MEETING NOTICE AND AGENDA
ZIONSVILLE BOARD OF PARKS & RECREATION
1100 W Oak Street Zionsville, Indiana 46077
Wednesday, October 8, 2025
7:00 PM (Local Time)

Members of the public shall have the right to attend Zionsville Board of Park & Recreation Meetings via the following forms of electronic communication:

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Zionsville Board of Parks & Recreation
Regular Monthly Meeting Agenda
Wednesday, October 8, 2025

I. Call To Order/Roll Call

II. Approval Of The Minutes

A. 10-8-2025 September 10 Parks Meeting Minutes

Documents:

PARKS_MEETING 09-10-2025.PDF

III. Public Presentations/Comments

IV. Staff Reports

V. Superintendent Of Parks And Recreation

A. 10-8-2025 Superintendent Report September 2025

Documents:

SUPERINTENDENT REPORT SEPTEMBER 2025.PDF

VI. Director Of Recreation Services

A. 10-8-2025 - September 2025 Recreation Report

Documents:

SEPTEMBER 2025 RECREATION REPORT.PDF

VII. Parks Attorney

VIII. New Business

A. 10-8-2025 Lincoln Park Sign Comp 0829

Documents:

LINCOLN PARK SIGN COMP 0829.PDF

B. 10-8-2025 Resolution 2025-03 ZPRD Financial Sustainability

Documents:

RESOLUTION 2025-03 ZPRD FINANCIAL SUSTAINABILITY POLICY.PDF

C. 10-8-2025 - Resolution 2025-04 Lincoln Park Improvements BOT Award

Documents:

RESOLUTION 2025-04 LINCOLN PARK IMPROVMENTS BOT AWARD.PDF

D. 10-8-2025 Resolution 2025-05 Wild Air PRIF Waiver

Documents:

RESOLUTION 2025-05 WILD AIR PRIF WAIVER.PDF

E. 10-8-2025 MOU Parks And Recreation And Cohatch Zionsville JAO Revisions 9-2-2025

Documents:

MOU PARKS AND RECREATION AND COHATCH ZIONSVILLE JAO REVISIONS 9.2.25.PDF

IX. Old Business

X. Other Board Related Items

XI. Claims

A. 10-8-2025 Park Claims Register

Documents:

10.08 PARK CLAIMS REGISTER.PDF

XII. Adjournment

ZIONSVILLE
PARKS & RECREATION

Zionsville Board of Parks & Recreation
Meeting Minutes For
Wednesday, September 10, 2025
At 7:00 P.M. EST
ONSITE MEETING
1100 West Oak Street

OPENING
Call to Order/Roll Call
Approval of theAugust 13, 2025 Minutes

In Attendance: Ryan Cambridge, Kris Barksdale, Kimberly Lane, Anna Schappaugh, Matt Milburn, Chad Dilley

Absent: Doug Tischbein

Staff: Jon Oberlander, Attorney

Cambridge I want to apologize to anyone in attendance for a slight delay. We're gonna go ahead and get this meeting started. This is the regular monthly meeting of the Zionsville Board of Park and Recreation for Wednesday, September 10, 2025. We'll go ahead and do roll call. Kris Barksdale?

Barksdale Here.

Cambridge Kimberly Lane?

Lane Here.

Cambridge I know Doug Tischbein is not going to be joining us today, he's traveling currently. Matt Milburn?

Milburn Here.

Cambridge Chad Dilley?

Dilley Here.

Cambridge	Anna Schappaugh?
Schappaugh	Here.
Cambridge	And Ryan Cambridge, I am here also. First order of business is the approval of the minutes from the prior meeting. Has everybody had a chance to look over those in the packet and if there are any questions, now's the time. Otherwise, I'll entertain a motion to approve the minutes as presented.
Lane	So moved.
Cambridge	Do I have a second?
Barksdale	Second.
Cambridge	All in favor say aye.
All	Aye.
Cambridge	All opposed same sign. [No response] Motion carries. Public Presentations and Comments – is there anyone joining us today from the public that would like to say anything to the Board before we get started? Do we have anybody online? Okay, hearing no one, we'll move on to the Park Foundation Update. Kris, take it away.

Parks Foundation Update

Barksdale	All right, well the Foundation has written some big checks to the Parks Department this summer for the Carpenter Nature Preserve – $75,000 for the nature playground which was matched with $75,000 in federal ARPA funds, $15,000 for wildlife lined sponsored by Duke Energy Foundation, $5,000 for partial payment of the outdoor classroom sponsored by Lilly, $15,400 for the Green Carpet Initiative and $10,845 for maintenance of the pollinator gardens. They've also sponsored a $5,000 project to add native plants to the connector trail between Elm Street Green and Lions Park and they enjoyed interactions with the public at the Farmers Market and at the Fall Festival parade. If you saw the Lorax float, that was them and they enjoyed being serenaded by all of the onlookers. They reached a milestone in giving away over 1,000 native plants to community members. And, finally, I want to remind everybody that the second annual fundraising breakfast, Parks and Pastries, will be on Friday, October 3rd at 8:30 a.m. at Holliday Farms. The keynote speaker will be Doug Boles, the President of IndyCar and the Indianapolis Motor Speedway. So put that on your calendar and that's all I've got.

Cambridge Okay, thank you. Certainly appreciative of all the work that they're doing. It's great to have a partner like that in the system now so keep it up. We appreciate it. Jarod, we'll move on to Staff Reports.

Staff Reports

Logsdon Thank you Ryan. Good evening Board. Just a couple of items to highlight from the Superintendent Report. In August we held an end-of-season all staff out at Mulberry Fields. Staff were able to celebrate the successes of the summer season as well as utilize the Mulberry Fields pickleball courts which I now can say that I've played pickleball and I get it so. That was a great outing for the team and as we got through our busiest season and look forward to the fall and winter seasons.

August 13th the Turkeyfoot pedestrian bridge and Holliday red pedestrian bridge officially opened to the public. So with their opening, we have now opened 0.7 miles of rustic trail that extends to the west of the red bridge over Eagle Creek. So hikers, cyclists can utilize that corridor and we just ask that you stay on the gravel on the west side of the, the bridge. It is private property on all sides but a new addition to our trail system that is now officially open to the community.

In the month of August the Maintenance Department created 261 work orders and actually completed 264, so catching up on a couple from the previous month – 184 of those were preventative. One of the key achievements of the last month was the Maintenance team repaired and replaced the crosswalk signal at 400 South on the Big 4 Rail Trail. That has repeatedly been struck by, I'm guessing large equipment, so this time it was actually taken out and we were able to order replacement parts and put that back on.

Natural Resource team have been busy watering in our parks because summer is still here. The Natural Resource internship for 2025 sunset as our intern, Charlie, went off to IU leaving behind a planting plan for the riparian corridor between Elm Street Green and Lions Park. So we will present that to the Lions and look to implement those suggestions for native plantings along that trail connection. That is the project that Kris mentioned that was sponsored by the Zionsville Parks Foundation so we do have $5,000 towards that restoration work when we begin that but the first step is to remove the invasives so there will be an upcoming weed wrangle where we'll ask the community to help us with that.

One last thing I wanted to highlight that our trail counter outside of Town Hall is now successfully operational. We had some challenges with it since about January but we have replaced the components necessary to get accurate data so in the month of August we had 24,603 trail users stop by Town Hall, 11,272 of those were cyclists and 13,331 were pedestrians so now we have an accurate collection of our trail use and data at one point. We can use that for future grant opportunities as well as just communicating how much our community utilizes and beloves our trail system. And that is all from the Superintendent Report.

Cambridge Okay, thank you Jarod. We have the wonderful Mindy Murdock in the audience as well. Do you want to give us an update on Recreation?

Murdock	Good evening everybody. All right, so just a few things to highlight in August and then I also have the summer camp final report for you and we'll go over that one a little bit. So in August we had 1,296 walk-ins to the Zionsville Nature Center. We did 22 programs throughout the month, so a little less than doing summer camps but still quite busy for us. Kind of the big highlight for August was Creek Week so we did have programming for Creek Week such as our Creek Week scout day. We had a creek stomp but the big one was that Saturday the 16th we did our annual creek cleanup. So we had 51 volunteers show up and they removed 720 pounds of trash out of Eagle Creek so, so it's still, they're still out there. I don't know how we keep finding stuff but it's still out there. Just a real quick highlight – this weekend is our Love for Lincoln event with our brick pull. The last day to purchase an engraved brick if you are thinking about it is Sunday, September 14th and then that will be it. We have, right now have 60 volunteers that are signed up to actually help us during the brick pull so we are full for volunteers. We don't have anymore room for that one. Moving on to kind of go over just summer camp for the season and that should be in your guys' packet. For our summer camps this year, we ended up with 20 different camp opportunities for kids ages 4 through 15 and so that also included Junior Indiana Master Naturalist, we have our counselor in training program for ages 13 to 15, so before they can become an actual seasonal with us and then we did our first ever pickleball camp for ages, I think it was 10 through 14 for pickleball. Only four camps did not fill entirely and those were our older aged kids programs which is pretty common for us. Definitely our younger ages are the ones that fill the camps the quickest. Three hundred and fifty-nine (359) children attended camp this year. We brought in with camp fees $23,832 and I'm happy to say after paying for all of our seasonals and our camp expenses, we ended up doing very well and making, and making a good profit that we then use for other programming throughout the year. Just a few changes that you'll see for next year, we are looking at changing our camp fees so it just doesn't, it won't, it won't cover just our seasonals but actually our Naturalists and Rec staff. So we're covering all staffing costs during our camps for that one. We're looking at adding in more recreational opportunities as our Rec Program Coordinator, Sally, will be here for a full year so she'll have an opportunity to, to plan out her summer camps for next year. We are looking at, I am actually going to become certified as a Junior Master Gardener leader and so we will be offering a Junior Master Gardener camp over the summer and then we're looking at doing an adult summer camp so, so if you ever wanted to go to summer camp for a day, not a week, just a day, keep that one in mind that we will have an adult only summer camp as an option so but that's all I have unless anyone has any questions.
Cambridge	Anything for Mindy? It's been a busy summer.
Murdock	Always a busy summer.
Cambridge	It's been great. Well, thank you.
Barksdale	Thank you Mindy.

Milburn Thank you Mindy.

Schappaugh Thank you.

Cambridge Moving on to Jon, Parks Attorney – any new business or anything that we need to discuss?

Oberlander Nothing from me.

NEW BUSINESS
Zionsville National Presentation

Cambridge Okay, all right. Well, let's move on to official New Business then – Jarod, let's start with the Zionsville National presentation.

Logsdon Thank you. I'll invite Pete and Paul up here if they want to talk. So Zionsville National is our operating management team that helps us with the Zionsville Golf Course. This is their second full year out at the course and I'll hand it off to them on an update at the course.

Cambridge Great.

Kite So this is just an update?

Logsdon Whatever –

Kite All right. Okay, thank you. It's a pleasure to be in front of you guys again. The golf course has had an exceptional year this year. We have implemented as, when we were here last year we talked about a different fee structure that eliminated the season passes and it has worked better than we intended in that we have been able to serve many new golfers that haven't been able to use the course before just because there just weren't tee times available because of the season passholders playing 50, 60 times a year at just – it's, there's only so many tee times so because we made it a more even and fair way for anyone to, to book a reservation, we've had many, many new golfers and the coolest thing for me is lots of young families out there golfing that I hadn't seen before so I think that's the best part, at least for me personally. And then Pete and his team have done a fantastic job keeping the course, I think, one of the best municipal, small municipal courses in the state and, and that's not just me saying that, that's we get those comments all the time that the conditions are fantastic and it's a very friendly and, and easy place to play. So that goal has been achieved.

The next goal is to build a halfway house, we call it a snack shack and it will have a, one of the most important things is it will have a handicapped bathroom when that's complete. The intent is to build all of the, sort of the, the horizontal work so that the sitework, do all the sitework this fall and start that hopefully here in the next three or four weeks to get that started as the season winds down so that involves, so the, the existing access up there is through a private driveway/public easement is to move that easement to the east and instead of a driveway to have a 9-foot path that is built with the intention for pedestrians, people on golf carts to get back to the course to enjoy this overlook that'd be overlooking the golf course. It's, we've done a lot of clearing and improvements at that end of the course this spring and it's a very nice view of there and we're gonna have a small, little snack place where you can get hotdogs and things like that and sit there and watch the golfers and, so par 3, fortunately I don't golf anymore so this the, the intent is to, the budget is $267,952 to build this facility and as you see up there and then so we intend to spend half of that this fall and the rest of it this spring building the vertical, the building itself, and what we're looking for is to tap into the – what do you call the fund now?

Logsdon	6607.
Kite	The 6607 fund per the Lease Agreement and so we would intend to spend let's call it $134,000 this fall so we'd be looking for half of that, roughly $67,000, from that fund and the same next year when we complete the building in the spring. And so that's what we're hoping to get an approval from the Board hopefully tonight. Did I get it all there? Pete, you got anything?
Prust	No, just I, I agree with the, the structure we have now and all the new players. I mean I, I look at the tee sheet multiple times a day and it's so fun to see all the new players, new people that I haven't seen on there. I can definitely say that there's been more women that have been playing together out there and more families which is really neat to see, especially this time of year, we still, where in the past it's been the same people coming in over and over, we are now seeing new people during the week even when school's going on. I've just been very pleasantly surprised as to how many people are coming out still and we got the girls out there, the girls middle school team they played yesterday and today. They are just elated with their new situation out there.
Kite	Why don't you remind them what that is with the schools.
Prust	Yeah, they, they don't pay anything anymore and what we asked of them is to just kinda tighten up what they were doing and we've worked very closely with Kelly Antcliff, the coaches and it's just been a, a really, really good – before it was a tad bit contentious and now it's just a fantastic relationship and we really enjoy having them out there. Again, like when we see the last year or two years ago when the boys and the girls high school teams both won state finals and you look at all those kids and the majority of them started golf at Zionsville with the middle school so that's, that's exciting and we're proud of that so. That will continue.
Cambridge	Jarod, do you want to speak to where we kinda get into talking about this, maybe just kinda give us the cliff notes again on the 6607 fund and how that fund relates to the agreement we entered into with Zionsville National as it relates to their management of the course.
Logsdon	Absolutely. So within the agreement with Zionsville National, they do have the opportunity to co-fund capital improvements to the golf course utilizing funds within that fund 6607 which historically was the enterprise fund when we were running the, the golf course. So they have the opportunity to request up to 50% of a project with that and that is capped at $100,000 a year. So within that it is the Board's discretion to oversee those funds and decide how they're allocated for these projects. This project was approved in 2024 and that is why within this year's budget we do have $100,000 allocated towards it.

Cambridge	Was it approved for a certain dollar amount in 2024?
Logsdon	Yes, the, the request was just at the $100,000 for the total project for the 2025 budget year, yep. So the, the request seems to have gone up around $31,000 since that conversation in October of 2024.
Cambridge	And that's the total request, not just 2024 and 2025, correct?
Logsdon	Correct, yep.
Cambridge	So there's a $30-ish thousand dollar increase over what we were anticipating in '24?
Logsdon	Correct.
Cambridge	Do we have a sense of, is that just as a result of learning more through the design process or can you give us a sense of where that's coming from?
Kite	A lot of it is the cost to move, to bring utilities in and move the easement from the driveway to build a new easement because the original budget was the building we thought we would just use the existing driveway and given the fact that we're gonna be increasing the traffic on that, we wanted to afford the, the neighbors some privacy and move that easement.
Prust	And if anybody's ever been down that easement, I don't know if you're familiar with the Pittman's house there at the end of the road but when you walk down that driveway you are from here to the TV screen away from their kitchen window so it, it just, it's not conducive to have people walking back and forth.
Kite	I think it'll, I mean me, I'd be uncomfortable walking down somebody's driveway even if I knew it was an easement so I think it just makes it more attractive to both the public and, and a benefit to the existing homeowners, both on both sides.
Prust	And our goal, goal is to involve the community in this, get them to, I mean we're only blocks from the bricks and for people to come down enjoy, we're gonna have four, at least four four-top tables there where people can sit, enjoy the golf. It overlooks all the Asian honeysuckle that's been cleaned off, looks down there's a fountain now in the pond, all the trees have been cleared out of the pond so it's really gonna be a neat place to sit and come watch the golf. You'll be able to see holes 5, 6, 7 and 8 and the people we've talked to they're so excited about coming out, bringing their kids and just watching, watching golf, coming for a hotdog – we're gonna do hotdogs and maybe beef sandwiches and coffee in the morning and it's, there's been a lot of energy around it and we're really excited to, to move forward.
Milburn	So I remember this from last year when we did this so just so I understand what we're doing tonight – are we just, are we, are we just changing the number from $100,000 to $130,000 or did we approve $100,000 before –
Kite	We could, I mean we could do it in two pieces, we can just ask for the $67,000 this year and then come back in the spring and ask for another $67,000 so however you

guys – if you wanna, if you can do ’24, I mean ’25 and ’26 that’s great we can do it one, one time or come back in the spring and, and ask again.

Cambridge	We can only do $100,000 annually, right Jarod?
Logsdon	That is correct per the agreement and that’s also all that was allocated with that fund for this year so it would either require an amendment to that rule within the agreement or, and/or an additional appropriation from Town Council. So, well both, yeah, that’s the correct answer, so perhaps the cleanest if this was approved would be just to build it into 2026’s budget for this fund which I already anticipated doing just to have a blanket allocation should they come before the Board.
Lane	So did you do another $100,000 in the 2026 budget?
Logsdon	I did. It’s still in draft form but that’s the intention.
Lane	Yeah.
Logsdon	Yep.
Lane	Okay.
Cambridge	And what, what is the total value of the 6607 fund, ballpark?
Logsdon	I believe we’re right under $300,000 and so annually that will receive 10% of greens fees or a minimum of $50,000. That $50,000 is divided between recreational programming and going into that golf course fund so beginning this year and moving forward, that’ll be a 20 or a 50/50 split so $25,000 annually being reinvested into that fund. So that’s important to consider for the longevity and capital planning of the, these requests.
Schappaugh	So then after this project we would have how much left in the fund?
Logsdon	If, if we reduced it by $130,000 we would have just north of $200 and some thousand, so $240,000, $250,000.
Schappaugh	Do we have plans for those funds or?
Logsdon	The golf course was, I mean the next capital item it’s probably going to either be irrigation or the clubhouse. The clubhouse is way beyond a $100,000 ask. That’s a, that’s a large project that I’m looking forward to hearing ideas on.
Prust	Irrigation would be next.
Logsdon	Irrigation solutions could be more within that capital request and still leave some funds that could grow after that.
Schappaugh	So based on the I guess short-term need for irrigation and long-term need for a clubhouse, we would see the funds left in the fund being sufficient to cover those needs of irrigation?

