

# Zionsville Architectural Review Committee

## minutes of the October 27, 2009 meeting

Members of the Zionsville Architectural Review Committee met at 7:30 a.m. Oct. 27, 2009 in the Zionsville Town Hall.

In attendance were members of the committee -- Elizabeth Demaree, Sharon Grebe, Betsy Harris, Drew Kogan, Don Scott and Andra Walters. Terry Jones, Zionsville town planner, also attended as did commercial property owner David Brown.

Andra Walters presided. The meeting agenda was adopted, and minutes from the October 13 meeting were approved as sent to committee members.

Don Scott reported that the Casalini project has been completed, largely to his satisfaction. He determined the tuck pointing and brick replacement a "good job." However, the contractor did not use the sealant recommended by the committee. For this reason, Andra moved that grant moneys be issued, excluding the cost of the sealant. Elizabeth Demaree seconded the motion. The motion carried.

The Casalini project final approval brought up the need for a Project Completion Certification to be filled out by the applicant. The proposed form (on file with the secretary) was approved by the committee with the suggestion that email addresses be added on this and other printed materials.

Andra presented two proposed letters which would be sent to an applicant -- one announcing that the project proposal has been approved by the committee and the other announcing that a completed project has been inspected and approved for payment. The committee offered several suggestions. Andra will bring the revised letters to the Nov. 10 meeting.

Work on the Brummett project appears to be moving ahead with it having been observed that two obvious paint samples had been brushed on the side of the building. The "inspection team" -- Andra and Don -- plan to meet on site on the weekend prior to Nov. 10, hopefully talking with the tuck pointer and one of the property owners to ensure work is ensuing as approved.

David Brown discussed the property at 95 S. Main Street which he co-owns. Located on the northwest corner of Oak and Main streets, this historic building houses the Vera Bradley shop. Brown spoke of the building's need for tuck pointing and with business in a downturn, he is in the process of repairing "the worst of the worst," which is four-feet up the side of the building alongside the curb on Oak Street. He had received two bids -- one for \$7,000 and one for \$3,900 -- and had contracted the lesser amount. Work was approximately 25 to 30 percent completed at the time of the meeting.

The committee suggested that Brown complete a grant application and return it in time

for review at the Nov. 10 meeting. Brown indicated that work would be curtailed until the project had been reviewed. In the meantime, committee member Don Scott would assess the possible project ahead of the Nov. 10 meeting. In informal discussion, committee members discussed that this could be a project larger in scope than mere tuck pointing. Again it was pointed out that this project allows the committee the opportunity for education.

Committee member Drew Kogan discussed the property at 195 S. Main Street which is owned by the Kogan family. It serves as the residence of Helen Kogan as well as the location of the family's retail antiques and reproduction lighting business. Drew spoke of his intent to seek a grant for preserving the redwood siding which consists of applying a mix of linseed oil and turpentine. Included would be painting the pine corners on the building -- also a preservative measure. He has a bid of \$2475. He is also seeking bids for new steps on the west and north sides of the building. His application would include a bid for fence repair which he pointed out was damaged during construction involved with the town's recent streetscape project. Other committee members advised Drew to complete an application and to submit it in time for review at the Nov. 10 meeting.

The status of a possible Claghorn project was discussed briefly. It was mentioned that chairman Dave Rauch had met with Kent Claghorn concerning rehabilitation possibilities at his building at 100 N. First St. No formal application has been made.

There being no further business the meeting was adjourned at 9 a.m. The next meeting will be held at 7:30 a.m. Tuesday, Nov. 10, 2009 in the Zionsville Town Hall.

Respectfully submitted,

Betsy Harris, secretary