy Chiefs regarding Fire Department job positions and department structure
- Met with Director of Fleet Services Mel Viha regarding vehicle work orders
- Met weekly regarding Town Hall development project with Town Hall Team members
- Attended AT&T and Creekside Press Conference
- Attended FBI weapons of mass destruction training
- Met with Town Engineering firm regarding design status of training/storage/maintenance area
- Met with representative from apparatus vendor regarding pending changes
- Town Hall Building Maintenance—Cleaning Services, Windows, Electrical, plumbing repairs, HVAC, and future plans

Administration Report: Operations

Deputy Chief Brian Miller

- Assisted with three days of applicant structured oral interviews
- Traveled to Donley Safety for final inspection of ambulance
- Worked with outside testing company to select applicant tactical seniors for upcoming Lieutenants promotion process
- Met with Mayor Haak and Deputy Mayor Mitro to review fire department job descriptions and job rates along with career development plan
- Attended FBI training class to review WMD (weapons of mass destruction) preparedness
- Met with school staff at ZMS, ZCHS and Stone Gate to review lock down and fire drills
- Held two apparatus committee meetings to review the replacement of engine 91
- Worked with structural engineer to review roofing material issues at station 93
- Attended weekly department staff meetings as well as executive meetings for fire department
- Set up monthly staffing assignments for all three stations for the month of November
- Held operations meeting with the Captains and Lieutenants

Administrative Report: Administration

Deputy Chief Jeff Beam

- Provided coverage for personnel to participate on the Hiring Process Oral Interview Board
- Met with Town of Zionsville staff regarding payroll procedures
- Drafted and presented Position Development Proposal for positions within the fire department
- Drafted/revised Position Descriptions for positions within the fire department
- Attended IDHS District 5 Indiana Firefighter Training System budget workshop
- Met with Fire Department Executive Team to discuss various projects
- Met with Testing for Public Safety personnel regarding upcoming Lieutenant Promotion Process
- Completed and summarized materials for 2016 Hiring Process
- Conducted Post Incident Analysis for incident at 6645 East Deerfield Drive
- Attended regularly scheduled Town of Zionsville Safety Board meeting

Administration Report: Training

Division Chief Mark Hart

- Setup November Training Schedule
- Coordinated and attended live fire training with LFD, WFD, CFD and ZFD
- Completed Fire Officer 1 state certification class, all but final testing
- Attended Boone County Training Chief Meeting
- Started annual WPE for all shifts and stations for 7 days throughout the month
- Covered Ladder 93
- Assisted in paid standby WPE
- Gave retest for Fire Officer 1 class
- Attended PIA for 6646 Deerfield Drive
- Attended 1403 Fixed Facility Live Fire Credentialing class at Pike Township
- Covered EMS Division for Chief Gilliam
- Continued to finalize the internal department aerial program
- ZFD completed 254 hours of training during the month
- Training tower project and maintenance schedule

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 7 final inspections
- Conducted 30 annual commercial inspections
- Conducted 1 rough-in inspection
- Conducted 1 above ceiling inspection
- Conducted 1 site consultation
- Conducted 3 special event and tent inspections
- Conducted 1 occupancy inspection
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of commercial projects
- Completed multiple reviews for commercial occupancies
- Met with property managers and business owners regarding compliance matters
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Responded to emergency calls for service as needed
- Met with Fire Inspector on multiple occasions regarding inspections
- Attended and participated in the Zionsville Chamber of Commerce Business Expo
- Attended safety drills at ZCSC locations
- Participated in the Town TAC meeting covering multiple projects
- Participated in the annual Pancake Breakfast
- Conducted fire extinguisher training for local business
- Attended Creekside Corporate Park Progress meetings
- Participated in Community Foundation of Boone County scholarship selection committee
- Participated in ICC Means of Egress training
- Met with State Fire Marshal representatives for Perkins accessibility survey at ZCHS
- Completed annual WPE
- Attended training on fire pump inspection, testing and maintenance
- Participated in CalOES damage assessment certification program
- Attended Town staff meeting on behalf of Chief VanGorder
- Taught first aid course to Girl Scout troop
- Assisted with ordering emergency access devices for new government center

<u>FD Reviews</u>	<u>October 2016</u>	<u>October 2015</u>	<u>YTD 2016</u>	<u>YTD Fees (Received)</u>
Site	1	1	50	N/A
Building	3	1	24	18,988.39
Fire Alarm Systems	1	0	6	575.00
Sprinkler Systems	0	2	14	1,200.00
Fines, Fees	5	3	45	1,795.00

Administration Report: EMS

Division Chief Steve Gilliam

- Helped staff annual pancake day breakfast
- Delivered and picked up M91 to Donley Safety to have power load cot system installed
- Participated in 3 day applicant structured oral interview board
- CPR courses taught at ZCHS to the health class students
- Met with C shift along with Division Chief Frost in regards to door codes at Zionsville Meadows
- Met with Project lifesaver clients to change batteries
- Assisted in physical agility testing for paid standby applicants
- Met with ST. Vincent Health in regards to EMS supply ordering
- provided EMS coverage for High School football
- Facilitated Audit and Review with Dr. Kaufmann(Medical Director) at station 93
- Picked up M92 from Donley after having power load cot system installed
- Chaired EMS Committee meeting

ZFD had 112 patient contacts to date and of those 79 were transported.

Destination	Total
COMMUNITY NORTH	2
IU HEALTH METHODIST	2
IU HEALTH NORTH	13
IU HEALTH RILEY	1
IU HEALTH WEST	1
ST. VINCENT CARMEL	1
ST. VINCENT HEART	1
ST. VINCENT INDIANAPOLIS	44
ST. VINCENT PEYTON MANNING	1
ST. VINCENT WOMENS	1
WITHAM HEALTH AT ANSON	7
WITHAM HEALTH SERVICES	5
Total	79