Logsdon	Those immediate needs, yeah. Yep. But then it would definitely be in a rebuilding period after that.
Kite	Fundraising.
Dilley	Talk me through the bidding process. So I saw one, one bid in there. How many bids did we receive on this?
Kite	I'm sorry – typically, that's a summary there. Typically two or three bids per, per trade is what, what we're getting. I know some of them we get more, some less.
Dilley	But just, just Strongbox was the only one that bid? The, the only one that coordinated all the bids right?
Kite	Yeah, we just act as the construction manager. We don't do any of the trades ourselves, they're all bid out.
Schappaugh	What did the other bids come in at?
Kite	I think originally we had, I mean we were like at $300,000 –
Prust	Yeah, we were over $300,000 and we sized the building down a little bit, narrowed it up a little bit. Tried, tried to cut back. We wanted to keep it under $300,000 but still want to be able to provide something that is not just for the golfers but for the community as well. That's really important to us.
Cambridge	Jon, as they're a private operator of the course and not a municipal entity they're not bound by any of the municipal procurement requirements –
Oberlander	Well, actually, per the agreement, if they're using town or Park Board funds to fund a capital improvement, then they do have to comply with public works bidding statute which is 36-1-12.
Schappaugh	Which says what Jon?
Oberlander	You essentially have to, so there's a certain amount of notice period that you have to have after the design is done. It's, it's really a design, bid, build project delivery model so once the design is complete then you put it out to bid you have a notice, notice for bidders and then you have to advertise a couple times and there are time periods associated with that. Then you get sealed bids that are opened and you have to take the lowest bidder.
Cambridge	So for us to use –
Oberlander	And, and we require – sorry Ryan –
Cambridge	No, it's all right.
Oberlander	Just before I forget – you have require performance and payment bonds of the contractors too.

Cambridge	Okay. So for, for us to use the $100,000 from the 6607 fund to go towards this project, would it have to follow all of those?
Oberlander	Well, it depends on the overall cost of the project. I mean if it's over, so the, the threshold for requiring bids is $150,000 so if the total project is over $150,000, then you need to get bids, otherwise quotes are sufficient.
Lane	I thought that changed to $300,000? I thought they just changed that in new legislation?
Oberlander	I don't think on that. So there are a few different public works statutes and schools are different, there are some different entities like the state has different requirements and there are some requirements that you can use your own workforce for if the project is under a certain dollar amount but yeah, I mean traditionally it's been $150,000, anything over $150,000 has to be bid.
Lane	Has that been done? Have those requirements been met?
Kite	We, we have not advertised.
Lane	Okay.
Kite	I mean we've gone out and we've sought bids but, and we're happy to do it. I, I fear that it'll be actually quite a bit higher if we do a public bid process, just the nature of municipal bidding and the way it works and I mean if that's the case then, obviously the sums that we have spoken with if we do this it will bind them to submit the same pricing for them to get the work so. It'll be, it'll be more work on our part but we're happy to do it, yeah.
Dilley	I think and it's not to put more work on your part, I think it's something we have to do, right? I think for process ____, 29:18 yeah.
Kite	I'm not, not –
Dilley	Yep.
Kite	Not opposed to do it –
Dilley	Yeah.
Kite	If that's what we have to do.
Dilley	Yep.
Kite	Okay.
Dilley	So I would recommend going through that process. I do want to commend you all – I've had the opportunity to play the course twice and both times Pete has been there for whatever reason for like the shots of my life and so next time I go play if you could just ride in the cart with me, I think I could score really, really well.

Lane	Cameras on the course next so you can record –
Schappaugh	I bought a pair of clubs for the record. So I plan on coming out too and I'd love to see some healthy snack options, right? I love hotdogs but something healthy is nice too.
Cambridge	Like beer and what else were you thinking?
Kite	Beer is natural, yeah.
Prust	You get Pop-Tarts this year.
Schappaugh	You know –
Prust	They are really –
Schappaugh	Sugar-free, calorie free, I'm sure. No but maybe even like partnering with one of the local restaurants in Zionsville.
Kite	We definitely, it's definitely in the plans to use –
Schappaugh	Like Patachou might have like some, any of them really – Cobblestone.
Milburn	Kale chips?
Kite	Definitely to get it from local restaurants engaged.
Prust	We're partnering with Roasted.
Dilley	Oh nice, yeah.
Cambridge	Oh cool.
Schappaugh	That'll be awesome.
Lane	Yeah.
Kite	The co-owner just bought it.
Schappaugh	Roasted is my favorite. I go there like four times a week. Their apricot peach cobbler, large, steeped, hot. They know me by name so.
Kite	I heard something about healthy options.
Schappaugh	Yeah, you checked out? No, I think overall this sounds great and I think it, it'll be a huge asset to the community.
Prust	Maybe we could double check on that $150,000 or $300,00, if it is.
Oberlander	I'll, I'll double check.
Prust	___ 30:57

Oberlander	Yeah, the quotes are a much less formal process.
Prust	Yeah and we, I mean in order to move the dirt and get, get it going this fall, we have to go in the next three weeks so that would be very cumbersome if that was the case so. Appreciate that Jon.
Cambridge	Yeah, I, I think that Chad, to your point, especially with a lot of the changes that are coming funding-wise as a result of some of the state level stuff that's gonna start trickling down, there's gonna be a lot of scrutiny on –
Kite	And we're happy, whether we do the public bid process or just private bid process, we'll give you the AIA bid forms for every draw so that you can see all the sums and all that stuff so.
Cambridge	Yeah, I think that would be helpful, maybe more data the better and I think that gives us a defensible position to know if we're gonna invest those funds that we're doing it in a way that is following whatever sort of general best practices are established already as opposed to creating our own. I agree, I think it'll be a great amenity for the course. That is kind of a special spot on the course and I also want to commend you. I, I've spoken with a couple folks over the last couple of days that have said it's just been super, super busy out there. You're, I think you're up year over year pretty substantially over last year, a lot of rounds played. It's been a challenging season with the heat so the course is still in good shape.
Kite	Wet as anything for the first half and –
Cambridge	We got it all –
Kite	Very dry for the second half.
Cambridge	All at the beginning and no way to, no way to store it.
Kite	Yeah.
Cambridge	So –
Schappaugh	You're probably looking forward to that irrigation.
Kite	Yeah. I'm looking forward to November.
Cambridge	So, so with that do we want to just see if we – I mean, Jarod, what action should we take or Jon – do we need to table it or?
Oberlander	No, I, I think if you're comfortable with the project just to say that you approve it with the, the plans that are submitted as long as they comply with the terms of the agreement and whether that's bidding or quoting, I mean, either way as long as they follow the correct procedure then – you're just approving the project as a whole. They'll abide by the terms of whatever the agreement says as far as what they need to do for procurement.

Cambridge Right, but I guess if we're approving a dollar amount, that dollar amount could change if we, if lower bids come in, for example.

Oberlander Umm –

Logsdon It, it can't –

Oberlander Yeah, I mean you could approve as to –

Logsdon Well it can't go above 50% of the total project anyways even split between two years per the agreement so there would be some cap if the costs went down.

Cambridge Okay. Because the other thing too is I, I don't 1) I don't think we have the ability to approve something for fiscal year '26 as this –

Oberlander Right.

Cambridge Board anyway and I wouldn't feel comfortable doing that knowing that there probably will be other members as well so. So tonight are we only then sort of approving the, if we, if, if we'd want to, the project and the $100,000 that was already allocated and taking no action on whatever the delta balance is that may come up in '26?

Logsdon I think that's one option or alternatively, it could be to approve adjusting the 2025 allocation to the $66,988 and then allocating or committing to $66,988 in fiscal year 2026 pending approval from Town Council in the non-DGLF budgeting process.

Cambridge And we could do like a not to exceed for 2026 in case bids come in?

Logsdon Yes.

Cambridge I, because I think the general – I don't want to, I think we want multiple bids.

Milburn Yes.

Cambridge I, I think that if we're, just the scrutiny that's gonna be on us and every other department, we're gonna need to, I want to follow whatever the DPW process is. I know that's gonna be a little bit of a burden but –

Milburn You also have a good point about that we, new, other people on the Board to approve but at the same point it's hard to approve half of a project and then not approve the second half.

Cambridge We need more of like a tent. Concession tent.

Milburn Yeah, exactly.

Cambridge Yeah, so I think that that's, I guess where does that leave us? With just approving the –

Logsdon	I, I think alternatively they could, if there's, if it's under contract – Jon, what do you think about the encumbrance of funds associated with the contract?
Oberlander	Well, the problem is we can't go over what's appropriated for this year.
Logsdon	Correct.
Oberlander	So we would never go over the $100,000.
Logsdon	So if we allocate to the $66,000 this year and they can encumber the difference which would be $33,000 something, the risk would be on them of the difference between that $33,000 and the full $66,000 next year so I guess it's up to Zionsville National if they would want to accept that risk.
Cambridge	Well then we'd be, we'd be spending essentially the whole $100k but we're pushing it over two budget years?
Logsdon	Committing to the full $100,000 at this point but not committing to the, the $130,000 until certain assurances would be within the budget and then the 2026 Board.
Cambridge	When you guys were going through the design process, did you look at any sort of alternative methods of construction like a prefabricated structure or any sort of other delivery models associated with the actual structure itself?
Kite	We did and the prefabricated structures and all that wouldn't even meet the town's code, design standards as is so rather than try to get a variance for doing that we just said let's make it fit the, the code and, and the nature of the area so we didn't, really didn't want to go there and, and create ill will on somebody's part.
Cambridge	Okay, so does anybody want to make a motion or are you –
Milburn	I'll make a motion to approve the $100 grand for this year – if somebody wants to tell me the language I need to –
Cambridge	Well do you want to approve – the two choices we, well I guess three: 1) approve nothing, 2) approve the $100 grand as was previously approved but all in 2025, or option 3 would be to approve the $66,700 or whatever it is right now for 2025 and then encumber the balance of the $100k for, for spending in 2026 but not go above that $100k amount.
Milburn	And then they can come back for the –
Cambridge	Then they can, they can get, and I think all of this is subject to a competitive bid process.
Milburn	Yes. I'll make a motion to approve the $100,000 with the $33,000 being encumbered for next year.
Cambridge	With any stipulations associated with bidding or as presented?
Milburn	With the stipulations that they follow the, the guidelines that are required by law.

Oberlander	I wouldn't necessarily restrict it to bids because they might qualify for quotes if the statute was revised, was amended to the higher dollar amount.
Cambridge	Okay so what, what, what standard – you mentioned 36-12 is that the public works?
Oberlander	It, it's, it's in the agreement, yeah, so it's Indiana Code 36-1-12.
Cambridge	Okay, so whatever, whatever procurement policy is specified in the Operating Agreement –
Oberlander	And that encompasses bids and quotes. It's all under there, yes.
Cambridge	Okay.
Oberlander	Yeah.
Cambridge	Hopefully somebody got that but – okay, so I have a motion. Do I have a second?
Barksdale	Second.
Cambridge	I think we should do roll call vote. Kris Barksdale?
Barksdale	Aye.
Cambridge	Kimberly Lane?
Lane	Aye.
Cambridge	Matt Milburn?
Milburn	Aye.
Cambridge	Chad Dilley?
Dilley	Aye.
Cambridge	Anna Schappaugh?
Schappaugh	Aye.
Cambridge	And Ryan Cambridge I say aye as well. The motion passes.
Schappaugh	Thank you.
Cambridge	Thank you gentlemen. We appreciate it. Keep up the good work. We've heard lots of good things.
Schappaugh	And I think just as a general comment, whether it's the golf course or any other project we're doing right, we just, I think that's kinda been a theme is a competitive bid process right? I, I don't know if we need to consider – it sounds like there is

already maybe a code for it but maybe set some sort of guidelines as a Board of what we would like to see presented to us prior to a meeting to help us come into this knowing hey, here's the project, here's the bids that were submitted. Look at them all so you can make a decision as to what you think is the best and/or what questions or overlap or you might even see opportunities where one contractor has one area super high and the same contractor has that same area low and we can ask questions as to why. You know what I mean? To make sure that the, the bid is fully baked out and that we're not coming back later and asking for more money because the bid wasn't baked out so. Not just to you guys but I think in general in all of our projects that's something we as a Board need to talk about and like set that standard.

Dilley Jon, Jon, clarify for us like the rules and regs on this are pretty clear of what the minimum is right of what a minimum –

Oberlander Yeah, yeah there are dollar amounts.

Dilley Yeah.

Oberlander That, that's correct.

Dilley Like what minimum amount of bids you need to get right? How many bids do you need?

Oberlander Well you can't control the amount of bids you get. I mean sometimes you –

Dilley How, I mean do you, what's the, okay – what's the minimum requirement to meet rules and regs?

Oberlander As far as requiring formal bidding?

Dilley Uh huh.

Oberlander It was $150,000, maybe it's $300,000 now –

Dilley Yeah.

Oberlander Because they, they do change that occasionally. As long as I've been practicing it's been $150,000.

Dilley Where, where I'm trying to go with this Anna is are we all comfortable with what the minimum requirement is or are we trying to go above what the minimum requirement is? So let's level set first – what's the minimum requirement required by code?

Oberlander Unless it was amended it was $150,000 and anything over that requires bidding. Now we're talking for capital projects, public works projects. This doesn't apply to services contracts. So if it's just a straight service contract like you're hiring an architect, that actually doesn't require any competitive process under Indiana law. So you can hire the firm that you're comfortable with, that you know, that you have experience with –

Logsdon	So, so I think I know what you're trying to get at Chad. So specifically with this what you're asking related to the Indiana Code that would be for public works projects up to $150,000. Now with a quoted project around $25,000 you attempt to get three or you just solicit for quotes?
Oberlander	Well anything under $150,000 you get quotes. So, yes, you have to solicit quotes from at least three vendors known to provide that service or contracting service and like I said, you can't control whether you get, whether they all respond to you –
Dilley	Right.
Oberlander	But you have to give them a week to respond and yeah, you, you obtain three quotes, at least three quotes. And you can ask for more.
Dilley	And then you have to take the, the lowest bid? Do you have to take the lowest?
Oberlander	Always have to take the lowest.
Dilley	All right.
Oberlander	So –
Dilley	So, yeah.
Oberlander	Yeah.
Dilley	And there's, there's, I mean, let's just be honest right, there's risk with that, taking the lowest bid right? Like I'm sure that GCs sometimes like their subs because they trust their sub and their sub comes through and they're willing to pay a little bit more so just I think my ask is that we at least follow what is minimum required by code. I'm probably personal bias a little bit more like free market like if I like a sub, I like a sub and I want to go forward with them but I don't think we're afforded that luxury with these public projects.
Oberlander	That's exactly right Chad. So when, when you solicit bids or quotes, you're always bound to take the lowest.
Dilley	Yep.
Oberlander	As long as it's both responsive and the bidder/quoter is responsible. So if you ask for A, B and C and somebody submits a bid that's A and B you can reject it even if it's a low one you can say you didn't have C in there, we asked for that, sorry that's nonresponsive. Or if you get a bid or a quote from a contractor that maybe you've worked with in the past and had a terrible experience and they breached the contract and you had to cancel, you had to terminate it or they're on the suspended or debarred list, then they would be a non-responsible contractor you could just not take their bid into account as far as which is the lowest but once you enter that process for bidding or quoting you're bound to take the, you have to take the lowest one by law as long as it's responsive.

Logsdon	And just to reiterate, just, just because you go through the process doesn't mean that you'll get three or more –
Dilley	Right.
Logsdon	Back.
Dilley	We've had some projects where we've only had one or two right?
Oberlander	You always reserve the right to reject all. So if it comes in like Lincoln Park, if it comes in over budget you can just reject them all –
Dilley	Okay.
Oberlander	And re-bid or re-quote.
Cambridge	But the advertising requirements are what?
Oberlander	It's required.
Cambridge	Yeah.
Oberlander	Yes.
Dilley	So Anna, are you thinking we need to go above and beyond those standards or do you feel better about hearing those standards?
Schappaugh	I mean $150,000 is a lot of money and a lot of our projects come in under $150,000 so I would personally like to see every project we have, whether it's a service or a $10,000 bid for a contract be bid out. I don't really see why, why we couldn't right?
Oberlander	There are a bit more formal requirements when there's, when there's bidding. So quoting, quoting is still a competitive – under state law, quoting is still considered a competitive process because you're still going out and seeking that. When you ask for bids, there's some contractors if the job's too small they're not going to go through the trouble of bidding it, they just won't submit anything. Whereas if you call them up asking for a more informal quote, they might be more likely to respond to it. Generally when you bid something, like I said, you have to require bonds. Maybe they don't want to worry about –
Cambridge	___ 44:44
Oberlander	Yeah, for small projects, it's just not –
Cambridge	This is a headache, we're not gonna do it.
Oberlander	Worth it, yeah.
Schappaugh	Yeah, I think what I'm getting at is 1) we want to make sure we're fiscally responsible considering all of the people who are capable of completing the project but also it seems like a lot of times our projects end up needing more money right?

	And so is there an opportunity by going through a more competitive process and comparing bids to make sure we've fully, the, the contractor fully understands the scale of the project and all the costs have been considered and that six months later they're not gonna come back asking for 30 more percent because they just came in at the lowest right?
Oberlander	You're actually so, when you enter into a public works contract there is a maximum. You cannot go 20% over what the contract price was for change orders but unless there were unknown conditions so if there, you get out to the site and there was just something that they couldn't have known –
Schappaugh	Sure.
Oberlander	Then you can go over that but the 20, you can't go over 20% of an increase on, on change orders.
Schappaugh	I don't know. What are your guys' thoughts on this?
Cambridge	This is something else we're exploring right now because this is the, as you already said right, kind of the crux of low bid – use Overley-Worman as the example. I'm not pointing fingers at you because it was done prior to your time but Overley-Worman Park, numerous additional costs that were incurred as a result of really selecting an unqualified low bidder.
Schappaugh	Yeah, exactly.
Milburn	We were forced to because, because they were the low bidder.
Schappaugh	Uh huh.
Milburn	So I would agree that those are all things we should take into consideration and we would expect probably multiple quotes more so than multiple bids but I think –
Oberlander	Smaller project.
Milburn	Yes. I think it's good for us to be able to ask those questions and not necessarily require them.
Cambridge	Right. Well and, and on larger projects the other thing that we are exploring now with, with Lincoln Park is a different delivery model. So a BOT and this would be like Doug's moment to shine –
Schappaugh	Right, yeah, where are you Doug?
Cambridge	I will channel Doug Tischbein but a, a BOT model the procurement is different because there's not a low bid selection, it's a qualification selection –
Schappaugh	Uh huh.

Cambridge	So you select a contractor based on qualifications and then you work towards like a, it's just a different process but it gives you the ability to not, essentially not select the low bid. So this is the first time that we're as a Park Board certainly –
Schappaugh	Right.
Cambridge	I'm sure Zionsville I guess maybe has done some BOT work in the past but –
Oberlander	We're working on our first couple right now actually.
Cambridge	Okay, so we are –
Logsdon	Well it's –
Cambridge	At the leading edge of Zionsville's use of barely established project delivery method but it is a different way to do it because that's the challenge right is you find someone that maybe specializes in bridges and they are a little bit light on work and they decide they want to low bid a park contract to keep their guys busy but they, but they meet all the requirements of the, and then we're obligated to select their bid –
Schappaugh	Yeah.
Cambridge	And then we deal with it right?
Schappaugh	Uh huh.
Cambridge	So just very valid points.
Schappaugh	I think all good talk. I just was, as we look down the agenda at the financial stability of the Parks Department right I think there's an opportunity here in our quoting/bidding process to just make sure we're getting that right.
Logsdon	And I think you're talking everything, not just capital so –
Schappaugh	Correct.
Logsdon	I have utilized a one-pager in many different park systems of showing that, that'll be accompanying every Park Board request moving forward.
Schappaugh	Perfect. Great.
Logsdon	But I will say that the town is working on an update to its financial purchasing policy. I was kind of waiting on that and then we could decide whether we want to increase beyond what the town will establish but that's been forthcoming for most of the year but every Park Board packet moving forward will show a spreadsheet of the different bids collected for it or quotes, sorry, both, either/or.
Cambridge	Bids and/or quotes.
Logsdon	Bids and/or.

