

**Summary Minutes of the Meeting of the
Zionsville Park and Recreation Board**

7-8-2020

The Zionsville Board of Park and Recreation met Wednesday, July 8, 2020 at 7PM. Note: Due to the COVID-19 Emergency Health Situations, this meeting was required to be a virtual meeting. Park Board Members, Tim Casady, John Stehr, John Wollenburg, Jill Pack, John Salewicz, Erin Bidwell, & Wayne Bivans were present. Also present was Park Department Interim Superintendent, Mindy Murdock, Patrick Taylor, Tech Advisor, and Park Board Attorney, Roger Burrus.

Agenda /Meeting

Park Board President, Tim Casady welcomed new Park Board Member Erin Bidwell. Ms. Bidwell is a School Board Appointment and replaces Jeff Edmondson (one-year term). A motion was made by John Wollenburg, seconded by Wayne Bivans to approve the June 10, 2020 Park Board Minutes with a couple of minor changes as requested by Park Board Attorney Roger Burrus. Minutes were approved unanimously by roll call vote.

Public Presentations/Comments

-None Identified

Staff Reports

Interim Superintendent Mindy Murdock presented information to the Park Board on the Nature Center which reopened on June 16th with the first camp. Camps are being downsized due to the COVID requirements. Refunds were issued, but with that, \$900 of the refunds were opted to be donated back to the Nature Center. Ms. Murdock stated that financially the Nature Center should be ok, there was enough in the reserves to cover the refunds. Our Naturalist, Rachel Felling is continuing the Facebook Live programs. Nature Play Dates will be moved to the fall. The Nature Center did have some bad news, the Western Hog-nose snake passed away unexpectedly.

Interim Superintendent, Murdock updated the Park Board on some maintenance items. Monday, the Park's restrooms and the Splash pad were opened. The enclosed Port-o-Johns at the Nancy Burton and Heritage Trail Park along the Rail Trail are finished. Also the fountains at Elm Street Green and Lincoln Park were updated and look great. The work at Mulberry Fields parking lot is finished. The renovations to the Skate Park are finished. And at the Turkey Foot Nature Park, the pedestrian bridge is open to the public for pedestrians only; no vehicles are allowed yet. In summary, the Parks are all 100% operational.

A request from the Maintenance Director is for a part-time seasonal maintenance person. With the daily cleaning of every Park facility, the maintenance needs that extra help. Director Dave Moliterno stated that there is money in the budget to cover a part-time person. Park Board members expressed that they had no problem with an extra part-time helper for the Parks (no formal approval required).

Park Board Attorney, Roger Burrus updated the Park Board on the Parks Impact Fee. He and Interim Superintendent Murdock are working on this. A meeting is set up with the Holiday family and the developers on the Holiday Road plan. Mr. Burrus and REA checked the parking lot at the entrance to Overlay-Worman Park. And he is working on the final land parcel acquisition on the Big-4 Rail Trail on the North end near Whitestown.

New Business

Director of Maintenance, Dave Moliterno received some quotes for a new tractor and lawn mower. He pointed out that the new tractor would have a front attachment to pick up branches, a front bucket, a fork setup & could be used to mow. It would also be able to be used to till up the garden plots. John Salewicz motioned to approve Mr. Moliterno's recommendation to purchase the tractor and the lawnmower as proposed. This was seconded by John Stehr and was approved unanimously by roll call vote.

Another major expense, Mr. Moliterno informed the Park Board of was the sanitary sewer system at the Nature Center. The sewer system was cleaned out and examined for \$3,600. During the examine, it was shown that there are bellies in the clay pipes, pipes are cracked, and are not sloping/moving. He was able to get one quote, which was \$68,000. This was high due to the sewer system location underneath the road and the school parking lot. Director Moliterno will get more quotes. The Nature Center building is owned by the Zionsville Community Schools. It was discussed by the Park Board in needing to find a contact from the school and to coordinate with the school on dates to repair.

