

ZFD Monthly Report for April 2017



Zionsville Fire Department Administration Report: Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings & Executive Meetings
- Attended Ivy Tech Fire Science Program Advisory Board Meeting
- Attended Town Hall construction progress meetings with RL Turner Corporation on a bi-weekly basis
- Attended Zionsville School safety partner meeting
- Met with various vendors related to Town Hall project
- Met with vendor regarding product selections for sale
- Met with IT Department regarding furniture plans for the new Town Hall
- Met with DC Miller and Division Chief Frost regarding long term emergency warning siren plan
- Attended weekly meeting with Town IT Director regarding transition plans for new Town Hall
- In-process inspection conducted on ambulance construction
- Met with Deputy Chief Beam and Miller regarding policy review
- Met with Mayor and Deputy Mayor to review Town Hall construction budget
- Met with Deputy Chief Miller regarding operations items
- Met with Mayor and Deputy Mayor regarding department items
- Hosted Furniture meeting with all Departments moving into the Town Hall
- Assisted with set-up for FDIC
- Attended week long training conference in Indy –FDIC
- Hosted Councilor Traylor for an afternoon visit to FDIC
- Met with Perry FD officials regarding supply items
- Attended a seminar at IFD regarding accreditation
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Met weekly regarding Town Hall development project with Town Hall Team members
- Town Hall Building Maintenance—cleaning services, gutters, lawn care, windows, electrical, entry/exit systems

Administration Report: Operations Deputy Chief Brian Miller

- Traveled to Wheeled Coach to complete final inspection on the new medic truck
- Attended three days of classroom training at the national Fire Dept. Instructor Conference (FDIC)
- Met with legal team to complete on site review of station 93 roof problem
- Set up the installation of LED lights throughout station 92 to reduce overhead and utility cost
- Met with TPS to select reading material and testing material for the upcoming Captains process
- Conducted hands on fire training for the new recruit class at the Boone County training tower
- Attended a post incident analyses to review the house fire on Winterberry Court
- Participated in the Boone County leadership class law enforcement day
- Attended meeting with Chief VanGorder and Chief Everett
- Traveled to E-one manufacturing to work with engineers on new engine design
- Continued to work with apparatus committee to finalize design of new engine

Administration Report: Operations
 Deputy Chief Brian Miller (CONTINUED)

- Attended executive policy review meeting with Chief VanGorder and Chief Beam
- Conducted apparatus check-off ride on the TSU to ensure staff ability to operate the vehicle
- Attended weekly department staff meetings as well as executive meetings for fire department
- Set up monthly staffing assignments for all three stations for the month of May

Monthly Run Report for April 2017

	Apr-17	Apr-16	YTD 17	YTD 16	YTD Difference
Incident Type					
1 Fire	4	8	24	34	3
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	2	1	3	-2
3 Rescue & Emergency Medical Service Incident	121	102	405	422	-17
4 Hazardous Condition (no fire)	4	12	14	31	-17
5 Service Call	47	32	132	112	-3
6 Good Intent Call	15	18	65	102	-26
7 False Alarm & False Call	26	12	94	71	23
8 Severe Weather	2	2	3	2	1
Other	0	0	0	0	0
Total Count	219	188	738	777	-39
	Apr-17	Apr-16	YTD 17	YTD 16	YTD Difference
Incidents By Zone					
Urban	136	107	458	462	-4
Rural	64	51	192	196	-10
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	19	30	88	119	-7
Total Count	219	188	738	777	-39

Administrative Report: Administration
 Deputy Chief Jeff Beam

- Met with Fire Department Executive Team to discuss various projects
- Assisted with 2017 Recruit Academy as necessary
- Chaired Town of Zionsville Employee Benefits Committee meeting to review results of employee benefit survey
- Met with third-party vendor to review components of upcoming Captain Promotion Process
- Met with Fire Marshal to discuss Fire Prevention Division and review Fire Inspector Position Description
- Met with Scott Health and Safety service technician to conduct repairs on SCBA's
- Conducted written testing for IDHS Technical Rescue Awareness certification
- Attended Post-Incident Analysis of recent residence fire
- Attended Fire Department Instructors Conference in Indianapolis

Administration Report: Training

Division Chief Mark Hart

- Setup May Training Schedule
- Recruit class
 - PSTD Awareness
 - Water and Boat Operations
 - Teambuilding exercise
 - 1 ¾" hand lines, 2.5" hand line, Master Streams, RAM Nozzle, Yard lay
 - Pressurized water sources, mobile water supply
 - H-box fire behavior and car fire burns
 - Ground Ladders, Searches Victim Removal, VEIS, Ventilation, Forcible Entry
 - Flashover Chamber
 - Boone County Training Tower live fire drills
 - Presentation from Nationwide Representative
 - Save your own week(down firefighter packaging, drags, window removal, mask and regulator swap, trans fill, Nance Drill, Denver Drill, Pittsburg Drill, Small scale RIT Drills, Large Skal RIT Drills
 - Logistical support to FDIC HOT Class at Boone County Training Tower
 - EMS Orientation(Medic Drive Time and Hospital Orientation)
 - Classroom session at FDIC
- Several personnel attended FDIC Classroom sessions
- ZFD completed 3,589 hours for the month of March

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 3 final inspections
- Conducted 7 rough-in inspections
- Conducted 57 annual inspections
- Attended the Fire Protection & Building Safety Commission monthly hearing
- Facilitated maintenance to fleet vehicles and installation of emergency lighting in 2016 Tahoe
- Attended ICC class on special occupancies (IBC Chapter 4)
- Participated in regular monthly TAC meeting
- Met with Planning Department representatives regarding address assignment issues
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Organized FIAI training on fireworks sales and public display regulations for the Central Region
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of commercial projects
- Completed monthly fire and EMS training
- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Instructed 1 - CPR, First Aid and AED course for local organization
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Assisted with recruit class for live-fire training burns
- Attended existing facility tour of incoming facility
- Met with code consultant on proposed tenant improvement
- Attended FDIC annual conference and participated in multiple classes

<u>FD Reviews</u>	<u>April 2017</u>	<u>April 2016</u>	<u>YTD 2016</u>	<u>YTD Fees (Received)</u>
Site	0	5	9	N/A
Building	1	4	3	1,131.90
Fire Alarm Systems	0	0	6	1,275.00
Sprinkler Systems	0	3	3	275.00
Fines, Fees	2	9	1	125.00

Administration Report: EMS
Division Chief Steve Gilliam

- Traveled to Wheeled Coach for final inspection of M93
- Completed multiple CPR skills evaluations for the public
- Met with EMS committee members and demonstrated a simulation manikin
- Delivered current M93 to Pomp's Tire for tire replacement
- Completed M98 check-off with 1 paid standby personnel
- Facilitated 9902 vehicle to and from Bill Estes for warranty work and oil change
- Assisted with moving vehicles into the Indianapolis convention center for FDIC
- Visited area hospitals with the recruit class for familiarization
- Attended multiple classes and vendor booths at FDIC

ZFD had a total of 122 patient contacts and of those 88 patients were transported.