Cambridge And/or, okay. All good discussion. Are we okay moving on to the next item? Thank you gentlemen.

Kite/Prust Thank you.

Milburn Thank you.

Indiana Trails Program Grant Application

Cambridge The ITP Grant Application Jarod.

Logsdon Yeah, so the request before the Park Board this evening would be whether to apply for the Indiana Trails Program grant cycle that is currently before us. The applications opened on September 1 and, I believe, close on October 1. So it would, we would get that packet together and submitted by the end of this month. So, historically in recent years, Indiana has benefitted from the Next Level Trails program. So that has infused $160 million dollars into communities all across the state. Zionsville benefitted by receiving $1.8 million and that is what allowed us to complete our Big 4 Rail Trail. There is no funding allocated to that in the current cycle so that program is sunsetting. So the remaining trail grant opportunity is the Indiana Trails Program so this will be highly competitive since all of those Next Level desirees are also going to be looking at this so we certainly believe we have a strong case for this grant application.

So the project proposed would be to establish the connector trail between Elm Street Green and Lions Park. It would establish 0.2 miles of new trail and would connect 1.9 miles of connected pathways between Lions Park, Creekside Nature and Elm Street Green. The project total for this was estimated at around $800,000 for construction. The maximum request from the ITP grant would be $400,000 so we would request the full allocation if approved and we would locally fund $485,000. Of that, the $85,000 has already been allocated and that's the design work that's getting this shelf ready. So the outstanding capital ask if the application was approved would be $400,000. If this grant application is submitted and approved, we would go before Town Council requesting an additional appropriation from the reserves within our general fund for that $400,000. I'd probably ask for $500,000 to have contingency. So any action tonight would be contingent on –

Cambridge Council's appropriation?

Logsdon Council's appropriation. We wouldn't enter into the agreement until that was solidified. So this project, as I mentioned, would create a 12-foot accessible path between Creekside Nature at the Sycamore bridge up to Elm Street Green. It would improve Lions Park's perimeter trail there right by the creek as well as install some new pads for benches, seating. I will say the, the grant application right now is listed at $885,000. I'll say that'll be our not to exceed grant values. We were actually doing some re-design recently and we've removed a wall so I think there'll be some cost savings and we can get that number down a little bit.

Cambridge	Yeah, I was gonna, I mean, for 0.2 total miles it seems like a pretty high price tag but I know at the same time we're also in the, the floodway. So I guess if maybe you could share with us where some of those big costs contributors are.
Logsdon	Yeah, so there would be, the staging site would be about a third of Lions Park right there closest to the trail – sorry, Lions parking lot closest to the trail so we would have to rehabilitate that. Part of the expense, as I mentioned, is that retaining wall which we've been able to remove. Part of that expense is the concrete work for the, the pads as well as a restroom pad in Elm Street Green. Part of the work is moving one of the ZLL baseball fields.
Cambridge	Moving?
Logsdon	Yeah, it would be within the, the re-route, yep. And the rest would be mobilization, demobilization, unknown contingencies and earthwork and permitting.
Dilley	What happens to the baseball field? What happens to the baseball field?
Logsdon	We would move it about 16 feet and we've already chatted with ZLL about their comfort level with that.
Dilley	Okay.
Logsdon	That's one of their tee ball fields.
Cambridge	It, it's in the Lions Park Master Plan too.
Dilley	Okay.
Cambridge	It's a, it's a tee ball field so they really don't even need backstops. It's just the trail alignment happens to sort of clip the existing dugout.
Dilley	How much would we be paying out of our reserves? Remind me again. I'm sure you went through it. How much would we be paying?
Logsdon	Yeah, so if approved and we had the additional appropriation, our commitment per the, the grant would be $400,000.
Dilley	Okay. And what account does that come from and was that in our budget this year?
Logsdon	Not in the budget this year. This would be a 2026 request. So in the 5-year capital planning, I did have this project in two or three years from now so truly the grant would be the catalyst in asking for it earlier than that but within the general fund operating which this $400,000 would come from, we're sitting right around $2 million so we're at about 112% operating in cash reserves within that fund.
Schappaugh	Have you chatted with Council about getting the $485,000 approved from the general fund?
Logsdon	I have not yet. I really don't want to bring this forward unless we receive the grant and like I mentioned, I think it's going to be highly competitive so if we don't – I, I

think we do need to remain mobile to seize opportunities this like. I mean it's cutting the, the total cost in half but, again, if that opportunity is not here, this project will be pushed out.

Dilley So anytime you say yes to something good you typically have to say no to something good as well too so by saying yes to this what would we be saying no to and put that in context of the strategic plan that the Board put together a couple years ago. So what, if we moved a couple years sooner on this than what we anticipated, what are we saying no to now?

Logsdon Umm, so that's a great point. So this, this trail has been in the plan since the 2016 Strategic Trails Plan. It's also been incorporated in our 5-Year Master Plan. But to your point, for the next couple of years I've actually more or less cleared out many of our capital projects from forecasting just because of the impacts of SB-1, I think we're really going to have to focus on operational expenses and if there's opportunities where it makes sense to pursue, that's when we'll capitalize on them but to your point, Holliday Nature Sanctuary which would be a 48-acre park just north of the trail we just talked about on the red bridge, that's been in the queue for about 10 years. Carpenter pushed it back recently but that's been pushed out beyond five years at this point.

Schappaugh So Jarod just to make sure I understand – by doing this early we have access to $400,000 which is about 50% of the project that if we don't do this now we, the Parks Board will bear the whole cost at that point?

Logsdon Someday. We're not committing to any capital project right now.

Schappaugh Well in two or three years or whenever it's in the Master Plan?

Logsdon Whenever it, it actually is adopted into a budget, yes. Yep.

Schappaugh Okay. So this hasn't been adopted into the budget at all then?

Logsdon This capital request?

Schappaugh Yeah.

Logsdon No, because it would be a future fiscal year.

Schappaugh Right.

Milburn We would be basically approving, basically telling him we want you to apply for the grant and if they get the grant then he would go to the Council and say we've gotten this will you appropriate the money?

Cambridge And the Council could still say no.

Milburn And they could still –

Logsdon So I, I think that –

Cambridge	But we would at least say well we applied for it and we have it.
Logsdon	Yeah, and I think that's an important thing to mention that contingent on funding from Town Council.
Cambridge	But if we don't approve this motion or the, the, the request tonight, you can't apply for the grant and we just –
Logsdon	I wouldn't, yeah.
Cambridge	Then it just immediately pushes regardless.
Milburn	Yeah, it seems to me that, just for my own opinion, is it's an opportunity to get half the cost and if we don't get the grant it doesn't matter anyway and if we do get the grant it's, it's still up to the Council to decide A) is this a good enough deal for us in the budget or not?
Cambridge	Well and like you said, there may be opportunities for cost savings –
Logsdon	Right and this isn't entering into the grant agreement. This is simply just the application. So that would still come before this Board and that would be contingent on Council's approval. The dominos would be falling.
Dilley	Government is fun.
Cambridge	Contingencies all the way down.
Schappaugh	Yeah, I think that makes sense. I mean, I motion, I motion to approve.
Cambridge	Okay, do I have a second?
Milburn	Second.
Cambridge	Okay. All in favor say aye.
All	Aye.
Cambridge	I vote aye as well. All opposed same sign. [No response] Okay, the motion passes. Fingers crossed. That would be a great connector. As we think about maximizing the impact of our park system with fewer dollars, a lot of times the ways you can do that are by better connecting stuff that you have. So if this connector allows for really easy and ADA accessible movement between Elm Street Green and Creekside essentially, I mean that's a huge win for everybody including Lions Park so.
Logsdon	And definitely not a replacement but it's in an area where there's not a sidewalk on Elm Street so many families use the road to walk between the parks currently.

Cambridge Right. Okay, next order of business – moving on to Old Business – Financial Sustainability Policy.

OLD BUSINESS
ZPRD Financial Sustainability Policy

Logsdon So I kind of prefaced this in previous months that this was coming. This has been on my mind since, well really since I got here but the urgency to implement some kind of framework has been expedited, obviously, in this fiscal year and moving forward. So this evening I'm not necessarily asking for a motion to approve the resolution, simply a dialogue and, and comment and feedback and we would hope to adopt next year's fee schedule at the November meeting so that's kind of our timeline for actually implementing things fully but I just wanted to provide an overview of the document that was within the packet and talk about some opportunities we have before all the coffers are out to really look proactively at the future, not only in our programming and our services to the community but also our capital expenditures, capital replacements and just maintaining the same level of service that we have today into the future knowing that we have two other townships that we're trying to one day grow into as well so. A lot of exciting challenges ahead but, nonetheless, if we go in prepared we'll have a better chance of reaching those goals.

So I just wanted to remind the Board and community of the mission of the Parks Board as from the last 5-Year Master Plan. So the Zionsville Parks and Recreation Board will create a comprehensive park system to serve its residents. The Board will improve the community's quality of life by creating opportunities for active lifestyles with recreational experiences to meet the needs of all ages and abilities through an interconnected network of parks, trails, greenways, natural areas and recreational programming.

So of that document some of the goals and strategies were to maintain and improve park and recreation facilities to meet the needs of the community, promote and advocate the active use of parks through recreational programming and events, promote and advocate the passive use of parks as greenspaces and ecological habitats to support the community environment, provide recreational and educational programs to serve all ages and abilities, manage and promote an interconnected park system with non-vehicular connections between parks and neighborhoods and acquire and develop new parkland to provide recreational facilities and to conserve nature.

So those are kind of our non-negotiables of our core values, missions and objectives that we're trying to do here as a Parks Department and a Park Board in our community. Obviously, those are very large tasks and to the level of which we can accomplish those far outseeds our financial resources. So the goal of this Financial Sustainability Policy is to have a discussion about prioritizing those resources to have the greatest impact in our community and then revolutionizing and having a new philosophical outlook on how we approach the other core values. So not looking to remove any of these core objectives by any means, just finding new strategies to reach them all because they're all equally important.

So within this policy, the four key goals are to Develop a Community Benefits Hierarchy, Develop a Long-Range Capital Plan, Develop Diversification of Revenue Resources and Develop a Cost Recovery Philosophy. So, again, looking back at that list, there are several different categories which are very separated from each other. So we have future planning, we have current operations, we have outreach, we have maintaining what we have and all of those compete for the same resources. So within this document I'm proposing that we categorize the impact each of those initiatives can have and we appropriately allocate our finite resources to those means.

So the Community Benefits Hierarchy would be to categorize services by fundamental beneficiaries and to prioritize our resources to meet the mission and goals of the and strategies of this Board by prioritizing our largest impact. So what that means if we look at it as a, a graphic dividing our services into three categories: There's community benefit, balanced community benefits with individual benefits and then individual benefiter exclusive use. So community benefit that is those passive services we provide to anybody and everybody. There's no barriers to participation, it's really just available to the community. Balanced community benefit with individual benefit is more of those services that target a finite group within the larger community and certainly still provide a service, an education or an opportunity but it's to a more limited group. So a great example is swim lessons. So the swim lesson might only benefit the single individual that's in that class of 30 but our community understanding how to swim is going to benefit the safety of our community – less drownings, less, lower insurance premiums and just a, a more healthy community so looking at it at that level and then exclusive use or individual benefit is more of those targeted services that really only benefit the direct people utilizing them.

So on this next slide are a few examples of what I mean when we talk about these different categories. So community benefit – those services that provide the greatest impact with our resources, well that's just access to our parks, our trails and our large community events and I apologize for the beige color, it's hard to read on these screens. As we move up, the individual and community balanced benefit is more of our public programs, our schools and club programs, our camps, youth sports and special events. Nobody is saying these aren't important, just the, the target audience for these programs is a little bit more defined and then moving up to individual benefiter exclusive use, these are those services that really occupy either a big foothold or really serve only a very particular group which doesn't mean they're not important but when we're talking about scaling our resources, these should have a different ideology with them. So the golf course is a great example of this individual benefit exclusive use. Golf courses take a lot of resources to maintain. They only have so many tee times and things like that but years ago our community committed to having a golf course and fees were in place so that it could generate funds and support itself. So it's an enterprise fund that provides that service but is not necessarily pulling from other resources within the overall department. So it's kind of that same logic. Some of the examples are community garden plots, our dog parks, our shelter reservations, again, more of those exclusive uses for individuals.

So from that some of the statements – public funds should be prioritized to subsidize operational and capital expenditures associated with core services that provide the greatest community benefit – access to parks, trails and community events. Non-tax based revenues should lessen public subsidy levels and recover operational costs associated with mission critical services that provide greater individual benefits. And finally, services that primarily benefit individuals or grant exclusive use of public facilities or staff should recover costs beyond their basic operational expenditures. So one of the requests of this document is whether we agree with that philosophy for those points.

So taking this, this concept, we can apply it to various services that we provide in the community and, unfortunately/fortunately, the easiest one to do is to look at our programming. So historically we have charged fees for many of our programs but we've also offered a certain percentage free to the public. So there is a certain level of taxpayer subsidy that is supporting programming, as it should. We are a parks and recreation department. This policy aims to develop these levels and establish cost recovery goals so that those programs can still continue but is not to the detriment of the upkeep of our parks or the missing out on a capital expenditure that could replace an amenity or provide an opportunity for someone in the future. So, again, applying this lens to our programming first and then we'll expand to other services as we can.

So if you look on the left of the pyramid using that ideology, we should anticipate a low-cost recovery or full subsidy of the community benefits that we provide. So we're not looking to put fees on the parking lots of our parks. We're not looking to limit availability of trails and if we're offering community events, they should be not a financial barrier to anybody in the community. But as we move up that pyramid, it would be shifting that so that when you're balancing community and individual benefit, it should look to recover most of its costs or lessen the subsidy that we're providing and then ultimately the exclusive use, there's an opportunity for that to be a revenue generator or a profit center that can then subsidize other programs within the pyramid. So eventually the hope is to develop the programming wing as an enterprise fund so that it can sustainably grow but not detract from some of the needed resources of our park system. Because in Zionsville we are fortunate to have 800 acres of parkland and we far exceed the needs of that park system than we have of local maintenance resources right now. So, again, SB-1 and, and other restraints we really need to innovate how we can keep up our brand and our level of service to the community knowing that we're gonna continue to grow as new communities or new neighborhoods join our community. So that's kinda the first part is just agreeing on the framework of how we should position our resources.

Moving on to Long-Range Capital Planning – so a couple of different opportunities in here. The first is to develop a funding mechanism for our capital improvements and most important, equally importantly are capital replacements. So as we mentioned earlier during the grant conversation, our general fund, fund 2204, is our operational fund from the tax base. Every year we underspend certain lines and those cash reserves stay with that fund. So that's an opportunity to slowly and sustainably grow some of those cash reserves which historically have grown. That's why we're sitting at about 112% of our annual operating. So that's an opportunity to fund some of these capital improvements that we always forecast with our master planning process. So we'll touch on these in just a second but developing a Capital Improvement Plan and then I'm just gonna jump on – so the Capital Improvement Plan which we're proposing with this policy is not unfamiliar to Zionsville. We've been doing it with every master planning process we've had to date. So a Capital Improvement Plan is a forecast of where we want to invest capital funds in the let's say next five years since that's usually our benchmark. That's taking somewhat the needs of the park system but equally importantly listening to the wants and desires of our community and finding a way to make that happen. So not always informed by reality or the true conditions of our park system but everything in that has been supported with our community. It feels good to accomplish those improvements and it has helped us provide the level of service we have today.

Moving forward, I think with each master planning process we also need to have a Capital Replacement Plan as a part of that exercise. So we attempted to, we, we conducted a primary version of this with our 2023 to 2028 master plan process. So we had a life cycle analysis of our current assets and there's a scoring system you can see there and it helped inform some of those capital improvements we needed to have within the next five years. These two exercises need to work together to inform future master planning processes so that our Capital Improvement Plan is not celebrating new milestones in a vacuum outside of the current needs of our park system. So truly it's just gonna be an Excel spreadsheet. It could be as simple as that like what is on the screen just listing anticipated life cycles, having those audits but then more importantly, taking that information and sticking it in our capital plans so that we're not deferring maintenance to the point of failure. So knowing those costs associated with the Capital Replacement Plan and the Capital Improvement Plan we can proactively find ways to fund both of those efforts.

So for the Capital Replacement Plan we have a fund called fund 4403, that is our non-reverting capital fund. Historically it's been called the rainy day fund and it's kinda just been there. Every year that fund is contributed to from the general fund if we underspend in our park improvements line. So back in the '70s the Town Council committed to every year having an allocation within park improvements that if we underspend that it goes into that non-reverting fund. So that is what allow, has allowed us to replace the Starkey bridge recently and other capital expenditures in recent years but I think if we purposely define that fund as a funding strategy for capital replacement, we don't have to strip away everything from our capital improvement, we can have a mechanism to do both objectives at the same time.

And just to touch on the screen which I, I kept skipping so, again, the Capital Replacement Plan would inform the Capital Improvement Plan that's created with each master planning process. The Capital Replacement Plan would project up to 20 years into the future so understanding lifecycles, maybe there's going to be three years where there's a heavier load of capital need as things fall off and just being able to appropriately scale that with all the other desires and objectives of the park system. And then, again, this would be updated based on real world conditions. So that's one of the objectives of the Financial Sustainability Policy's implementing that dual process for all future master planning and having those funding mechanisms for some of those capital expenditures.

And Diversification of our Revenue Sources. So, obviously, our largest annual contribution is the general fund. We are approximately 6% of the town's overall fund but from there how we're able to accomplish so much is really through many of these existing channels that are on the screen but we just need to understand that we need to maximize these. So if we follow the philosophy of the Community Benefits Hierarchy, the majority of our general fund contribution should go to the current operational maintenance and the capital expenditure planning. Grants like the one we discussed just earlier this evening would be, would allow us to potentially expedite or move up a capital project and other things like that. We’re never not gonna go for grants if they’re appropriate. Free money is not free but it definitely helps us stretch our local funds and accomplish the objectives we’ve set out.

Impact fee utilization and in-kind capital development – so currently whenever we have a construction project in-house we are looking to utilize our impact fees whenever we can first. So impact fees are established every five years as well and they can only be utilized on certain amenities which was reflective in that first resolution we passed this year as we looked at our kind of 5-year plan for the impact fees. Conversely, there is the mechanism for us to exchange impact fees with the developer so that we can still have a park developed and that park doesn’t necessarily have to only fall into those categories that’s assigned in the Impact Fee Plan. So a great example of that is recently this Board approved waiving the impact fees of the Wild Air development. So with that, Wild Air has pledged to develop the Johnson Preserve, the, the woods that was deeded to the Park Board which otherwise had that not, had we not put that at the front of our priority list, that could be 10 to 15 years out which is not necessarily a bad problem but that is reasonable to believe when we might have been able to deliver that with our local resources. So because we waived that, that park will be there day one not only for the Wild Air residents but our community at large. So just understanding that we have that ability to utilize those funds, not just in our local coffers but to leverage them to benefit the community.

