



**Inaugural Meeting of the Stormwater Utility Board
and Citizens Advisory Committee**

**Community Room of the Zionsville Town Hall
March 2, 2011 at 6:30 pm**

MEETING MEMORANDA

1. Opening
 - a. Street and Stormwater Superintendent Lance Lantz called the inaugural meeting to order at approximately 6:30 pm. and called for those in attendance to introduce themselves.
 - b. Board members present: Sanjay Patel, Matt Price, John Connor
 - c. CAC members present: Jeff Butz, Wayne Haynes, Ken Woods, Jeff Papa, Doug Vawter
 - d. Others in attendance: Lance Lantz and Gavin Merriman, staff; Andy Buroker and Steve Sherman, Legal Counsel; Siavash Beik and Sheila McKinley, Christopher B. Burke Engineering, LLC

2. Meeting Items
 - a. Supt. Lantz gave a history of the local stormwater program to-date.
 - b. Mr. Buroker reviewed the state and local statutes creating the board and authorizing it to conduct business.
 - c. Mr. Buroker opened the floor to nominations for officers. Mr. Price nominated Mr. Patel for the position of President. Mr. Connor seconded the motion and a vote was called. The vote was 3-0 in favor of Mr. Patel for the position of President.
 - d. Pres. Patel called for nominations for Vice-President and nominated Mr. Connor for the position of Vice-President. Mr. Price seconded the motion and a vote was called. The motion passed 3-0 in favor of Mr. Connor for the position of Vice-President.
 - e. V.P. Connor nominated Mr. Price for the position of Secretary, which was seconded by Pres. Patel. A vote was cast 3-0 in favor of Mr. Price for the position of Secretary.

- f. Pres. Patel called for nominations from the CAC members to appoint a Chairperson and Wayne Haynes nominated Jeff Butz. The motion was seconded by Doug Vawter, and a vote of 5-0 was cast in favor of Mr. Butz for the position of Chairperson.
- g. Mr. Beik then reviewed the rate study previously provided to the Board and CAC and entertained questions.
- h. Pres. Patel reviewed future tasks and timelines. When asked, Mr. Lantz responded that he was unaware of any pressing deadline, and that the Board and Committee were free to take as much time as necessary to conduct their business. The Board scheduled their next meeting for April 5, 2011 at 6:30 pm.
- i. At the direction of Pres. Patel, Mr. Beik demonstrated a spreadsheet program that the Board and CAC will utilize in the future to review variations of rate application. A request was made for the distribution of the spreadsheet, but Pres. Patel indicated that there was not enough familiarity with its function and application to accommodate the request, and that the spreadsheet would be the focus of subsequent meetings.
- j. Pres. Patel asked the Board for closing statements, which were made.

3. Meeting adjourned at approximately 8:45 pm