

Zionsville Architectural Review Committee

minutes of the June 30, 2009 meeting

Members of the Zionsville Architectural Review Committee met at 7:30 a.m. June 30, 2009 in the Zionsville Town Hall.

In attendance were members of the committee -- Elizabeth Demaree, Sharon Grebe, Betsy Harris, David Rausch and Andra Walters. Others attending included Ed Mitro, Zionsville town manager and Terry Jones, Zionsville town planner.

Review committee chairman Rausch presided. The meeting agenda was adopted. Minutes from the June 24 meeting, which included reports from the May 12 and May 26 meetings, were approved as emailed to committee members.

It was announced that the loan segment of the original grant and loan rehabilitation program was for now, jettisoned. Among reasons was the potential problem which could be created in the town clerk's office.

Focus of the meeting was content of materials in the initial mailing to owners of properties in the village business district and contiguous commercial properties in downtown Zionsville. The mailing is set for July 15, 2009. Known as the "executive package," the packet will include a cover letter, program summary, the four step process and a map of the downtown business district. Janice Stevanovic of the department of planning, will coordinate the mailing.

A second packet -- known as the "applicant package" -- will include a cover letter, application form and the rehabilitation guidelines.

With the accomplishment of creating the documents associated with the above, it was the consensus that the next focus of the committee should be concentrated largely on marketing and educating the public of the grant rehabilitation program opportunity.

There being no further business the meeting was adjourned.

The next meeting will be held at 7:30 a.m. Tuesday, July 28, 2009 in the Fireplace Room at the Zionsville Town Hall.

Respectfully submitted,

Betsy Harris, secretary