Sponsorships and donations – we have I would say an incredible response to our sponsorship packet every year so we’re finding those partners in the community that have either experienced our programs or want to support them and they’re helping us subsidize some of those costs associated with operating that. So we’ll continue to leverage that and donations, they’ve helped build our park system. Sixty percent (60%) of our park system was donated to date. In addition to that, it’s, it’s developed many different amenities within our park system. We have a Parks Foundation that continues to help us in that effort as well so, again, leveraging those revenues as we can to still meet our mission criteria.

And then enterprise and advertisement revenues – so an example of an enterprise is the golf course. So it is not utilizing any local revenue or local contributions from our tax body or our other cash reserves, it’s generating proceeds and those proceeds are benefitting both the golf course as well as our, our programming department. And advertisement revenues – these are limited but we also look at opportunities to advertise within our communication channels so there are advertising spaces within our quarterly program guide that goes out. Our dog park actually has an annual sponsor right now. So just understanding ways that we can leverage our assets to bring in additional revenue streams.

And finally, program fees, facility rentals and memberships. So this is those funds that we have the most control over because we can set those. So certainly the market dictates that somewhat but our goal is to look at each of these fees, rentals and memberships and truly attempt to capture both our direct and indirect costs associated with putting that on.

So that fuels our cost recovery goals. So cost recovery is the degree to which the operational costs of a service are financially supported by program fees and/or applicable funding mechanisms such as grants, partnerships, donations, sponsorships or alternative funding sources. So if we're looking to develop a Cost Recovery Philosophy, this would be some guiding principle that helps us structure where those subsidy levels are with programs and, and outreach. So it is recommended that the department develops its Cost Recovery Philosophy to reflect the Community Benefit Hierarchy presented in this policy. Fees, charges and cost recovery goals will be structured to align with the benefit received by individuals in the community. Programs that serve the general public will receive higher subsidies while those providing individual benefit will strive for full or greater cost recovery. So, again, using that pyramid, if it is a community, community-wide benefit like a park or trail, we're not necessarily looking to recover costs. There might be an opportunity for some cost recovery. I think of a large community event where we might have vendor spaces. We have a fee associated with vendor spaces that's some passive revenue that might be generated from that but that's not ultimately the goal of the community benefit tier. But as we move towards the balanced community and individual benefit, that is our youth sports leagues, that is our special events, that's our camps, our clubs and programs, we would look at targeting 150% of our operational costs to recover in that and the reason that's over 100% is because while we want this policy to be fair to our community, it needs to be sustainable. So there are always indirect costs that are being applied to these calculations but further, the revenue brought in that exceeds the true operational costs can help subsidize some of those other programs to the community. So it all benefits itself and can begin to work in a cycle.

And finally, if it is a program that individually benefits or provides an exclusive use primarily, that's our shelter reservations, it's our dog park memberships, garden plots, concession stands, private programs, that would seek a 200% cost recovery target. So when I say cost recovery, that is the planning hours that our staff put into that specific program. That's the hours it took to conduct that program. That's the materials and then that cost is divided amongst the participants and then multiplied by the cost recovery goal.

So that is the, the four pillars of kinda where this policy is today. So happy to have a longer discussion on that but kind of where we would go once this policy was adopted is we have a formula that we could apply to our programming and that would inform our pricing beginning as early as 2026 and I will say to lessen the burden – so we've applied the formula to basically every series program we provide throughout the year. Some of them are right in line, we just made accurate guesses as we attempted to recover those costs, others it's quite drastic. So we have begun to reach out to community partners to help us provide that to the community in the future years, not at the full cost to us but to help subsidize that with other means. So the Parks Foundation we've had initial conversations with and we're looking for other philanthropic partners to help reduce that adjustment to our fees. That's all for right now.

Schappaugh That's it?

Cambridge Is that it? Yeah. Can we go back to the beginning and try that one more time?

Lane Yeah.

Cambridge No I think, I mean that's a lot, it's a lot for me and, and this is the type of work that I do professionally is to help craft policies like this and develop the stuff that, everything you just said that supports them so I, I know it's probably a lot to, to everyone else too but I think it's something that every good park system needs to have regardless of what financial condition they're in but I think in our case just with the sheer amount of acreage that we have which if you look, we have 100 more acres of parks than Carmel does and Carmel has three times the population and a significantly larger tax base so we are doing a whole lot with a little and that little is gonna have to just stretch even further as we look into the future.

So a challenge that Jarod and Mindy have and that we have as a Park Board is when we're trying to find additional resources to continue providing this level of service that we kind of always have, how do we justify a fee increase? Or in some cases a decrease. And without a policy like this in place that provides the decision-making framework, then it's your opinion versus Mindy's versus ours and it's a mess. So I think this is a, a big lift but it's a very worthwhile one and one that will help ensure greater financial stability moving forward.

I think there's a lot and I'll get off my soapbox here in a second but there's a lot in here as you look at targets and trying to understand like well what's the right number? Where should we be with cost recovery? And there's no, there's no silver bullet answer. Every community is different but what I want to say is before we get into this as a group again, I'd encourage everybody to go to the National Recreation and Parks Association, their website. They publish what they call a NRPA agency performance review. They collect data from 600 different parks and recreation systems across the country annually on all kinds of metrics including like how much are you spending per acre? How much are you spending, what's your operational budget compared to your FTE levels? What's your split of fee-subsidized programs versus revenue-generating programs? Cost recovery, all of that and they break it out by, because every community is different right, you could say well, we're obviously not Carmel, we're totally different. They break it out by community size so you can go into the charts and we would fall into the population column of 20,000 to 49,999, that's kind of where we live in their data sets, and then they provide lower quartile, median and upper quartile stats for all of these different metrics. So I think it would be helpful for all of us to do a little homework. I'm happy to share a link to this later because it's pretty easy to navigate on the website but you really can look in and see oh, well what are other communities of similar general size to us spending on, just like you were talking about, on new capital versus improving existing. What does that look like and where do we fall into that? It's just a great resource to kinda see well where do we stack up? Because when you look at our data, there's some really significant, there's some really interesting things. We're, we're half of the median FTE levels for communities of our size and we're almost double the acreage level, you know? We're a unique community but having a policy like this in place that's informed and defensible will help us continue to be that. So that's the last thing I'll say and –

Lane	I, this is a lot of work so thank you and I'm intrigued by it honestly coming from another municipal group in town. My concern is what, what like can we use our current numbers of programs and what and like plug it into this model and tell us like this is, okay, this is what we earned on summer camps this year. This is what we would earn under this model. Is that, can we do those comparisons?
Logsdon	We can absolutely do that. I, that's what I've been working on behind the scenes so.

Lane	Okay. I'm just interested in, in what it is. Like I, I with everything that's gone on with the, the change in property taxes and whatnot, I understand how vital it is and this is very timely and it's very well done. I just want to see the difference and then the other piece is that I want to make sure that we have some caveat or some pool of funds where if there's somebody who can't, I don't want anybody to not be able to meet and we're in very, we're in a unique, very unique community socioeconomically, I don't want anybody who is not in that same boat to not be able to participate in camp or a pickleball lesson or something else that if there's a mechanism for us to do that and have some discretion from the staff for a, a slush fund to, to handle offsetting those, those things.
Logsdon	And, and that's really why we drive home sponsorships and, and partners to help bring those down on the front end but, to your point, we did explore a camp scholarship program a couple years ago. We had, actually, the, the applications received were less than the available funds from the Foundation so we felt pretty good about that so we actually did sunset that because it just didn't appear that the need was there at that time so that's definitely something that we're always thinking about.
Lane	Well, I just, I would love to, I mean rather than sunset it, I mean even if it doesn't get used to know that it's there if, if it does need to be used, especially if we're looking at raising costs and I just don't, I don't want anybody to not be able to participate.
Logsdon	Agreed.
Lane	And if it's a tax funded, "funded" opportunity –
Logsdon	Yeah –
Lane	It's not a good look.
Cambridge	Well do, do we have a financial assistance program or policy as a whole that says if you're within some percentage of the poverty line or something that says okay then your fee is reduced by X? It doesn't matter what program or event or rental it is, that's a –
Logsdon	We just historically have not operated at that level. So we did pilot, like I mentioned, the scholarship program and found that, fortunately, the need was less than the, the available funds. So we utilized it one year. I think we sunsetted it the second but, again, we're always looking at opportunities to find partners to reduce that cost on the front end before we even advertise the price.
Lane	And that could be part of your fundraising too or, you know like send a kid to camp or send a kid to – those low-cost things that even those of us with smaller means than the average in the group could like make a donation and send and help offset that cost for both that student or the person and the, and the Parks Board or the Parks Department. No, this is, this is great. I'm very impressed with the level of detail and thought that's in it and I'm wondering how I can manipulate it to my own case.

Schappaugh Jarod, have you thought about working with the Council to maybe increase the park impact fee for new developments as a way to increase revenue for the Board, for our Parks Department?

Logsdon That's a great point. So every five years we actually reestablish it so next year I have in the, I'm requesting in the, the budget to fund that study so that we can update that. During the negotiations of establishing that fee, it looks at what you define as your levels of service for those amenities but then the development community is at that table as well so there's a little bit of negotiating and back and forth to find a fee that's appropriate and then that fee goes before Town Council. So I think there's opportunities, absolutely, to discuss that further.

Schappaugh Yeah and if we can play a role in that, I think that would be great because Zionsville is primed for growth right? We're getting ready to complete the new Comprehensive Plan and you've got LEAP coming on in Lebanon and as we look down the future I just see that being a pretty easy way to maybe fill some of that void from SB-1 or any other impacts we might have.

Cambridge One thing I'll say that you're probably thinking is, I know we've talked probably, I know we've talked before as this group about park impact fees but park impact fees are, are a great tool to utilize and we did a great job, as you mentioned, maximizing those with Wild Air where we actually got more than our dollar worth, right? But they are restricted in now they're used. So they're a great resource for new capital development but they cannot legally be used for improving existing facilities, maintenance and operation –

Schappaugh Uh huh.

Cambridge Or staffing. So it's just, which is why we're talking about fees also right because we have to pull all these levers.

Schappaugh Yeah but this might allow us to maybe reallocate right? Use our money for existing projects or improvement and then use park impact fees for new projects coming online in our 5-Year Master Plan.

Logsdon Absolutely.

Cambridge Especially to your point with all the growth that –

Schappaugh Uh huh –

Cambridge I think we're – and we've done a good job as a Board even historically pre-most of us of, of not just waiving those. Some communities kind of have a reputation for caving to development pressure and just kind of waiving those fees and they find themselves a lot of times playing catch up after the fact for a lot more money so, yeah, it's certainly an important tool to have and we have to by state law right, every five years we have to –

Logsdon Yes.

Cambridge Update the policy so it, it gives us a good chance to kinda go back and revisit it.

Logsdon	Yeah that timing is perfect for that.
Cambridge	I mean all I'll say is it's a, it's a big lift, like I said, and it's, but it's a worthwhile one and I think it will ensure that every hour that we're spending or every dollar that we're spending of the very limited resources that we have is making the greatest impact possible while keeping us in sort of a sustainable position. The only thing I, I would say is I, I do think as we talk about fee increases and all of that which, which, again, if you look at those metrics and you run those numbers, you look at oh, we're actually kinda landing in the middle of a, like close to the median on a lot of them. Some of them were like way off like with acreage but then there's others like cost recovery where we're actually really low. So to me that says we have a great system but that is an area where we're below our peers you know?
Milburn	I would assume a part of that is so much passive parks right?
Cambridge	Yeah.
Milburn	I think that'd be part of it.
Cambridge	Yeah but it also, so the way they measure that is as a, as a ratio of your earned revenue versus your operating budget, not necessarily the acreage. So we're spending the money. The, the challenge we have here is that we have a lot of acreage to maintain and a lot of miles of trails to maintain so even though they're passive –
Milburn	So I'm thinking about it mostly just from a population standpoint compared to the, the parks and even though we have a lot of acreage in terms of the populations of similar sized cities, I'm just curious, part of that is, obviously, I love, I love the thought of breaking this down on hey, these need to be money makers to pay for these things. That's excellent. But it also kinda would make sense if we don't have as many places that are charging things because a lot of our parks are not set up that way.
Cambridge	Right. That, that's exactly right. Even in a lot of systems our size you have at least an indoor facility –
Logsdon	Uh huh.
Cambridge	Which typically is a large revenue generator from a programming standpoint right, especially in a four-season, we're in a winter climate. We don't have that right?
Milburn	Right.
Cambridge	We just don't have that revenue source coming in and there's not really a plan that anybody can agree on about how we get there yet so. You're exactly right – we just don't, we don't, that's why we're having to maximize every possible resource because we don't, we don't have a huge sports complex that is generating a ton of tournament revenue every year and we don't have some of those things. So I think as we look at these and, and I don't, I, I, I what I heard you say that I believe is also true is changing the fee structure isn't a fix to all of the budget problems, it's just something we need to do to ensure that we're taking care of everything we can on

sort of every level but as part of that I do think, to your point Kimberly, having some sort of financial assistance policy as part of that fee structure, whether, I, I don't know – like we could do some research and just kinda see how other communities have handled that but I think incorporating that into this fee structure would help us and how, how, where do the monies for that, that fund the program come from? Having a plan for that, even if it's not used that it's there, that the policy is established, because we might find if we have to increase fees to a certain point and we're getting a number of requests for financial assistance to participate then that just may not be, if there aren't funds to cover that, that may not be a program we offer because we can't do it equitably but without that policy in place we just don't have a framework to make that decision so, yeah. It, it's a lot but I, I think it's a great, great pursuit.

Lane So is the ask that we approve this?

Cambridge There's no ask tonight.

Lane Oh, okay.

Cambridge Yeah, it was just for to, because there is so much –

Lane Yeah –

Cambridge To digest –

Lane A lot –

Cambridge I think it would be, I guess our Board homework might be to go back and actually kinda fully re-read some of the content that Jarod presented because I think there's gonna be some additional meat on the bone with some of these items and some finetuning of cost recovery targets and what programs fall into what buckets, if you will –

Milburn And then that way Doug doesn't get out of homework.

Lane There you go.

Cambridge That's right, that's right.

Barksdale Did you say the fee schedule is next month?

Logsdon November.

Barksdale Nov, okay.

Logsdon Which we wouldn't implement until January so.

Barksdale Right, right.

Logsdon Even December if we had to.

Barksdale	So we could probably see some of these comparisons by next month and then continue to think or talk –
Logsdon	Yep, yep, absolutely.
Cambridge	Jarod, are we, does Zionsville input our data into NRPA's park metrics database?
Logsdon	We have not historically.
Cambridge	I think that would be a worthwhile effort because we have all of it. It's not, I probably feel like I texted half of it, requesting half of it this afternoon but all of that data exists and if we create a log-in and input that for our community. You would have to do it or Mindy could but then you can run comparative analyses within their database and say well, how do we stack up against communities like ours in Indiana? Communities like ours in the Midwest? Communities like ours across the country and actually compare line item by line item without having to go pull all that data manually. So I think –
Lane	So it's benchmarking –
Cambridge	It, it is, it's benchmarking.
Lane	I do that, I do that with library statistics.
Cambridge	Yeah and the nice thing is a lot of times when we do benchmarking as consultants we're having to go like mine all this data and find it and call and get it and in this case they already have all of it, we're just not in the system to be compared. So I think that would be a worthwhile effort if there's some staff capacity for that.
Logsdon	We'll do it.
Barksdale	Now that you're done with this and don't have anything else to do.
Milburn	Yeah.
Cambridge	I, I, I will say I've never done it but I don't think it's like a multi-day thing. I think it's a couple hours if –
Logsdon	I believe I did it for my previous park system so.
Cambridge	Yeah. But it really is a useful tool because when we, I, I imagine questions may come up when we start talking about like well the cost recovery goal is this and our cost recovery rate is this, and you're like well, what does that mean? How does that compare? And we might say well that's actually higher than communities of our because right now our cost recovery goal on our programming is actually, our cost recovery rate on the programs itselves is higher or higher than the median average but our whole as a system is lower.
Lane	Well and I find it very helpful to look at the benchmarking in my professional life to do it by a percentage or within a percentage, up or down, of our population size, of our budget size because those are and sometimes they're the same libraries and

sometimes they're not and then also the thing, the, the places locally that people like to compare us to. So we've talked about Carmel. What about Westfield? What does Fishers look like? What Plainfield, Avon, whatever some of those ones that aren't always on the tip of the – well, what do they do? It's just nice to see all that –

Cambridge Right.

Lane Out in black and white.

Cambridge Well and it, it gives us just like we had a conversation about the golf course right where there was some resistance to increasing rates or eliminating the, the annual passes, when you actually look at what we were charging compared to the market it's like well no kidding we need to do –

Lane Yeah.

Cambridge But if you don't look at that you just, it's just one person's opinion against the other so. Yeah, if you can find the time I think that'd be a worthwhile effort. I'm happy to help with it if, if you can feed me the numbers I can plug them in, we'll figure it out but I think it would be a good tool to kinda just start plugging that in as we go each year around budget season. Okay, that was a lot. I suspect we'll hear a lot more about it at the next meeting or the next meeting or two so.

Moving on to the next item Other Board Related Items – this is the easement.

Logsdon Nope, up, up one.

Cambridge Oh, up one. Did I skip one?

Lincoln Park Refresh Construction Bid

Logsdon Lincoln Park Refresh –

Cambridge Uhh –

Lane Oh, I don't see it on here.

Barksdale Yeah, we don't have that.

Logsdon Oh my, okay. It's on the agenda. I'm sorry if there's discrepancy in the digital format.

Milburn Yeah, it's on the, the emailed agenda.

Cambridge On the emailed –

Milburn It's not on the –

Cambridge It, it's not on the iPad. I was going off the iPad.

Logsdon All right, that’s twice that’s happened.

Cambridge Okay, rewind. Now on to the next item which is the Lincoln Park Build, Operate, Transfer Refresh Process.

Logsdon I just wanted to give an update on the project. So the RFPQ has been released. It’s advertised on the 4th and then again on the 11th. Those will be due on September 24th at 3 p.m. at which point we’ve developed a selection committee of Ryan, Doug and I that will review those based on criteria and hopefully enter into initial negotiations and the ultimate goal would be to have the negotiated agreement before this body in October. So we’ve got about two weeks once they come in to really start working the project down and all agreeing on the maximum price, scope and all of that. So we’re moving forward with that.

Cambridge Doug and I are going to try to work to get some of the cut components back in the budget so.

Okay, now we’re – sorry, I was waiting for someone else to do my job. Other Board Related Items – now we’re on to the easement.

Other Board Related Items

Logsdon So last month this body approved a utility easement for Carpenter Nature Preserve from Duke Energy. Days after we got that notarized and over to them they changed the exhibit. It’s the only item that’s changed within the whole document so all the words are verbatim. If you look on my screen which might not be present – let me make sure it’s popping up for the community. There we go – this is a snippet of each of those exhibits. So if you look on the left, the original exhibit had it actually entering a neighbor’s property right there at that 90-degree angle on the property line. After they got their crews out there, they actually noticed that their existing line was already on the preserve property so this is just following that dotted line of the property boundary and getting up to where that connection always was so just a change of exhibits. So with Board approval, we will accept the updated exhibit within that utility easement.

Schappaugh Motion to approve.

Barksdale I second.

Cambridge All in favor say aye.

