

## Minutes of the meeting of the Zionsville Architectural Review Committee

October 13, 2009 7:30 am

**Present:** David Rausch, Drew Kagan, Don Scott, Sharon Grebe, Terry Jones

**Absent:** Elizabeth Demaree, Andrea Walters, Betty Harris

**Others:** Anita and Jack Brummett

**Agenda:** The agenda was accepted and approved 4-0. (Grebe/Kagan)

**Minutes:** Approval of previous minutes were tabled

### Brummett application:

Scott reported he had met with Barry Smith, architect who is representing Brummett's project, with discussion on mortar type and brick preparation. Absent final details, it was stated the work must comply with the program Guidelines.

Anita Brummett indicated that the masonry portion of their project is \$15,000 and awnings are \$5,000. The committee advised that the costs of the facade painting can be included in their application should they feel the 50% grant of the \$20,000-cap will not be reached.

Rausch reminded the applicant and the committee all work that comprises the application is subject to the review and approval, not just that work that is being supported by the grant. The intent is that projects must undertake work that does not include portions which negatively affect the character and intent of the program.

In considering the application, it was re-confirmed for the committee and applicant that the following steps are part of the process:

1. Board approval
2. Confirming letter of approval
3. Final review of detailed work as a result of final construction plans or construction decisions
4. Final approval at completion, including review of completed work and applicant's submission of invoices to the town for disbursement

The application was approved 4-0 (Kagan/Grebe) with the following stipulations:

1. Paint colors will be subject to final approval of the committee.
2. The dark green awning color (Holly Green sample provided) is acceptable.
3. The committee requests consideration that the upper (arched) window awnings not be included in the project, as they appear to be inconsistent with the original character.

4. The committee requested the applicant consider removing the iron railings on the second floor windows, as they are inconsistent with the building's character. The cost of removing these items may be included as an eligible expenditure.

Other:

Committee and staff discussion included:

Preparation of additional documentation regarding final application. Currently, the program just stipulates the applicant is to provide notice of completion to the town. (Casalini is nearing completion)

Timing for applicants to make multiple applications: It was previously determined an applicant may re-apply up to one (1) time per year. The committee had previously discussed making this a formal part of the rules by year end, Terry Jones indicated that it may be appropriate to do this sooner.

Time limitation on altering projects that have received grant funding: The committee has discussed a two and three year time frame that limits or prohibits alterations that are not consistent with the guidelines after receiving a grant. This is not documented to the applicants and Terry Jones indicated that it would be appropriate to document this as soon as practical if the committee has a preference to include this limitation.

The meeting was adjourned at 9:00 am.

Submitted By: David Rausch