

**Summary Minutes of the Meeting of the
Zionsville Park and Recreation Board**

12-9-2020

The Zionsville Board of Park and Recreation met Wednesday, December 9, 2020 at 7PM. Note: Due to the COVID-19 Emergency Health Situation, this meeting was required to be a virtual meeting. Park Board Members, John Stehr, John Wollenburg, Tim Casady, Jill Pack, John Salewicz, Erin Bidwell, & Wayne Bivans were present. Also present was Superintendent Jarod Logsdon, Tech Advisor Joe Rust, and Park Board Attorney, Roger Burrus.

Minutes

A motion was made by John Stehr, seconded by John Salewicz to approve the November 11, 2020 Park Board Minutes as submitted but with the revisions noted by Mr. Burrus and Mr. Stehr. The Park Board approved unanimously by a roll call vote.

Public Presentations/Comments

-None Identified.

Staff Reports

Superintendent Jarod Logsdon updated the Park Board on the Staff Reports. The Golf Course has done incredible this year due to the efforts of our Manager, Mike Wells. 57% increase in green fees and 167% increase in Season Pass revenues with a shortened season.

The LARE Site D restoration project is complete. Mr. Logsdon is meeting with FlatLands to discuss if another study is needed for the next area with Eagle Creek. The deadline is January 15th to apply for the LARE grant. Mr. Logsdon is hoping he will have a grant ready for the Park Board's approval by next month.

The library is excited about the new Nature Center process. A draft for final approval is being drawn up; this will be contingent on the COVID status.

Superintendent Logsdon also update the Park Board on the Impact Fee Study. The consultant has all they need for the assets and inventory. The next meeting with the consultants is in January; the new Impact Fee proposal should be ready.

The Program Assesment Study received 800 mail in surveys and 500 online completed surveys. A report should be ready for review by next week. This will help move along the ZionAqua project also. Mr. Logsdon reminded the Park Board that 2 members were needed for this project moving forward.

Mindy Murdock headed up the invasive species removal along the Rail Trail, working with our Director of Maintenance, Dave Moliterno and Eco Logic. Mr. Logsdon would like to continue this effort into 2021 and would like to use volunteers from the community.

Next month, Mr. Logsdon will have all department heads present at the Board Meeting to discuss their end-of-year progress in each of their departments.

Park Board Attorney, Roger Burrus is reviewing contracts with the Superintendent and with the Golf Course. The Holliday Road/Vacation project is progressing.

New Business

Superintendent Jarod Logsdon informed the Park Board that the deadline to turn in claims to be included on the 2020 budget year is December 14. If there are any after that deadline, they will be approved by the Town Council. Mr. Logsdon explained that the department needs to include as many claims on the 2020 calendar year for the budget.

Old Business

Tricia McClellan, REA and Superintendent Logsdon met with the Mountain Bike consultants at Overley Worman Park. They are reviewing the contract with Construction Company; both are very pleased with how corporative the contractor is. Next step is the legal with Mr. Burrus, Park Board Attorney.

Mr. Logsdon updated the Park Board on the Rail Trail Southern Extension Project with the Starkey Avenue Bridge. The difference between a 14-15 foot diameters doesn't change the cost much on the bridge. The parcel property with the 30 foot width is needed from the property owners asap. Mr. Burrus, Park Board Attorney assured the Park Board that he is working on the land acquisition and has stressed to the property owners the need to wrap this up. The bridge and rail trail designs should be done by February. It is the hope that this can be done as one project and not have to be broken up.

The Heritage Trail Park Phase II Project documents are almost ready for bid. This includes a playground for older age group, additional parking, sidewalk, loop house, & raised gardens.

The HTP Dog Park is physically almost done. Shade sails are being installed, advertising & online sign-up are being worked out. The gates are secured. The fee schedule will be approved by January 4 by the Town Council.

Mr. Logsdon expanded the Donation Policy to allowing a historical artifact or a piece of art to the already existing tree or bench donation. This will be done either in person or online. These changes were presented to the Park Board for their approval.

On the Shelter Reservation Policy, Superintendent Logsdon decided to remove Heritage Trail Park from the reservation policy list. The reservation times are divided up in two time slots per day with a rate for Zionsville residents and a rate for non-residents as well. Mr. Burrus asked to meet with Mr. Logsdon to discuss some of the wording in both of these policies before final approval.

Other Board Related Items

Park Board President, Tim Casady reminded the Park Board that at the next meeting, they will be electing officers for 2021. One position that will be open is with the Library Board, Wayne Bivans will not be renewing his membership this year. Mr. Casady wanted to thank Wayne Bivans for his many years of service on the Park Board. Also, Mr. Casady asked the Park Board to continue with the second Wednesday of each month for their Park Board Meetings; Park Board all agreed to continue with this.

Claims

A motion to approve claims as submitted was made by Park Board Member, Wayne Bivans and seconded by John Wollenburg. Motion was approved unanimously by a verbal vote.

Adjournment

The meeting was then adjourned with a motion made by Park Board Member Jill Pack seconded by John Stehr & a verbal roll call vote at ~8PM. The next regular Park Board meeting is scheduled for Wednesday, January 13, 2021 at 7PM, at the Zionsville Town Hall's Council Chambers (Room105) or virtual via ZOOM.

Tim Casady, President

Wayne Bivans, Secretary