All Aye.

Cambridge I vote aye as well. All opposed same sign.
[No response]

Hearing none, motion passes.

Claims

Okay, moving along – I believe, I'm trying to get back to the agenda here, we're on to claims. Has everybody had a chance to look through the claims that were included in the packet sent by Bonnie and are there any questions and discussion that we want to have on those and if not, can I have a motion to approve the claims as presented?

Milburn — I'll make a motion to approve the claims as submitted.

Cambridge — Do I have a second?

Lane — Second.

Cambridge — Okay, all in favor say aye.

All — Aye.

Cambridge — I vote aye as well. All opposed same sign.
[No response]

Okay, motion carries unanimously.

Adjournment

Finally, do I have a motion to adjourn?

Dilley — So moved.

Cambridge — Wow –

Lane — Second.

Cambridge — So fast.

Schappaugh — Third.

Cambridge — All right, thank you everybody. See ya next month.

______________________________ ______________________________

Ryan Cambridge, President | Kimberly Lane, Secretary

Respectfully submitted,
Bonnie Black –
Welcome Center Coordinator
Zionsville Parks & Recreation–10/8/2025

ZIONSVILLE
PARKS & RECREATION

Superintendent Report

September 2025

Staff

Interviews concluded for the Park Maintenance Technician position (Sun – Thurs). Technician Arron will join the team October 13^{th}.

Maintenance

Staff created 204 work orders in the month of September, completing 214, with 155 preventative and 49 reactive.

Maintenance repaired and replaced damaged signage at Turkeyfoot Park.

Maintenance installed a memorial bench and two memorial trees at Overley-Worman Park.

Natural Resource Management

Natural Resources hosted three Weed Wrangles to combat woody invasives at the Big-4 Zionsville Rd Trailhead and Overley-Worman Park.

BCIC completed herbicide treatments to observed populations of Tree of Heaven in Elm Street Green, Lions Park, and Creekside Corporate.

Natural Resources treated emerging populations of Japanese hops in Starkey and Japanese knotweed near the Big-4 Nancy Burton Trailhead.

Nature Center

The ‘26/27 Nature Connections program began with four Zionsville elementaries participating this year.

Mulberry Fields

Structure Midwest continues progress towards the **Mulberry Fields Concession Stand** project. The contractor has completed internal drywalling, painting, and door assembly.

Carpenter Nature Preserve

Mattcon has paved the parking lot, began assemble and positioning of the nature playground, and stoned in the rustic trail to the overlook.

The Superintendent met on site with donors of the amphitheater to share progress of the project.

Big-4 Rail Trail

The Town Hall Trail Counter recorded 21,058 encounters: 9082 cyclists and 11976 pedestrians in the month of September.

Turkeyfoot Park

BCIC Strike Teams continue to remove honeysuckle from the northern half of the park.

Eagle Creek Trail – Elm Street Green Lions Park Connector

The Department's 2025 Indiana Trails Program grant was submitted.

Lincoln Park

The BOT RFPQ advertisement closed on September 24th, 2025, receiving two competitive proposals.

The **Love for Lincoln** Fundraiser Campaign welcomed 244 new engraved bricks, provided opportunities for commemorative bricks and gazebo mementos, and raised over $44,000.00 to benefit Lincoln Park.

The Superintendent met with Duke Energy to discuss the trees entangled in the powerlines on Oak Street and 1st Street.

Zionsville Parks Foundation

The Natural Resource team and Superintendent were presented with a check by the Parks Foundation for $5,000.00 for native restoration along Eagle Creek.

Outreach + Updates

The Superintendent attended the Zionsville Comprehensive Plan Subcommittee meetings.

The Superintendent attended the IPRA Trails Gathering in Fort Wayne.

The Superintendent met with representatives of Zionsville Rugby to discuss improvements to the Mulberry Fields pitch.

The Superintendent and Director of Recreation Services attended a progress meeting for the public plaza.

The Superintendent met with Representative Hunter Smith, ZPF President Casady, the Carpenters, and members of the Nature Conservancy and Audubon Society to discuss conservation in Indiana.

The Village Corner clock received a refresh with the DPW Main Street light post painting project.

Volunteers assisted in removing the engraved bricks at the Love for Lincoln Brick Pull.

September 2025 Recreation Services Summary

Attendance/Program Summary:

Parks and Recreation Participants broken down as follows:

- 922 Zionsville Nature Center walk-ins
- 374 Zionsville Nature Center impromptu program attendance
- No private group programs this month.
- 713 Attended public programs, distributed as follows:
  - 455 Attended Nature Center Programs
    - September 4 – PEEPs: Forest Friends – 38 @ Starkey Nature Park
    - September 5 – Toddler Trek: Reptiles – 35 @ Overley-Worman Park
    - September 5 – Animal Adventures: Ducks – 28 @ Library
    - September 7 – Feathers and Fermentation – 26 @ Overley-Worman Park
    - September 9 – Jr Ecologist Homeschool Club: Mycology – 10 @ Starkey Park
    - September 11 – PEEPs: Forest Friends – 38 @ Starkey Nature Park
    - September 11 – Meet the Animals – 32 @ ZNC
    - September 12 – Discover Your Backyard: Seeds – 0 @ Starkey Park
    - September 13 – Discover Your Backyard – 166 @ Zionsville Farmer's Market
    - September 13 – Tiny Naturalist – cancelled low registration
    - September 13 – Insect Merit Badge Workshop – cancelled low registration
    - September 16 – Drop-in Discovery: Play-Doh & Nature Play – 9 @ ZNC
    - September 17 – After-School Nature Club: Monarch Migration – 8 @ ZNC
    - September 18 – PEEPs: Forest Friends – 32 @ Starkey Nature Park
    - September 20 – Buzz into Learning: Pollinator Educator Workshop – cancelled low registration
    - September 23 – Meet the Animals – 16 @ ZNC
    - September 25 – Jr Ecologist Homeschool Club: Mycology – 17 @ Starkey Park
    - September 27 – Tiny Naturalist – cancelled low registration
    - September 30 – Birdfeeding for Beginners – cancelled low registration
  - 235 Attended Outdoor Recreation and Outreach Programs
    - September 2 – Little Sprouts: Buzz, Buzz, Bees – 19 @ Heritage Trail Greenhouse
    - September 2 – Creekstomper 153 @ ZFD Scout Event
    - September 8 – Fall Run Club – 0
    - September 9 – Teddy Bear Picnic – 37 @ Elm Street Green
    - September 9 – Introduction to Pickleball – 8 @ Mulberry Fields
    - September 17 – Park and PLAY – 18 @ Elm Street Green
    - September 22 – Fall Run Club – cancelled due to weather
    - September 23 – Introduction to Pickleball – cancelled low registration
  - 23 Attended Special Events
    - September 14 – Love for Lincoln – 23 @ Elm Street Green

Additional Information:

- Programming staff walked the Fall Festival Parade September 6, thank you to Jacob for driving the Creekstomper
- Love for Lincoln moved to September 14 due to weather – lower volunteer attendance
- Megan Ray registered for 2nd year of NRPA Event Management School (January 11 – 16)
- Mindy Murdock registered for 2nd year of Revenue Development and Management School (March 8 – 13)
- September Zionsville Nature Center Scavenger Hunt had 154 participants

Mindy Murdock
Director of Recreation Services

ZIONSVILLE TRAIN DEPOT

Zionsville began as a lively railroad stop in 1852, with tracks running along what is now First Street. The Train Depot was established around 1853. In 1922, the New York Central Railroad rerouted its tracks to the west side of town, addressing safety concerns over trains speeding through the Village. In 1923, Frank M. Gregory and his son moved the Depot to the "Big Four Rail Trail" by rolling it on logs up Hawthorne Street, taking down electric lines along the way. By 1975, the old rail line was "all but gone," and the Depot was demolished, ending Zionsville's 123-year railroad era.

LINCOLN PARK

On Feb. 11, 1861, en route to Washington as the 16th president-elect, Abraham Lincoln spoke to Zionsville citizens at the railroad depot that once stood on this site. His 13-day, 1,900-mile trip from Springfield, Illinois, to Washington, D.C., began that day and included stops in at least sixteen cities and many smaller towns such as Thorntown, Lebanon, and Zionsville in Boone County. His funeral train passed here again just after midnight on May 1, 1865, as mourners lined the tracks. These two visits, one in life and one in death, remain a meaningful part of Zionsville's history, linking our town to a pivotal time in America's story.

These comps are for content reference only. All designs including fonts, dimensions, sizes should be consistent with the existing signage system per the sign manufacturer.

RESOLUTION NO. 2025-03

OF THE ZIONSVILLE BOARD OF PARKS AND RECREATION

A RESOLUTION ESTABLISHING A FINANCIAL SUSTAINABILITY POLICY

WHEREAS, in order to establish guiding principles for responsible financial management of Zionsville Board of Parks and Recreation (the "Board") assets and funding that align its mission, strategic goals, and community priorities, the Board desires to adopt a financial sustainability policy.

NOW, THEREFORE, BE IT RESOLVED by the Zionsville Board of Parks and Recreation:

Section 1. The Zionsville Board of Parks and Recreation hereby adopts and approves the 2025 Financial Sustainability Policy set forth in Exhibit A, which is attached hereto and incorporated herein by this reference.

SO RESOLVED, by the Zionsville Board of Parks and Recreation this ________day of________ ______________ 2025, by a vote of ________in favor and________________opposed.

ZIONSVILLE BOARD OF PARKS AND RECREATION

	YEA	**NAY**

ATTEST:

____

Secretary

Exhibit A

ZIONSVILLE
PARKS & RECREATION

2025 Financial Sustainability Policy

Introduction

The Zionsville Board of Parks and Recreation seeks to develop an equitable park system that provides access to high quality greenspace and programming for all Zionsville residents. Historically, the park system's assets were developed within Eagle Township and provided a high level of service in terms of greenspace, recreational opportunities, and public programming. With the Town's reorganization in 2015, Zionsville grew to 67 square miles and now encompasses Union and Perry Townships. The Department must proactively identify opportunities to meet the anticipated need for these underserved areas in years to come while maintaining the expectations of our current services.

The Zionsville Park and Recreation Department began the self-examination process in 2024 to develop a Financial Sustainability Policy to provide a framework for ensuring the longevity and success of core services. To achieve this vision of a complete park system across all of Zionsville, the Board must consider a philosophical shift in the management of operations and look to develop a Financial Sustainability Policy to maximize the longevity of current park assets, anticipate future capital expenditures, and further recover operational costs while maintaining high quality assets and programming.

Purpose

The purpose of this Financial Sustainability Policy is to establish guiding principles for responsible financial management of Zionsville Board of Parks and Recreation assets and funding that align with the Board's mission, strategic goals, and community priorities. It ensures the long-term viability of programs, facilities, and infrastructure while promoting fiscal transparency, accountability, and resilience.

Policy Statement

The Zionsville Parks and Recreation Department will manage its financial resources in a manner that balances community benefit, equity, and quality of service. This includes responsible budgeting, proactive capital planning, revenue diversification, and stewardship of public funds to support current operations and future growth.

Key goals of the policy include:

- Goal 1: Development of a Community Benefit Hierarchy
- Goal 2: Development of a Long-Range Capital Plan

- Goal 3: Diversification of Revenue Resources to Meet Operational and Capital Investments
- Goal 4: Development of a Cost Recovery Philosophy

Goal 1: Community Benefit Hierarchy

Due to current economic conditions, reduction in available tax funding, and limitations on capital and operational funding, Zionsville Parks and Recreation Department must prioritize its finite resources to generate the greatest public benefit. To accomplish this, core services should be categorized based on perceived benefit to the community, and resources invested to meet expectations for cost recovery and public subsidy. Many park systems throughout the country utilize a benefit hierarchy to prioritize annual allocations and establish subsidy levels.

Definitions

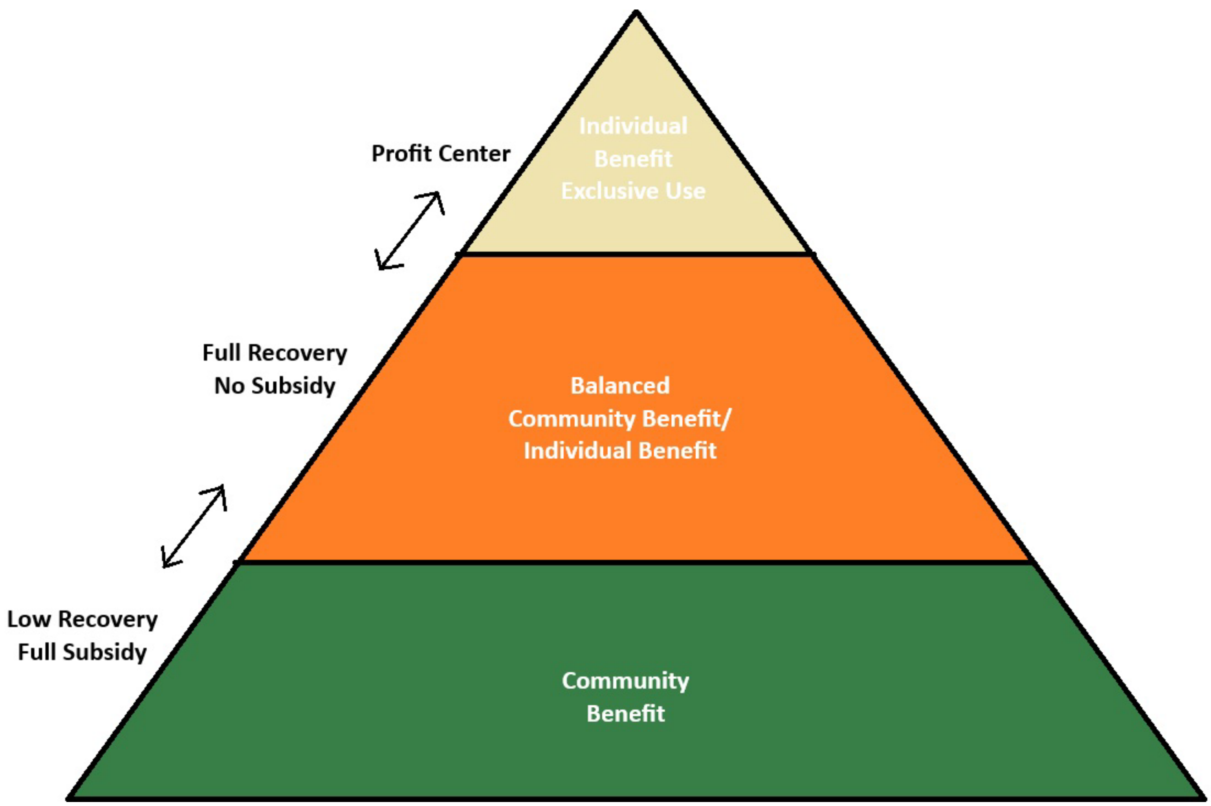
Community Benefit- Programs and facilities which mostly benefit the community as a whole, either through increased quality of life, quality of place, property values, public safety, or recreational/social needs.

Balanced Community Benefit/ Individual Benefit- Programs and facilities that promote individual wellbeing, develop beginner skills or educational foundations, and are often in a social or group setting.

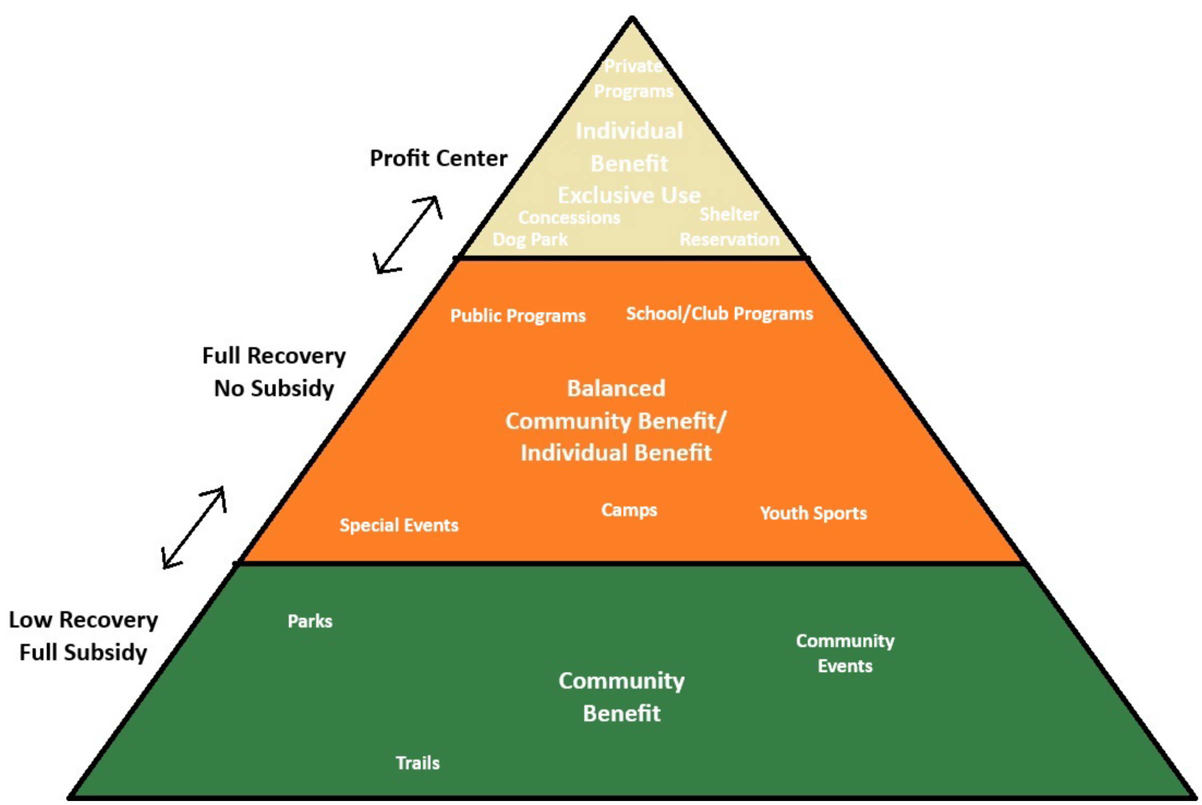
Individual Benefit/ Exclusive Use- Programs or services that provide advanced skills development, exclusive use of public facilities or staff, or require dedicated staff or resources to maintain a service benefiting an individual or small group of individuals.

Current Community Benefit Statements

- Public funds should be prioritized to subsidize operational and capital expenditures associated with core services that provide the greatest community benefit (access to parks, trails, and community events).
- Non-tax-based revenues should lessen public subsidy levels and recover operational costs associated with mission critical services that provide greater individual benefits.
- Services that primarily benefit individuals, or grant exclusive use of public facilities or staff, should recover costs beyond basic operational expenditures.



Community Benefit Hierarchy Pyramid



Program Examples within the Community Benefit Hierarchy Pyramid

Utilizing this model for Zionsville, the Department will prioritize public funds for the operational and capital needs of services that deliver the greatest community benefit, such as parks, trails, and community events. For other service categories, cost recovery goals will be established based on the direct benefit to the community or individual participants. To support this approach, the Department must forecast its long-term needs and develop innovative strategies to diversify revenue sources beyond taxes

Goal 2: Long-Range Capital Planning

To meet the needs of our growing community, the Department must adjust how it forecasts capital replacement and improvements. Historically, each 5-Year Master Plan has generated a snapshot of rolling capital desires and needs of the community and identified funding sources to reach those goals. In the most recent master plan (2023 – 2028 Zionsville Parks and Recreation Master Plan), the process included an initial audit of existing park assets to determine current conditions and prioritize replacement needs in the next five years. These two efforts, community need vs park system need, must work collaboratively moving forward so that our park system can expand responsibly into underserved areas of the community and provide new recreational opportunities without undermining the integrity, condition, function, or upkeep of current assets.

