



**Meeting of the Board of Directors of the
Zionsville Department of Stormwater Management**

**Fireplace Room of the Zionsville Town Hall
January 17, 2011 at 4:30 pm**

Meeting Memoranda

1. Opening Statements

- a. President Patel called the meeting to order.
- b. Board members present– Sanjay Patel, John Connor
- c. CAC members present – Ken Woods, Jeff Butz, Doug Vawter
- d. Town Council Members Present – Candace Ulmer
- e. Staff present– Lance Lantz, Gavin Merriman

2. Meeting Items

- a. Pres. Patel called for approval of the memoranda of the December 13th meeting of the Board. Vice Pres. Connor moved for approval and Pres. Patel seconded. Memoranda approved unanimously.
- b. Pres. Patel opened discussion on the strategy for presenting information to the Town Council about the Stormwater Utility and draft Ordinance and Resolution 2011-01.
 - i. Pres. Patel asked Mr. Merriman to provide a brief overview of the two executive summaries that he had drafted for inclusion in the packet of information to be provided to the Zionsville Town Council for their agenda setting meeting.
 - ii. Discussion ensued on how the two summaries could be amended and improved prior to being submitted to the Council.
- c. Concern was expressed by Councilor Ulmer and members of the CAC that the inclusion of the Utility Study Report in the Council packet and on the Town's website may create confusion because of the changes that have been made to the proposed rate structure under Resolution 2011-01 and the draft Council Ordinance.

- d. Mr. Ulmer inquired about the effective date in the Ordinance and when fees would actually go into effect if passed.
 - i. Mr. Lance explained that the Ordinance language provides the latitude for the Board and staff to begin billing the fee when it is determined to be appropriate and operationally feasible.
 - e. Councilor Ulmer suggested that the interest of the existing CAC membership in continuing to serve should be gauged and the possibility of replacing existing members with a representative of the school system and possibly a non-profit should be explored.
 - f. The next Board meeting was scheduled for February 16th at 4:30 pm.
3. Meeting adjourned after a motion from Vice Pres. Connor and a second from Pres. Patel.

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