Mike Wall, the Zionsville Golf Manager was present to update the Park Board on a couple of proposed events that he would like the golf course to host. The first one is a Junior Golf League and would be for golfers at the age of 6-12 years old. This would take place at the end of August thru the beginning of October. The League would be on Saturday and Sundays and would cost \$150 per person. The other event would be The Zionsville Open dated October 3-4 of this year. This is a 2 day event on Saturday & Sunday and the cost would be \$50 per person with a couple of divisions. Mr. Wall said this would bring in about \$3,000 to the golf course. Park Board had no objections for the golf course to host these two events.

Mr. Wall updated the Park Board on the revenue of the golf course. As of today, the golf course revenue is ~\$128,000. This is about \$30,000 over this time last year. Mr. Wall will be meeting with Park Board Members Jill Pack and John Wollenburg to work on a budget and a determination about improving deteriorating cart paths.

Old Business

Ryan King and Alan Hamersly from Butler Fairman & Seufert (BFS) were present to update the Park Board on the Starkey Park Stairs on SP-3 Trail. They have been soliciting quotes to replace the stairs with a metal structure similar to the SP-1 trail stairs. BFS has been asked to use the existing treads from the last stairs. This was put on hold due to the public's concern of their pets not wanting to use the metal stairs and concerns with the ascetics of metal stairs in a nature park. BFS presented the Park Board with information on a composite deck-rated stairs for outdoor use with a high grip factor. Also, a switch back and/or a rerouting on the SP-3 trail is being considered. The Park Board recommended tabling this for now and bringing back for discussion at the next board meeting.

Tricia McClellan from REA was present to discuss with the Park Board Pickleball/Tennis Court renovations planned for the courts in Lions Park. She received two quotes and recommended the one from AG Sports in the amount of \$52,150. They will be able to start construction in the spring. A motion was made by John Wollenburg to accept REA's recommendation to use AG Sports in the amount quoted and with the authorization to sign contracts by the Park Board President and/or the

Superintendent. This motion was seconded by Wayne Bivans and was approved unanimously by roll call vote.

Ms. McClellan also updated the Park Board on the virtual open house with the Overlay-Worman Park information for the public. The website is all set and the public will be informed the following day thru the Town's website and social media and an email blast to our stake holders. The website is www.overleywormanpark.com. The public can find info about the park on construction, design, and videos with our Mayor and Park Board President. A public survey is also included on this website.

REA received a quote from Progressive Trails on the construction of mountain bike trails in an area of Overlay Worman Park. The trail would be 1 ½ miles long with 10 common features and 4 unique features. They would be able to start construction this spring. A motion was made by John Wollenburg to accept the \$100,000 quote from Progressive Trails on the construction of the mountain bike trails at the OWP and to authorize the Superintendent, REA, & Park Board President to work on the final proposal with Park Board Attorney, Roger Burrus. The Park Board also in this motion authorizes the Superintendent and the Park Board President to sign the contract. This was seconded by John Stehr and was approved unanimously by roll call vote.

Park Board Member John Stehr updated the Park Board on the Pros Consulting recreational programming assessment project. Their next meeting is with PROS is July 15. They will be meeting face to face with stakeholders through outdoor public forums. A public forum is planned at the Farmers Market July 25. Stakeholder meetings are planned for July 28, as is a second public forum at Mulberry Fields Park. A special meeting of the Park Board will take place on July 29 at 7:00 p.m. for the consultants to get Park Board input. Ms. Murdock and Mr. Burrus agreed to coordinate to get that meeting arranged and advertised.

Claims

A motion to approve claims as submitted was made by Park Board Member Jill Pack., and seconded by John Salewicz. Motion was approved unanimously by a verbal vote.

Adjournment

The meeting was then adjourned with a motion made by Park Board Member Wayne Bivans seconded by John Stehr & a verbal roll call vote at ~9PM. The next regular Park Board meeting is scheduled for August 12, 2020 at 7PM, at the Zionsville Town Hall's Council Chambers (Room 105).

Tim Casady, President

Wayne Bivans, Secretary