The Department will utilize the Master Planning process to develop a Five-Year rolling Capital Improvement Plan (CIP) that is informed by the findings of a 10 – 15 Year Capital Replacement Plan (CRP). The CRP will provide an in-depth audit of each park asset based on criteria including safety, condition, community impact, and life expectancy. The CRP will include scheduled replacement timelines and assessment costs so that projects and funding strategies can be forecast in advance of major capital needs.

Goal 3: Diversification of Revenue Resources

While the Zionsville Parks and Recreation Department continues to prioritize preventative maintenance and timely repair and replacement of park assets, anticipated future capital outlays and lifecycle replacements will likely outpace current funding resources. This issue is compounded as Zionsville continues to grow, and the Board must remain agile in its funding capacities to not only respond to known capital needs but also seize unexpected opportunities that will greatly benefit the community and park system in the future (land acquisition, private public partnerships, etc.).

To best prepare for current and future priorities of the park system, the Department will:

1. Maintain a minimum 40% operational reserve for unforeseen circumstances (e.g., economic downturns, emergency repairs, to be held in Fund 2204 General Fund).
2. Maintain Fund 4403 Parks Non-Reverting Capital with dedicated annual contributions from the General Fund to support the capital replacement needs identified in the CRP (primarily) and the CIP as resources allow. Target reserve levels will be reviewed annually during the budget process.

3. Pursue a diverse portfolio of funding sources to support operations, capital planning, and programming. Revenue sources include:

    - General Fund contributions
    - Grants (federal, state, private)
    - Impact Fee Utilization and In-Kind Capital Development
    - Sponsorships and Donations
    - Enterprise and Advertisement Revenues
    - Program Fees, Facility Rentals, and Memberships

    Of these sources,

    - Public funding (General Fund) will be prioritized to support maintenance operations and capital expenditures.
    - Grants will be pursued to support park assets, operations, and programming.
    - Impact Fees (or in-kind waiver) will be utilized to develop new parkland and assets to meet the needs of our growing community.
    - Sponsorships and Donations will be pursued to support park assets, operations, and programming.
    - Enterprise and Advertisement Revenues will support programming.
    - Program Fees, Facility Rentals, and Memberships will be priced to reflect the true operational costs and meet cost recovery goals.

Goal 4: Cost Recovery Philosophy

Cost Recovery is the degree to which the operational costs of a service are financially supported by program fees and/or applicable funding mechanisms such as grants, partnerships, donations, sponsorships, or other alternative funding sources. While it is an upcoming goal to assign values to the operational costs of all park assets and services, this policy currently seeks to apply a Cost Recovery Philosophy to programming operations.

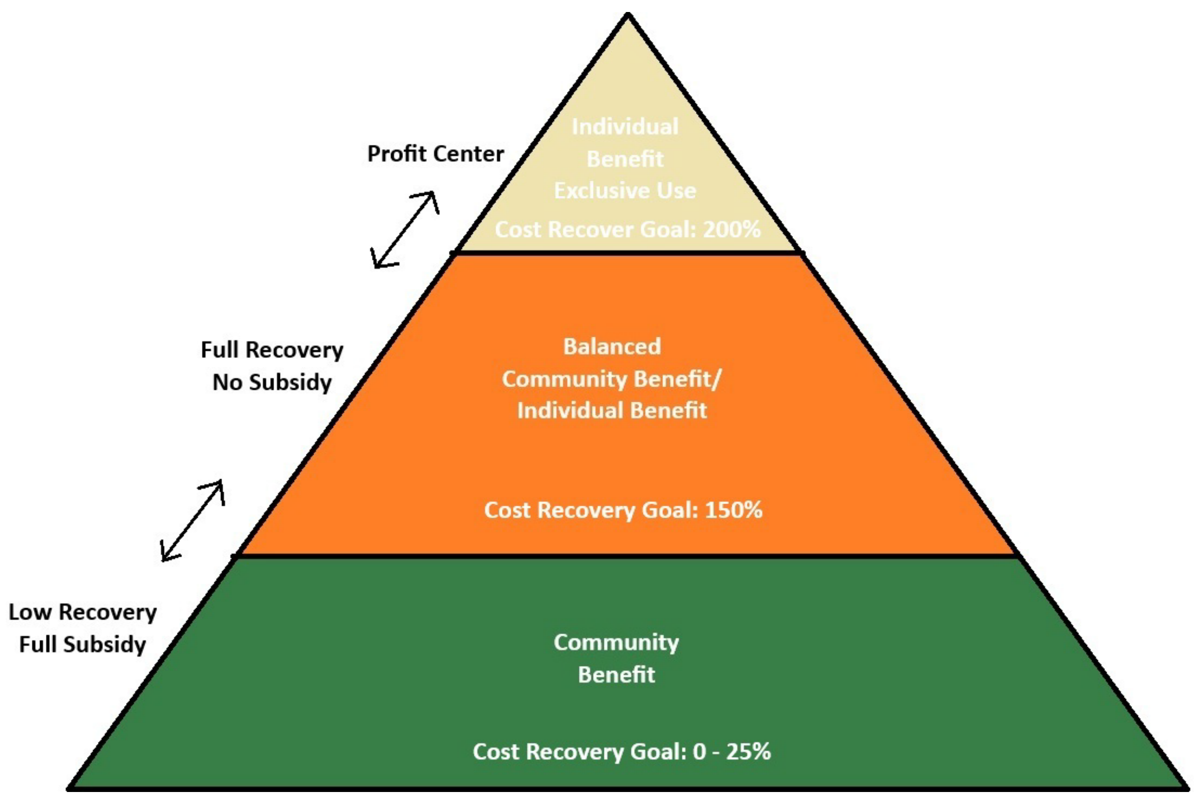
As of 2024, Zionsville programming operated at 21 percent cost recovery of total costs, which translates to 79 percent of programming staff, equipment, and expenses being subsidized by the General Fund. To ensure long-term success and viability of operations, the Department must increase its recovery rates for public programming.

It is recommended that the Department develops its Cost Recovery Philosophy to reflect the Community Benefit Hierarchy presented in this policy. Fees, charges, and cost recovery goals will be structured to align with the benefit received by individuals and the community. Programs that serve the general public will receive higher subsidies, while those providing individual benefits will strive for full or greater cost recovery.

All programs and services will be classified into service tiers based on the level of community vs. individual benefit. Program fees will be aligned with the established Cost Recovery Philosophy and subsidy framework to recover operational costs.

Target Cost Recovery Goals for Programming

Tier	Description	Examples	Target Cost Recovery
1	Community Benefit	Community events	0–20%
2	Balanced Community/ Individual Benefit	Youth sports leagues, special events, camps, school/group/club programs	150%
3	Individual Benefit	Facility rentals, dog park memberships, concessions, private programs	200%+



With this pricing model adopted, the Department seeks to recover 50% of total programming operational costs by 2030. To assist the community with this transition in pricing, the Department is prioritizing partnerships with nonprofits, new facility opportunities, and other sponsorship sources.

The Department will review pricing structures annually to ensure consistency with inflation, market conditions, and strategic goals.

Equity and Access

The Zionsville Parks and Recreation Department will ensure programs and services remain accessible to all residents regardless of income or ability. Fee assistance, tiered pricing, and scholarship opportunities will be developed and considered for programming to qualified residents.

Conclusion

This Financial Sustainability Policy supports the Zionsville Parks and Recreation Department's mission to serve the community with high quality parkland, programming, and long-term viability. By aligning fees, subsidies, and capital investment strategies, the Department will continue to improve the quality of place experienced in Zionsville and meet the recreational needs of our community now and into the future.

This policy will be reviewed and updated at least every five years, or as needed, to reflect changes in economic conditions, departmental priorities, and community needs.

RESOLUTION NO. 2025 - 04

RESOLUTION OF THE TOWN OF ZIONSVILLE BOARD OF PARKS AND RECREATION APPROVING THE AWARD OF A BUILD-OPERATE-TRANSFER CONTRACT WITH __Envoy, Inc__ FOR THE LINCOLN PARK REFRESH PROJECT

WHEREAS, the Town of Zionsville Board of Parks and Recreation (the "Board") has identified improvements to Lincoln Park (the "Project") which would, among other benefits, have a positive economic impact on the Town of Zionsville, Indiana (the "Town") and its residents, enhance the quality of life for its residents, and is in the best interest of the citizens of the Town;

WHEREAS, the Board recently issued a Request for Proposals/Qualifications ("RFPQ") for development of the Project through a public-private partnership in a manner consistent with Indiana law, including I.C. 5-23, *et seq*. (the "Act");

WHEREAS, the RFPQ evaluation committee has received and evaluated the proposals received pursuant to said RFPQ, and has recommended that the Board select _Envoy, Inc___ ("__Envoy_") to develop the Project under a Build-Operate-Transfer Agreement or Agreements pursuant to the Act;

WHEREAS, the Board has considered the selection recommendation from the evaluation committee and has duly noticed and held a public hearing regarding the same for purposes of receiving public comment and remonstrance, as required by the Act.

WHEREAS, the Board, being duly advised on the proposals, has determined that it is in the Board's best interest to accept the recommendation of the evaluation committee and select Envoy to deliver the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE ZIONSVILLE BOARD OF PARKS AND RECREATION AS FOLLOWS:

1. The foregoing recitals are incorporated herein by this reference.

2. __Envoy____ is hereby selected to deliver the Project through a public-private partnership consistent with the Act.

3. The President of the Board is hereby authorized to take all such actions and to execute all such instruments as are necessary and desirable to carry out the transactions contemplated by this Resolution, in such forms as the President shall deem proper, to be evidenced by the execution thereof.

4. This resolution shall be deemed to take effect immediately upon adoption by the Board.

Adopted at the meeting of the Town of Zionsville Board of Parks and Recreation held on the 8th day of October 2025 in Boone County, Indiana.

TOWN OF ZIONSVILLE PARKS AND RECREATION BOARD

____
President

____
Vice President

____
Secretary

____
Member

____
Member

____
Member

____
Member

Attest:

____
Board Secretary

RESOLUTION NO. 2025-05

A RESOLUTION REQUESTING THE FINANCING AND CONSTRUCTION OF CERTAIN INFRASTRUCTURE OR OTHER IMPACT ZONE IMPROVEMENTS IN LIEU OF AND AS A CREDIT AGAINST THE PAYMENT OF PARKS AND RECREATION IMPACT FEES ("PRIF") AND APPROVING A PRIF CREDIT AGREEMENT

WHEREAS, Ind. Code §§ 36-7-4-1313, 1335 permits the application of a credit against the payment of impact fees for persons who construct or provide certain infrastructure or other improvements of a type for which a unit imposes an impact fee in an impact zone; and,

WHEREAS, Zionsville Town Code § 98.19 permits the Zionsville Board of Parks and Recreation ("Board") to request that any person otherwise required to pay PRIF to instead finance, construct, and dedicate certain infrastructure or improvements in the Parks and Recreation Infrastructure Impact Zone ("Impact Zone") located within Zionsville, Indiana and over which the Town of Zionsville, Indiana ("Town") exercises planning and zoning jurisdiction; and,

WHEREAS, Zionsville Town Code § 98.19 also permits the Board to determine the amount of PRIF credit any person requested to finance, construct, and dedicate certain infrastructure or improvements in the Impact Zone in lieu of PRIF payment shall receive, and to memorialize this determination in a credit agreement ("Credit Agreement"); and,

WHEREAS, at its meeting on January 8, 2025, the Board passed Resolution No. 2024-07, which approved a PRIF credit to Wild Air Land Development, LLC, an Indiana limited liability company, ("Wild Air") for the Wild Air development in the amount $1,061,319; and,

WHEREAS, the amount of the PRIF credit issued by Resolution No. 2024-07 was incorrect, due to 17 single family structures that were inadvertently left out of the original PRIF credit request; and,

WHEREAS, in order to ensure that Wild Air is issued the correct PRIF credit amount, it is necessary to repeal Resolution No. 2024-07 in its entirety and replace it with a corrected resolution and credit agreement; and

WHEREAS, PRIF in the amount of One Million Ninety Six Thousand Eighty Four Dollars ($1,096,084.00) is due and owing by Wild Air to the Town by virtue of certain improvements identified on attached Exhibit A (the "Targeted PRIF"); and,

WHEREAS, the Board now desires to request that Wild Air, finance and construct, not later than years from the date on which this Resolution is approved by the Board (the "End Date"), those certain infrastructure and improvements set forth on attached Exhibit B, the same being incorporated herein by this reference, in exchange for a PRIF credit the Board has determined should be in the amount of exactly One Million Ninety Six Thousand Eighty Four Dollars ($1,096,084.00); and,

WHEREAS, Wild Air shall execute and return to the Board the Credit Agreement set forth on attached Exhibit C, the same being incorporated herein by this reference, prior to the issuance of the improvement location fee for that certain improvement identified on attached Exhibit A; and,

WHEREAS, Wild Air covenants that the infrastructure and improvements constructed in Archer Park as set forth in Exhibit B shall remain open to the public for their use and enjoyment in perpetuity; and,

WHEREAS, Wild Air shall maintain, repair and replace the infrastructure and improvements within Archer Park as set forth in attached Exhibit D and to the satisfaction of the Board, in perpetuity; and,

WHEREAS, Wild Air shall comply with the conditions related to Archer Park as set forth in attached Exhibit E; and

WHEREAS, Wild Air's obligation to pay the Targeted PRIF to the Town shall be held in abeyance until the earlier of the acceptance by the Board, in its sole discretion, of the infrastructure or improvements set forth on attached Exhibit A ("Board Acceptance") or the End Date. Upon Board Acceptance, the Town shall promptly enter the credit identified herein against Wild Air's Targeted PRIF obligations. If Board Acceptance does not occur by the End Date, no credit shall be entered against the Targeted PRIF and the same shall thereafter become immediately due and owing to the Town, plus 8% interest.

NOW, THEREFORE, BE IT RESOLVED by the Zionsville Board of Parks and Recreation as follows:

1. The foregoing Recitals are incorporated herein by this reference.
2. Park Board Resolution No. 2024-07 is hereby repealed in its entirety.
3. The Board hereby approves the Credit Agreement in the form as set forth in attached Exhibit C, which replaces and supersedes the prior Credit Agreement signed as Exhibit C of Resolution No. 2024-07.
4. Jarod Logsdon, on behalf of the Board, is hereby authorized and directed to take such actions as are lawful, necessary, and proper to effectuate the transaction approved by this Resolution.

SO RESOLVED.

Approved and adopted this ___ day of ____________ 2025.

ZIONSVILLE BOARD OF PARKS AND RECREATION
ZIONSVILLE, INDIANA

____
President

____
Vice President

____
Member

____
Member

____
Member

ATTEST: ______________________
Secretary

____
Member

____
Member

EXHIBIT A

Wild Air

289 Multifamily Units Located at Marysville Crossing

386 Single-Family Homes Located at Saddleridge Estates, Oakview Park, Wild Air Trails, and Legacy Woods

OLD TOWN

September 29, 2025

Jarod Logsdon
Superintendent of Parks and Recreation
Town of Zionsville
1100 W Oak Street
Zionsville, Indiana 46077

Re: Park Impact Fee Waiver Request – Crossbridge Point at Wild Air

Dear Mr. Logsdon:

Wild Air Land Development LLC previously executed a Parks and Recreation Impact Fees ("PRIF") Credit Agreement with the Zionsville Board of Parks and Recreation as part of Resolution No. 2024-07 approved and adopted on January 8th, 2025. This resolution waived fees for the 386 single family homes and 289 multifamily units associated with the Wild Air development currently under construction.

Unfortunately, the initial request submitted failed to take into the account the partnership Old Town has with ILADD, Inc. to donate land within Wild Air and facilitate construction of 17 single family structures intended to provide home ownership for residents with Intellectual and/or Development Disabilities. We, at Old Town, acknowledge this mistake, and would like to kindly request the additional waiver of the associated $34,765.00 owed in fees for the Crossbridge Point community.

Additional information on Crossbridge Point is attached. If you have any questions regarding this request, please reach out to me at Kimberly.Hansen@oldtowncompanies.com or 317-507-7142.

Thank you,

Kimberly L. Hansen

Kimberly L. Hansen
COO
Old Town Companies

Cc: Zach Lutz
Rebecca McGuckin
Kyle May

Crossbridge Point is a pocket neighborhood located within the Wild Air community. It has 17 residential cottages built for home ownership by residents with Intellectual or Developmental Disabilities. As imagined by ILADD, and in partnership with Old Town, cottages will be constructed along Crossbridge Way and supported by an internal Activity Center and practice home used to launch adults with IDD into independent living. All 18 lots are designed for integrated, small community living, as well as benefiting from the master development amenities. The intentional programming available within Crossbridge Point and the integration among Wild Air and the Town of Zionsville positions self-advocates for increased independence and a model we hope that other developers and not-for-profits will adopt.

