

## Zionsville Architectural Review Committee minutes of the Oct. 26 2010 meeting

The Zionsville Architectural Review Committee met at 7:30 a.m. October 26, 2010 in the Fireplace Room at the Zionsville Town Hall.

In attendance were committee members Chris Bucher, Eileen Davis, Betsy Harris and David Rausch. Zionsville town planner Terry Jones also attended.

Committee chairman David Rausch presided. Eileen moved that the agenda be adopted. Chris seconded the motion which carried. Eileen moved that the minutes from the Aug. 24, 2010 meeting be approved with the provision that the available grant moneys through 2010 might be amended at the November meeting to reflect the balance of moneys promised/paid for the Claghorn rehabilitation project. The Aug. 24 minutes state that the balance is \$23,906.25. A possible, corrected figure was not readily available at the October meeting.. Chris seconded the motion which carried.

### **Reports followed, including projects under construction:**

**Claghorn** -- the completion form for Phase III has been received, including the request for payment of the approved \$8450 grant. A final inspection will be made by Andra Walters or chairman Rausch. There was some discussion as to why a fill pipe which was part of the grain elevator had not yet been painted. Betsy moved that the grant request be paid upon the final approval of either Andra or Dave. Chris seconded the motion which carried. Dave noted: "This has been a good collaboration (between Mr. Claghorn and the review committee). With his cooperation, we had the opportunity to coach him into a larger, much better project."

**Goodman** -- The rehabilitation is under construction. It was reported that Mr. Goodman had made an informal inquiry as to how long he was locked into the agreement which stipulates that awnings would be removed from the building. According to the committee's guidelines, the answer is two years.

**Roudebush** -- It was noted that Mr. Roudebush visited the offices of the Department of Planning, inquiring about reimbursement of grant moneys approved for Phase I. In informal conversation, he suggested that he and Mrs. Roudebush might not be moving ahead with Phase II. It was the consensus of the committee that the Roudebushes would have to follow protocol by filling out a certification form that Phase I was completed. Committee discussion of the overall project would follow, including compliance with the grant approval.

### **Reports of projects pending followed:**

**Kogan** -- The application is open, pending the completion of disclosure forms required of Town committees, commissions and boards members such as Drew Kogan, a member of this committee, and town employees seeking town moneys. Mr. Kogan's application has been pending since its filing November 17, 2009.

**Owens (The Jewel Box)** -- Pending. The application was filed Oct. 14, 2009.

The lack of activity on the part of the above building owners brought up informal discussion among committee members of the need for there to be a deadline date for completion of the application process. Discussion will be continued.

**Lowder** -- As part of ongoing conversation with the committee, Marcia Baker representing her father and building owner requested approval of new windows and tuck pointing totaling \$9824 in order that work could begin immediately on interior renovation which would be affected by these two components of rehabilitation. It was the consensus of the committee that in order to ensure a total rehabilitation which would include completion of front entry enhancements, committee member Eileen Davis would contact the Lowder family with the committee's proposal: 25 percent of the grant request for the windows and tuck pointing would be paid upon their completion and inspection while the remaining 25 percent would be tied to completion and inspection of the entire project including the front entry enhancements and others that might be approved at the Nov. 23 meeting.

**Other agenda items:**

**Program promotion:** no discussion other than Chris mentioned that he was working with Joe Rust to integrate the Façade Grant program summary into the town's new (and forthcoming) website in possibly a blog format.

**Additional committee appointments:** Several possible appointees were discussed informally. Chairman Rausch asked committee members to bring names of candidates to fill committee vacancies to the November 23 meeting for discussion.

There being no further business, the meeting was adjourned at 10:10 a.m.

The next regular monthly meeting will be held at 7:30 a.m., Tuesday, Nov. 23, 2010 in the Fireplace Room at the Zionsville Town Hall.

Respectfully submitted,

Betsy Harris

secretary