



**SPECIAL MEETING NOTICE AND AGENDA
ZIONSVILLE BOARD OF POLICE COMMISSIONERS**

MONDAY, OCTOBER 6, 2025, AT 6:30 P.M. (LOCAL TIME)

Public Notice is hereby given of the October 6, 2025, Special Meeting
of the Board of Police Commissioners

**THIS PUBLIC MEETING WILL BE CONDUCTED ON-SITE AT ZIONSVILLE TOWN
HALL IN CONFERENCE ROOM 204 LOCATED AT 1100 WEST OAK STREET**

**ADDITIONAL INFORMATION REGARDING THE SPECIAL MEETING IS PROVIDED
IN THE ANNEX PUBLISHED WITH THIS NOTICE.**

**TOWN OF ZIONSVILLE, INDIANA
BOARD OF POLICE COMMISSIONERS
SPECIAL MEETING**

**OPEN SESSION AGENDA
OCTOBER 6, 2025, AT 6:30 P.M.
1100 WEST OAK STREET
CONFERENCE ROOM 204
ON-SITE MEETING**

- I. OPENING
 - ELECTION OF OFFICERS
 - CALL TO ORDER
 - ATTENDANCE
- II. APPROVAL OF MEETING MINUTES
 - a. November 25, 2024
- III. OLD BUSINESS
 - a. None
- IV. NEW BUSINESS
 - a. Personnel Matter
- V. OTHER MATTERS
 - a. None
- VI. ADJOURN

The next regular Board of Police Commissioners meeting is scheduled for Monday, October 20, 2025, at 8:00 a.m. or upon the conclusion of the Town Council meeting.



Town of Zionsville | 1100 West Oak Street | Zionsville, Indiana 46077 | www.zionsville-in.gov

TOWN OF ZIONSVILLE, INDIANA
BOARD OF POLICE COMMISSIONERS

NOVEMBER 25, 2024, PUBLIC MEETING

1100 WEST OAK STREET
ZIONSVILLE, INDIANA

DRAFT SPECIAL MEETING MEMORANDA

I. OPENING

- A. CALL TO ORDER: President Josh Garrett called the meeting to order at 8:03 am.
- B. MEMBERS IN ATTENDANCE: President Josh Garrett, Vice President Kristin Vargo, Commissioner Graig Collings, and Commissioner Bob Kuzman.
- C. MEMBERS NOT IN ATTENDANCE: Commissioner Brad Burk.
- D. OTHERS IN ATTENDANCE: Chief of Police Michael Spears, Captain Marius Klykken, Captain Josh Samuelson, Adam Steuerwald, Legal Counsel for the Board of Police Commissioners, and Administrative Manager Melissa Laird.

II. APPROVAL OF THE FOLLOWING MEETING MEMORANDA:

- A. Commissioner Kuzman made a motion to approve the May 20, 2024, Meeting Memoranda as submitted. Vice President Vargo seconded the motion. All in favor; the motion passed with a vote of 4-0.

III. OLD BUSINESS

- A. None.

IV. NEW BUSINESS

- A. Chief Spears discussed the timeline and background regarding the ratification of a Merit Board pursuant to recently enacted state law. Ordinance 2024-28 was passed by Town Council on 11/18/24, which established a Merit System for the Police Department. As outlined in Ind. Code § 36-8-3.5-4, establishment of the merit system is contingent upon approval by a majority of the department's active members. To facilitate this, a secret ballot vote must be held within 60 days to either accept or reject the merit system outlined in Ordinance 2024-28.

Administration
317.344.1167

Finance & Records
317.873.5410

Police
317.873.5967

Public Works
317.873.4544

Planning & Building
317.873.8247

Town Council
317.873.5130

Town Court
317.344.1176

Fire
317.873.5358

Parks & Recreation
317.733.2273

Public Information Officer
317.800.5170

- B. Captain Klykken further explained that the notice for the vote must be given by the Board of Police Commissioners, with at least 3 weeks' notice, and a copy of the ordinance must also be distributed to all members at least one week before the vote. With the mandatory noticing and timeline of events, and considering scheduling that will allow SROs, detectives, and graveyard staff to participate without conflict, Captain Klykken recommended that the Board schedule the secret ballot vote for either December 16 or December 17 at 4:00 pm.
- C. Vice President Vargo made a motion to schedule the secret ballot vote for Tuesday, December 17 at 4:00 pm, whereby a majority of the department's active members will either accept or reject the merit system outlined in Ordinance 2024-28. Commissioner Kuzman seconded the motion. All in favor; the motion passed with a vote of 4-0.

V. OTHER MATTERS

- A. None

VI. ADJOURN

- A. President Garrett made a motion to adjourn the meeting at 8:10 am. Vice President Vargo seconded the motion. All in favor; the motion passed with a vote of 4-0.

The next regular Board of Police Commissioners meeting is scheduled for Monday, December 16, 2024, at 8:00 am or upon the conclusion of the Town Council meeting.