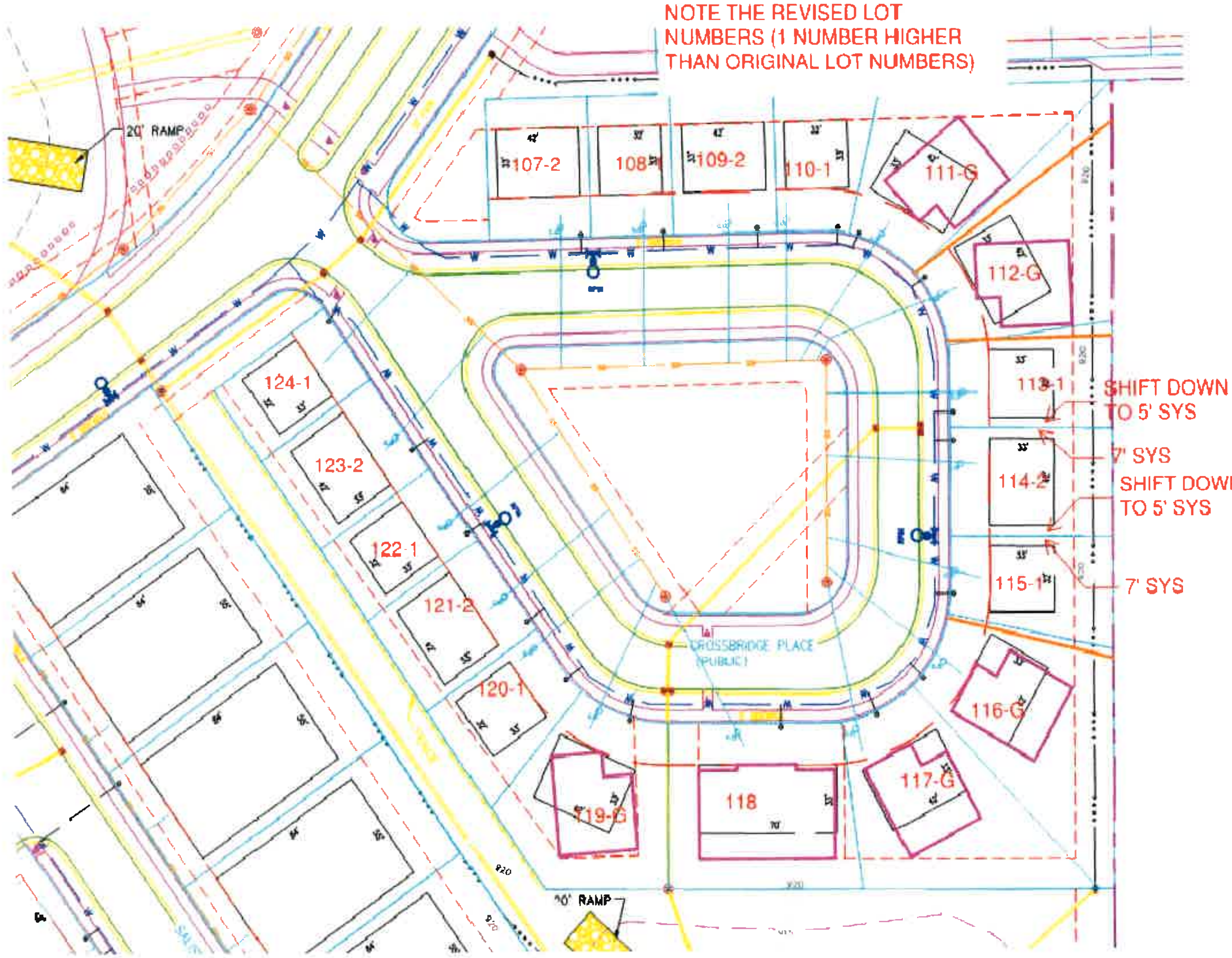
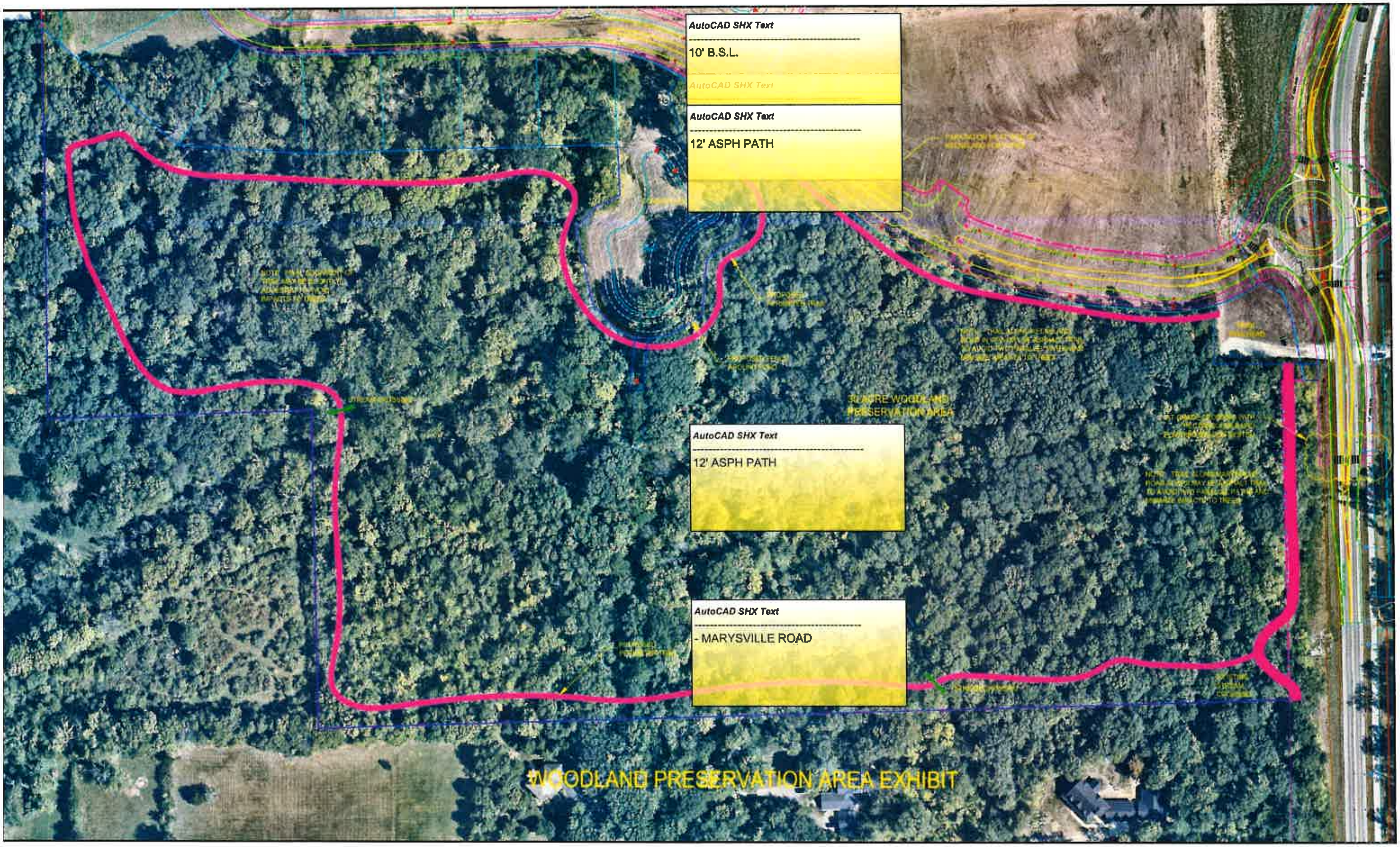


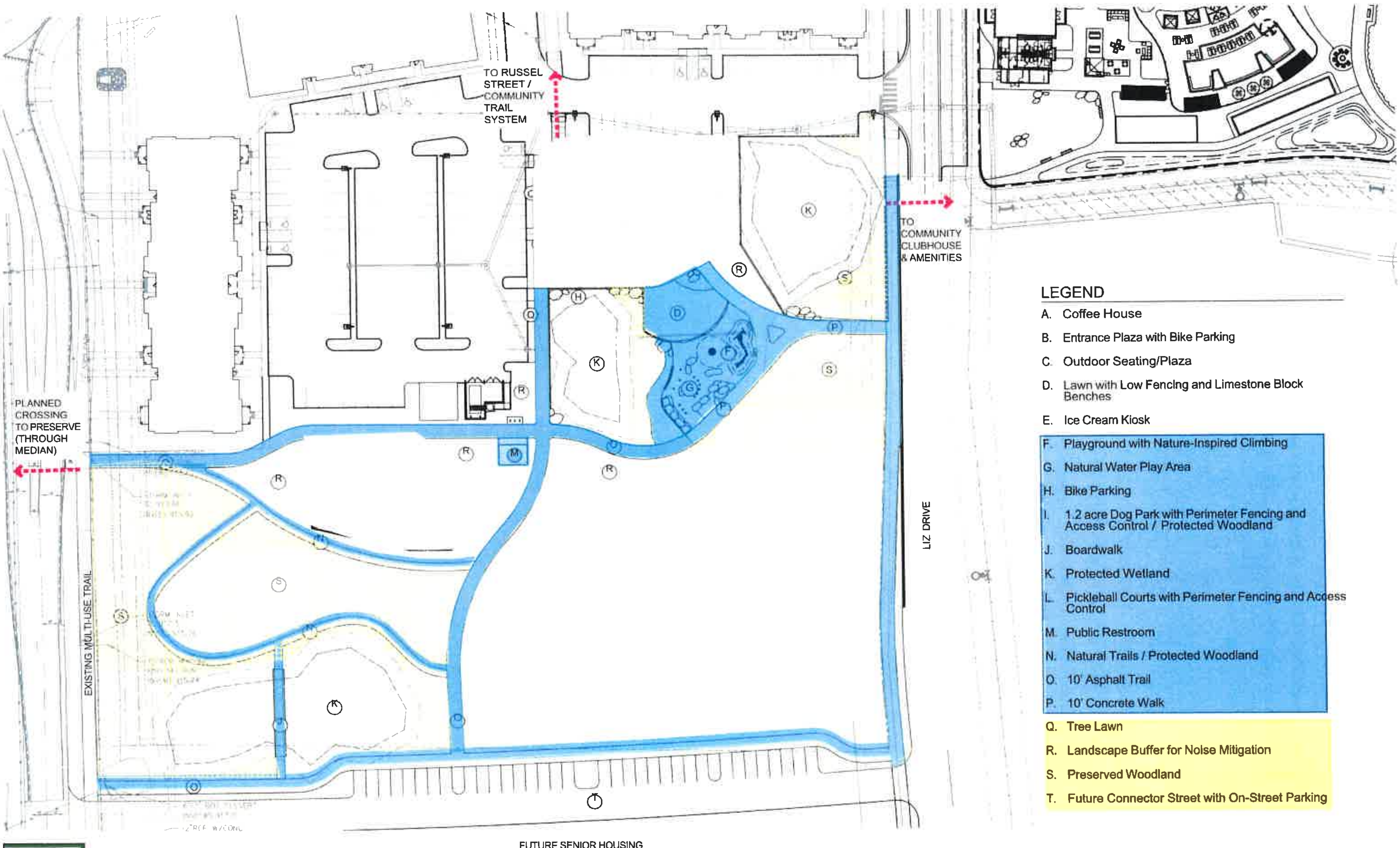
EXHIBIT B

Wild Air - Park Amenities

Description	Sub Total	Area Total	Notes
The Woods of Elizabeth & Sylvester Johnson of Wild Air Farms		$ 514,310.00	
Stone Path with Culverts	$ 338,310.00		Approx. 5,650 linear feet
Park Trailhead	$ 50,000.00		
Signage	$ 15,000.00		
Parking on West Side of Keeneland	$ 29,000.00		
Fence Around Pond	$ 32,000.00		
Landscape	$ 50,000.00		
Archer Park		$ 1,064,025.00	
Multi-Use Trails			
Asphalt Paths	$ 86,350.00		Estimated acreage of planned improvements in perpetual public easement: 2.06 acres
Concrete Sidewalks	$ 62,816.00		
Stone Paths	$ 78,855.00		
Boardwalks	$ 80,025.00		
Public Restrooms	$ 221,710.00		
Access Road/Parking			
Utilites	$ 71,750.00		
Drive Lanes	$ 90,389.00		
Parking	$ 27,989.00		
Curb/Gutter	$ 27,651.00		
Lighting	$ 35,000.00		
Playground	$ 116,530.00		
Splash Pad	$ 45,000.00		
Cleanup, Seed, & Plantings	$ 92,460.00		
Benches, Trash Recepticals, Etc	$ 12,500.00		
Signage	$ 15,000.00		
Total Planned Improvements to be credited (blue)		**$ 1,205,596.00**	
	Project Total:	**$ 1,578,335.00**	



The Woods of Elizabeth & Sylvester Johnson of Wild Air Farms Proposed Improvements



LEGEND

A. Coffee House
B. Entrance Plaza with Bike Parking
C. Outdoor Seating/Plaza
D. Lawn with Low Fencing and Limestone Block Benches
E. Ice Cream Kiosk
F. Playground with Nature-Inspired Climbing
G. Natural Water Play Area
H. Bike Parking
I. 1.2 acre Dog Park with Perimeter Fencing and Access Control / Protected Woodland
J. Boardwalk
K. Protected Wetland
L. Pickleball Courts with Perimeter Fencing and Access Control
M. Public Restroom
N. Natural Trails / Protected Woodland
O. 10' Asphalt Trail
P. 10' Concrete Walk
Q. Tree Lawn
R. Landscape Buffer for Noise Mitigation
S. Preserved Woodland
T. Future Connector Street with On-Street Parking

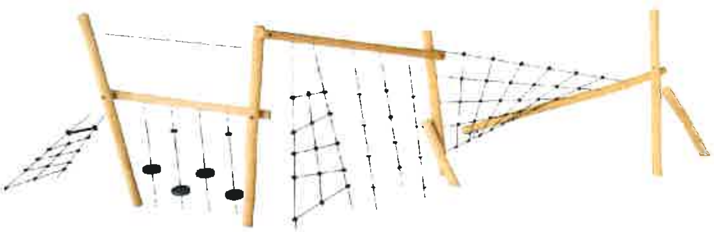
OLD TOWN COS.

COMMUNITY AMENITIES | COFFEE HOUSE/PLAY AREA/ARCHER PARK - CONCEPT PLAN

WILD AIR DEVELOPMENT | ZIONSVILLE, IN | AUGUST 2024

context DESIGN

LAYGROUND INSPIRATION



WATER PLAY INSPIRATION

EXHIBITC

PRIF CREDIT AGREEMENT

COMES NOW Wild Air Land Development, LLC, an Indiana limited liability company, ("Wild Air"), by its undersigned, duly authorized agent, and states as follows:

Pursuant to the terms set forth in Zionsville Board of Parks and Recreation Resolution 2025-05 Wild Air hereby agrees to finance and construct those certain infrastructure items or public improvements set forth in attached Exhibit B in exchange for a Parks and Recreation Impact Fee ("PRIF") credit not to exceed One Million Ninety Six Thousand Eighty Four Dollars ($1,096,084.00).

SO AGREED this 2nd day of October, 2025.

WILD AIR LAND DEVELOPMENT, LLC

Signature

Justin W. Moffett

Printed Name

Manager

Title

Exhibit D
Ongoing Maintenance Commitment

Archer Park to be maintained in clean, operating order and kept to ADA standards for safe and accessible public use in perpetuity at owner's expense.

Site shall have regular clean-ups and trash service to ensure a clean and welcoming experience with prompt removal of graffiti and litter.

Pavement markings, structure exteriors, play elements, and signage to be maintained free of sun fading or disrepair. Mechanical rooms, storage, and nonpublic areas to be secured at all times.

Pavement to be maintained to prevent tripping or slipping hazards and replaced as necessary to prevent safety concerns. Organic debris, snow and ice must be managed and removed as necessary to facilitate pedestrian access for the public, minimizing the use of ice melt and salt except as necessary in activated spaces.

Landscaping must be maintained in good condition, without weeds. Turf areas to be kept in a tidy fashion and not exceed 4" in unkept height (except when weather conditions do not permit mowing). Mulched beds and urban tree wells to maintain 2" of organic material, replenished as needed to maintain a kept appearance. Trees to be pruned to maintain a healthy canopy as dictated by species, and hazard limbs addressed by owner or qualified contractor as noticed by owner or Parks Department. Dead or dying plants must be replaced by the owner within the following planting season and maintained for viability and health. Terrestrial invasive species, as defined by the Indiana Department of Natural Resources https://www.in.gov/dnr/rules-and-regulations/invasive-species/, must be removed and monitored for reestablishment as identified by the owner or Parks Department.

Stormwater and erosion concerns must be addressed at the owner's expense in an appropriate manner and timeframe.

Owner will engage a qualified testing agent or contractor for assets requiring certified compliance for public use (splash pads, pools, playgrounds). Assets must be inspected and repaired as dictated by operational requirements as a public facility. Compliance inspections and recordkeeping must be maintained and available to the Zionsville Parks and Recreation Department upon request.

Damaged materials and assets must be repaired in a prompt fashion by a qualified contractor to ensure public safety. Items requiring delayed repair must be furnished with a sign indicating its closure and appropriate temporary barriers placed until repairs are complete.

Ongoing replacement of assets as necessary at end-of-life cycle at owner's expense. Property owners must request Park Board approval prior to permanently removing an asset from public service, and additional accommodations and investment may be necessary to justify its removal.

I acknowledge that any deficiencies to the above-mentioned maintenance commitments reported by the Zionsville Parks and Recreation Department or public shall be addressed in a timely manner, and the Town of Zionsville Board of Parks and Recreation reserves the right to enter into professional services to satisfy observed deficiencies and seek compensation for services rendered.

_______________________________ Park Board President

Date

_______________________________ Owner Representative

10/02/2025
Date

Operating hours of Archer Park to be approved by Park Board.

Archer Park landscaping and design must provide visibility from the street and/or other activated spaces.

Archer Park must comply with ADA requirements and standards.

All Archer Park signage to be reviewed by the Superintendent of Parks and Recreation prior to installation.

There will not be an entry fee for Archer Park, but Wild Air may charge fees associated with private dining, private recreation, or non-public uses that fall outside of the PRIF credit request.

At the time of substantial completion, Archer Park must be reviewed by a licensed landscape architect. Said landscape architect to submit a list of items to be completed/corrected prior to release of commitment waiver, providing a cost for each item as well as reasons why the work is incomplete. All items must be corrected prior to follow up inspection and be completed in a reasonable amount of time.

Wild Air shall provide as-built drawings, O&M materials, and closeout submittals (specific warranties, workmanship bonds, maintenance service agreements) at conclusion of construction of Archer Park.

ZIONSVILLE BOARD OF PARKS AND RECREATION AND COHATCH ZIONSVILLE
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered into this **_____** day of **_______________**, 2025 between the Zionsville Board of Parks and Recreation on behalf of the Parks Department ("Parks Board"), and COhatch Zionsville ("COhatch"), individually referred to as "Party" and collectively referred to as "Parties."

WITNESSETH:

WHEREAS, COhatch is a shared work, social, and event space provider offering flexible indoor and outdoor spaces, including a patio, meeting rooms, and gathering areas, for professional, educational, recreational, and community use; and,

WHEREAS, the Parks Board owns public parkland throughout Zionsville and oversees the long-range success of the Parks Department; and,

WHEREAS, the Zionsville Parks Department ("Parks Department") is a department of the Town of Zionsville, Indiana, which provides parkland, cultural and recreational programming, and nature-based educational programming for the citizens of Zionsville; and, has a desire to expand access to quality programming venues within the community; and,

WHEREAS, the Parks Board and COhatch desire to enter into this MOU to memorialize their intent to collaborate on the use and programming of COhatch's patio and event spaces for classes, fitness sessions, educational programs, and entertainment events, and to jointly promote a shared wedding and event package that may include venues from both Parties; and,

WHEREAS, the Parties agree that while certain events may be marketed as a combined offering, all bookings, contracts, and revenues shall remain entirely separate, with each Party retaining full control over its pricing, terms, and operations;

NOW, THEREFORE, the Parties agree as follows:

1. **Programming and Venue Use.**
   The Parks Department may utilize COhatch's patio and event spaces to host or co-host classes, workshops, fitness sessions, educational presentations, and entertainment programs. All use will be coordinated in advance with COhatch's designated representative to confirm availability, technical needs, staffing, and logistical requirements.
2. **Collaborative Marketing Package; Independent Revenue.**
   The Parties will collaborate to create and promote a shared event package for weddings and other special events that may feature both COhatch and Parks Department venues.
   - Each Party will handle its own reservations, contracts, and payments for its respective venues.

- Revenue from Parks Department rentals will be retained solely by the Parks Department.
- Revenue from COhatch rentals will be retained solely by COhatch.
- Each Party retains the right to update its own rates, fees, and policies at any time without amending this MOU.

