

Zionsville Architectural Review Committee

minutes of Feb. 24, 2009 meeting

Members of the Zionsville Architectural Review Committee met at 7:30 a.m. February 24, 2009 in the Zionsville Town Hall.

In attendance were members of the committee -- Elizabeth Demaree, Sharon Grebe, Betsy Harris, Drew Kogan, David Rausch, Don Scott and Andra Walters. Also attending were Michelle Barrett, vice president and member of the Zionsville Town Council; Ed Mitro, Zionsville town manager, and Terry Jones, Zionsville town planner.

Review committee chairman Rausch presided. The meeting agenda was adopted, and the minutes approved as sent.

Town manager Mitro asked for a clarification concerning whether or not paint would be included in the façade rehabilitation projects. The committee consensus is that paint would be included as part of a rehabilitation project but not the exclusive component of a project.

Chairman Rausch said that he envisions the façade rehabilitation projects as a five-step process:

- Application
- Review
- Approval
- Execution
- Confirmation

The review board's ability to grant administrative approval for projects was discussed. Town manager Mitro stressed the importance of not having the architectural review committee overlap with the Zionsville Plan Commission in regard to project-approval; and thus, necessitating applicants to submit proposals to both entities. The committee consensus is the desire to have project approval regarding façade rehabilitation. Town planner Jones noted that there would be need for an ordinance amendment. He said that he would get this proposed ordinance change in the works in order for it to be constituted at the April meeting of the Zionsville Town Council. As an aside, it was noted that applicants for façade rehabilitation grants/loans would have to get building permits for projects involving construction.

Town manager Mitro reported that reception of the façade rehabilitation program had been favorably received by those attending a recent meeting of the Downtown Merchants Association where the project was informally presented. Some mentioned what a great idea and in the next breath, revealed long-held desires for fences and landscaping.

The consensus of the committee is that landscaping while nice, is not part of a façade

rehabilitation project.

Before the next meeting of the architectural review committee, President Rauch and committee members Walters and Scott will come up with parameters for review, including guidelines concerning the possible components for a façade rehabilitation project.

Committee member Grebe will work on a definition/mission statement of the architectural review committee.

Committee member Harris will work on a comprehensive list of downtown Zionsville commercial properties and their owners.

The intent of the guidelines, mission statement and listing of commercial property owners is to have this information in place at the time of the ordinance amendment April 6, 2009.

The next meeting will be held at 7:30 a.m., Tuesday, March 24, 2009, in the Zionsville Town Hall.

Respectfully submitted,

Betsy Harris
Secretary