3. **Responsibilities.**
   - **Parks Department:** Provide program design, instructors, marketing & staff support, and registration management for Parks-led programs unless otherwise agreed.
   - **COhatch:** Provide venue access, utilities, basic setup/tear-down, and onsite staff support during events unless otherwise agreed.
   - For co-branded programs, both Parties will collaborate on marketing efforts and share promotional materials, with cost-sharing arrangements agreed upon in advance.
4. **Event Coordination.**
   All programs or events to be held at COhatch under this MOU must be scheduled and approved in advance to avoid conflicts with existing COhatch programming or private rentals.
5. **Liability.**
   Each Party will be responsible for its own acts, omissions, employees, contractors, and invitees. The Parks Board and the Parks Department are not liable for damages to COhatch persons or property arising in any way from Parks Department programming, except as required by law. COhatch is not liable for damages to Parks Department persons or property arising in any way from COhatch operations.
6. **Term and Termination.**
   This MOU shall commence upon the date of execution and remain in effect for one (1) year, with automatic renewal for successive one-year terms unless terminated by either Party. Either Party may terminate this MOU for convenience with thirty (30) days written notice to the other Party.
7. **Good Faith Collaboration.**
   The Parties shall work in good faith, with an earnest and eager intent to enhance recreational, cultural, and educational opportunities for Zionsville residents and visitors while supporting the missions of both the Parks Department and COhatch.

Signatures on following page

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their duly authorized representatives as of the date first set forth above.

ZIONSVILLE BOARD OF
PARKS AND RECREATION

By: ______________________________

Title: ______________________________

Dated: ______________________________

COHATCH
ZIONSVILLE

By:______________________________

Title: ______________________________

Dated: ______________________________

Installed by the Town of Zionsville-2023

Accounts Payable Register

APV Register Batch - 10/08 Park Claims
All History
Grouped By Fund Number, Department
Ordered By Appropriation

**Fund Number 2204 Park and Recreation - Operating

**Department 500 PARKS

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
09/11/2025	13221	Payroll Fund		2204500111.000	Salary	9/12 P/R - Park - Salary	28379.49	13221e	09/12/2025	
09/25/2025	13313	Payroll Fund		2204500111.000	Salary	09/26 P/R - Park - Salary	28379.49	13313e	09/26/2025	
09/11/2025	13221	Payroll Fund		2204500113.000	Part-time Salary	9/12 P/R - Park - PT Salary	3293.79	13221e	09/12/2025	
09/25/2025	13313	Payroll Fund		2204500113.000	Part-time Salary	09/26 P/R - Park - PT Salary	3816.99	13313e	09/26/2025	
09/25/2025	13313	Payroll Fund		2204500120.000	FICA-Medicare	09/26 P/R - Park - FICA	2427.18	13313e	09/26/2025	
09/11/2025	13221	Payroll Fund		2204500120.000	FICA-Medicare	9/12 P/R - Park - FICA	2386.92	13221e	09/12/2025	
09/11/2025	13221	Payroll Fund		2204500121.000	PERF	9/12 P/R - Park - Civil Perf	4065.41	13221e	09/12/2025	
09/25/2025	13313	Payroll Fund		2204500121.000	PERF	09/26 P/R - Park - Civil Perf	4065.41	13313e	09/26/2025	
09/25/2025	13313	Payroll Fund		2204500121.500	401a Match	09/26 P/R - Park - ER 401a	1020.20	13313e	09/26/2025	
09/11/2025	13221	Payroll Fund		2204500121.500	401a Match	9/12 P/R - Park - ER 401a	1020.20	13221e	09/12/2025	
10/03/2025	13422	Payroll Fund		2204500122.000	Health Insurances	ER Dental October 2025 - Park	409.52	13422e	10/03/2025	
09/25/2025	13313	Payroll Fund		2204500122.000	Health Insurances	09/26 P/R - Park - ER HSA	316.93	13313e	09/26/2025	
10/03/2025	13421	Health Fund Account		2204500122.000	Health Insurances	Monthly ER Cost for Insurance - Park	8833.06	13421e	10/03/2025	
09/11/2025	13221	Payroll Fund		2204500122.000	Health Insurances	9/12 P/R - Park - ER HSA	316.93	13221e	09/12/2025	
10/03/2025	13420	Payroll Fund		2204500124.000	GTL-Disability	STD, LTD, GTL and AD&D September 2025 - Parks	395.73	13420e	10/03/2025	
09/11/2025	13221	Payroll Fund		2204500128.000	Longevity Pay	9/12 P/R - Park - Longevity	250.00	13221e	09/12/2025	
09/25/2025	13313	Payroll Fund		2204500128.000	Longevity Pay	09/26 P/R - Park - Longevity	250.00	13313e	09/26/2025	
10/03/2025	13402	Franklin Water Treatment LLC		2204500214.000	Office Supplies	Water	21.10		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500214.000	Office Supplies	Office Supplies - Black - Amazon	8.95		/ /	
09/19/2025	13272	Franklin Water Treatment LLC		2204500214.000	Office Supplies	Water	13.20		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Sealant - Black - Amazon	69.98		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Dog Waste Bags - Black - Dog Waste Depot	1519.90		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Trash Bags - Black - Amazon	439.90		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Mulberry Pegboard Storage - Hutt - Lowes	120.46		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Mulberry Storage - Hutt - Lowes	86.53		/ /	

Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Stop Sign - Logsdon - Amazon	25.64		/ /	
09/17/2025	13257	Chase Bank - PCard		2204500224.000	Operating	Hedge Trimmer - Hutt - Howards Lawn and Garden	239.99		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Hoes, Rakes - Black - Amazon	238.17		/ /	
09/17/2025	13257	Chase Bank - PCard		2204500224.000	Operating	Weeder - Fry - Lowes	48.98		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Caution Tape - Fry - Great Lakes Ace	13.99		/ /	
09/17/2025	13257	Chase Bank - PCard		2204500224.000	Operating	Sand Bags - Hutt - Lowes	27.48		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500224.000	Operating	Plastic Bags - Fry - Kroger	3.19		/ /	
09/25/2025	13370	Taylor Oil Co Inc		2204500230.000	Fuel-Vehicle	Fuel	799.60		/ /	
09/19/2025	13274	Beard Equipment Co Inc		2204500232.000	Vehicle Repair Supplies	Replace Batteries	329.15		/ /	
09/17/2025	13257	Chase Bank - PCard		2204500232.000	Vehicle Repair Supplies	Tires - Black - Belle Tire	234.99		/ /	
09/25/2025	13362	RPM Machinery LLC		2204500232.000	Vehicle Repair Supplies	Hydraulic Oil	76.70		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500232.000	Vehicle Repair Supplies	Hedge Trimmer Repair - Hutt - Great Lakes Ace	30.00		/ /	
09/25/2025	13349	Boone Power Lockbox		2204500342.000	Electric	597 S 900 E Maint Bldg	73.89	13349e	09/25/2025	
09/05/2025	13156	Boone Power Lockbox		2204500342.000	Electric	Mulberry Fields Park	222.90	13156e	09/05/2025	
09/05/2025	13156	Boone Power Lockbox		2204500342.000	Electric	897 S 900 E Maint Bldg	80.49	13156e	09/05/2025	
09/25/2025	13349	Boone Power Lockbox		2204500342.000	Electric	597 S 900 E	46.72	13349e	09/25/2025	
09/05/2025	13156	Boone Power Lockbox		2204500342.000	Electric	4050 S 875 E	58.00	13156e	09/05/2025	
09/05/2025	13156	Boone Power Lockbox		2204500342.000	Electric	1000 E 600 S	70.00	13156e	09/05/2025	
09/05/2025	13156	Boone Power Lockbox		2204500342.000	Electric	597 S 900 E	46.72	13156e	09/05/2025	
09/25/2025	13349	Boone Power Lockbox		2204500342.000	Electric	Whitestown Rd	273.05	13349e	09/25/2025	
09/09/2025	13170	Cinergy Corporation		2204500342.000	Electric	Multiple Addresses	86.51	13170e	09/09/2025	
09/18/2025	13262	Cinergy Corporation		2204500342.000	Electric	10230 Zionsville Rd	827.65	13262e	09/18/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	6040 Godello Cir	44.15	13293e	09/23/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	41 S 2nd St	34.63	13293e	09/23/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	9645 Whitestown Rd	2710.97	13293e	09/23/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	667 Sugarbush	31.12	13293e	09/23/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	10230 Zionsville Rd	141.53	13293e	09/23/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	165 N Elm St	155.29	13293e	09/23/2025	
09/23/2025	13293	Citizens Energy Group		2204500344.000	Water-Sewer	707 N Ford Rd	184.21	13293e	09/23/2025	
09/17/2025	13257	Chase Bank - PCard		2204500352.000	Travel-Training-Seminars	Demo Pizza - Wright - Greeks Pizzeria	40.30		/ /	

Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
09/17/2025	13257	Chase Bank - PCard		2204500352.000	Travel-Training-Seminars	CPSI Registration - Logsdon - Indiana Park and Recreation	1200.00		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500352.000	Travel-Training-Seminars	CPSI Training - Logsdon - Courtyard by Marriott	239.68		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500352.000	Travel-Training-Seminars	Trails Gathering Seminar - Logsdon - Spring Mill Inn	167.99		/ /	
10/02/2025	13392	Chase Bank - PCard		2204500352.000	Travel-Training-Seminars	CPSI Training - Logsdon - Courtyard by Marriott	239.68		/ /	
09/25/2025	13368	Pomps Tire Service Inc		2204500365.000	Vehicle Repair and Maintenance	Backhoe Tire Repair	210.70		/ /	
10/03/2025	13409	Spear Aquatics LLC		2204500375.000	Contractual Services	Winterization of Splash Pad	1350.00		/ /	
09/25/2025	13367	Rollins Inc		2204500375.000	Contractual Services	August Services	58.00		/ /	
09/25/2025	13369	Rundell Ernstberger Assoc Inc		2204500375.000	Contractual Services	ESG Connector Path	1128.00		/ /	
09/25/2025	13369	Rundell Ernstberger Assoc Inc		2204500375.000	Contractual Services	Mulberry Fields	626.22		/ /	
09/25/2025	13358	Eco Logic LLC		2204500375.000	Contractual Services	ZNS	1426.00		/ /	
10/02/2025	13391	Enterprise FM Trust		2204500375.000	Contractual Services	Vehicle Lease	5598.13	76260	10/02/2025	
09/25/2025	13361	Jeffrey S Quakenbush		2204500375.000	Contractual Services	Lincoln Park Gazebo Electrical	90.00		/ /	
09/19/2025	13271	Anytime Outhouse		2204500375.000	Contractual Services	8/10-9/6 HTP	345.00		/ /	
09/19/2025	13269	Anytime Outhouse		2204500375.000	Contractual Services	8/10-9/6 OWP	245.00		/ /	
10/03/2025	13408	Midwest Landscape Industries Inc		2204500375.000	Contractual Services	9/3-9/30/25 Maintenance Service	9819.50		/ /	
09/10/2025	13178	Darrell W Brock		2204500375.000	Contractual Services	Clock Painting	585.00		/ /	
10/03/2025	13414	Valerie J Gangwer		2204500375.000	Contractual Services	Park Board Meeting	383.20		/ /	
10/03/2025	13406	Kuhn & Gustafason Land Surveying		2204500375.000	Contractual Services	Stake Path for Lions Park to Elm	1200.00		/ /	
09/19/2025	13271	Anytime Outhouse		2204500375.000	Contractual Services	8/10-9/6 Sugarbush	245.00		/ /	
09/19/2025	13268	Anytime Outhouse		2204500375.000	Contractual Services	8/10-9/6 Nancy Burton	345.00		/ /	
09/19/2025	13276	Coy Landscaping Inc		2204500375.000	Contractual Services	Legion Park Repairs	749.00		/ /	
09/19/2025	13275	Coy Landscaping Inc		2204500375.000	Contractual Services	ESG Repairs	722.00		/ /	
09/19/2025	13273	Butler Fairman & Seufert Inc		2204500375.000	Contractual Services	Turkey Foot Pedestrian Bridge	1635.00		/ /	
09/19/2025	13273	Butler Fairman & Seufert Inc		2204500375.000	Contractual Services	Turkey Foot Pedestrian Bridge	1540.00		/ /	
09/19/2025	13273	Butler Fairman & Seufert Inc		2204500375.000	Contractual Services	Turkey Foot Pedestrian Bridge	7691.97		/ /	
10/03/2025	13403	Butler Fairman & Seufert Inc		2204500375.000	Contractual Services	Turkey Foot Pedestrian Bridge	4356.30		/ /	

SubTotal Department 500 141299.65

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
SubTotal Fund Number 2204							141299.65			
**Fund Number 2211 Park Nonreverting Operating										
**Department 500 PARKS										
10/02/2025	13392	Chase Bank - PCard		2211500224.000	Op Equip-Parts-Tools-Supplies	Animal Wellness Checkup - Shrock - Avian & Exotic Animal	297.45		/ /	
10/02/2025	13392	Chase Bank - PCard		2211500224.000	Op Equip-Parts-Tools-Supplies	Animal Care - Shrock - Kroger	6.96		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500224.000	Op Equip-Parts-Tools-Supplies	Animal Care - Shrock - Ghann Farms LLC	87.45		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500224.000	Op Equip-Parts-Tools-Supplies	Animal Care - Shrock - Kroger	8.95		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500224.000	Op Equip-Parts-Tools-Supplies	Bird Seed - Shrock - Wild Birds Unlimited	61.61		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500235.000	Programming	Pumpkin Pails - Murdock - Walmart	98.50		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500235.000	Programming	Disc Golf - Murdock - Disc Golf Mart	148.75		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500235.000	Programming	LED Candlesticks - Murdock - Amazon	26.99		/ /	
10/02/2025	13392	Chase Bank - PCard		2211500235.000	Programming	Sidewalk Stickers - Felling - DRI Signs	83.39		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500235.000	Programming	Program Supplies - Shrock - Amazon	34.96		/ /	
10/02/2025	13392	Chase Bank - PCard		2211500235.000	Programming	Program Supplies - Felling - Amazon	34.97		/ /	
10/02/2025	13392	Chase Bank - PCard		2211500235.000	Programming	First Aid - Shrock - Amazon	31.49		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500375.000	Contractual Services	Staff Lunch - Ray - McAlisters	221.90		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500375.000	Contractual Services	Water Station - Ray - Kroger	9.66		/ /	
10/02/2025	13392	Chase Bank - PCard		2211500375.000	Contractual Services	NRPA Revenue Management School - Murdock - Oglebay Lodging	2524.38		/ /	
09/25/2025	13356	Anytime Outhouse		2211500375.000	Contractual Services	8/25-9/21 ESG Service	145.00		/ /	
10/02/2025	13392	Chase Bank - PCard		2211500375.000	Contractual Services	Subscription - Murdock - Spotify	11.99		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500375.000	Contractual Services	Subscription - Murdock - Constant Contact	117.90		/ /	
09/17/2025	13257	Chase Bank - PCard		2211500375.000	Contractual Services	Staff Lunch - Ray - Kroger	20.71		/ /	
09/19/2025	13270	Anytime Outhouse		2211500375.000	Contractual Services	6/9-7/6 ZNS	145.00		/ /	

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
09/25/2025	13360	Hussey-Mayfield Public Library		2211500375.000	Contractual Services	Library Lease - ZNC	350.00		/ /	
09/25/2025	13355	Amy Deneal		2211500395.000	Refunds-Reimbursements	Scout Program Cancelled	10.00		/ /	
09/25/2025	13364	Lori Moss		2211500395.000	Refunds-Reimbursements	Pollinators Workshop Cancelled	14.00		/ /	
09/25/2025	13365	Lori Birdsong-Henline		2211500395.000	Refunds-Reimbursements	Scout Program Cancelled	14.00		/ /	
09/25/2025	13359	Geoffrey Carwein		2211500395.000	Refunds-Reimbursements	Badge Workshop Cancelled	14.00		/ /	
09/25/2025	13363	Lisanne Allen		2211500395.000	Refunds-Reimbursements	Badge Workshop Cancelled	14.00		/ /	
09/25/2025	13357	Christina Pearce		2211500395.000	Refunds-Reimbursements	Pollinators Workshop Cancelled	15.00		/ /	
SubTotal Department 500							4549.01			
SubTotal Fund Number 2211							4549.01			

**Fund Number 2302 Park Donations

**Department 500 PARKS

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
10/03/2025	13404	Fundraising Brick LLC		2302500224.000	Op Equip-Parts-Tools-Supplies	Love for Lincoln Bricks	4831.00		/ /	
09/25/2025	13374	Greene's Roll Off Services LLC		2302500335.000	General Park Donations	Gazebo at Lincoln Park	672.60		/ /	
09/25/2025	13371	Woody Warehouse Nursery		2302500397.000	Tree Services (Memorial Tree)	Trees	3771.00		/ /	
09/17/2025	13257	Chase Bank - PCard		2302500443.000	Winterfest Donations	Winterfest Christmas Tree - Murdock - Amazon	209.99		/ /	
10/03/2025	13410	Stantec Consulting Services Inc		2302500446.000	CNP Donations	CNP Pollinator Maintenance 2025	2711.25		/ /	
09/17/2025	13257	Chase Bank - PCard		2302500448.000	Park Memorial Benches	Memorial Bench Concrete - Wright - Lowes	174.00		/ /	
10/03/2025	13413	United Rentals (North America) Inc		2302500448.000	Park Memorial Benches	Mixer Concrete	129.87		/ /	
09/17/2025	13260	Michigan Playgrounds LLC		2302500448.000	Park Memorial Benches	Memorial Bench	10312.00	76139	09/17/2025	
10/03/2025	13412	United Rentals (North America) Inc		2302500448.000	Park Memorial Benches	Mixer Concrete; Memorial Bench	129.87		/ /	
10/02/2025	13392	Chase Bank - PCard		2302500448.000	Park Memorial Benches	Memorial Bench Concrete - Wright - Lowes	156.60		/ /	
10/03/2025	13407	Mattcon General Contractors Inc		2302500452.000	CNP Playground	CNP	5818.00		/ /	
SubTotal Department 500							28916.18			
SubTotal Fund Number 2302							28916.18			

**Fund Number 4403 Park Nonreverting Capital

**Department 500 PARKS

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
10/03/2025	13407	Mattcon General Contractors Inc		4403500490.000	Construction	CNP	325637.17		/ /	
SubTotal Department 500							325637.17			
SubTotal Fund Number 4403							325637.17			
**Fund Number 4418 Park Bond (Proceeds) CNR										
**Department 500 PARKS										
09/25/2025	13369	Rundell Ernstberger Assoc Inc		4418500375.000	Contractual Services	CNP	3941.86		/ /	
SubTotal Department 500							3941.86			
SubTotal Fund Number 4418							3941.86			
**Fund Number 4671 Park Impact Fee (New 2022)										
**Department 500 PARKS										
10/03/2025	13407	Mattcon General Contractors Inc	119	4671500490.000	Park Impact Fee (New 2022) - Construction	CNP Impact Fee	58200.00		/ /	
SubTotal Department 500							58200.00			
SubTotal Fund Number 4671							58200.00			
**Fund Number 4672 Park Impact Fee										
**Department 500 PARKS										
10/03/2025	13411	Structure Midwest LLC		4672500490.000	Construction	Mulberry Restroom Shelter	62789.78		/ /	
10/03/2025	13407	Mattcon General Contractors Inc	119	4672500490.000	Construction	CNP Impact Fee	203610.80		/ /	
SubTotal Department 500							266400.58			
SubTotal Fund Number 4672							266400.58			
*** GRAND TOTAL ***							828944.45			