



TOWN OF ZIONSVILLE, INDIANA  
BOARD OF POLICE COMMISSIONERS  
MARCH 15, 2021  
PUBLIC MEETING MEMORANDA

1100 WEST OAK STREET  
ZIONSVILLE, INDIANA

- I. OPENING
  - A. CALL TO ORDER  
President Culp called the meeting to order at 10am.
  - B. IN ATTENDANCE:  
President Joe Culp, Vice President Suzy Nagy, Commissioner Josh Garrett, Commissioner Bryan Traylor, Commissioner Marcia Rosenfeld.  
  
OTHERS IN ATTENDANCE:  
Heather Willey, Legal Counsel for the Board of Police Commissioners, Chief Michael Spears, Captain Marius Klykken, Lieutenant Drake Sterling, Michele Peebles
- II. APPROVAL OF THE MARCH 15, 2021 MEETING MEMORANDA  
Commissioner Garrett made a motion to approve the March 15, 2021 meeting memoranda as submitted. Vice President Nagy seconded the motion. All in favor. The motion passed with a vote of 5-0.
- III. OLD BUSINESS  
None.
- IV. NEW BUSINESS
  - A. PROMOTION PROCESS UPDATE  
Chief Spears presented the Board with an update on our promotion process. He states that the presented eligibility list will be in effect for (2) years, and the list will be used in the rank and order that it was presented for promotions.

President Culp made a motion to accept the promotion list as submitted. Commissioner Garrett seconded the motion. All in favor. The motion passed with a vote of 5-0.

**B. POLICY REVIEW**

**Police #907 – Physical Assessment Test**

Chief Spears and Lt. Sterling presented to the Board with our proposed policy for the police department physical assessment testing. Officers will be able to receive a comprehensive physical from Public Safety Medical, which will be paid by the department. Officers will receive a monetary incentive for meeting physical standards, that will be based on age. These physicals will assist officers with physical fitness goals to help keep them fit for duty and detect health issues that may need to be addressed with their primary care physician. Participation in this program is voluntary.

Vice President Nagy made a motion to approve Policy #908-Physical Assessment Testing. Commissioner Garrett seconded the motion. All in favor. The motion passed with a vote of 5-0.

**Policy #XXX – Patrol Shift Assignment**

Policy #XXX has since been assigned policy #414

Captain Klykken presented to the Board a proposed shift bid process. This policy will be in effect for the Patrol Division. He explained how rank and seniority will play a factor in this annual process. He also stated that the Chief of Police will have the authority to transfer/reassign an officer in the best interest of the department.

Commissioner Traylor made a motion to approve Policy #414 as presented. Vice President Nagy seconded the motion. All in favor. The motion passed with a vote of 5-0.

**V. OTHER MATTERS**

Captain Klykken gave the Board an update on the license plate reader system (FLOCK). He stated the system is in place, but due to the extreme adverse weather we had recently, some of the software is not functionally properly. The FLOCK company is replacing this with a more sustainable and weather resistant system and will be updated soon.

**VI. ADJOURN**

President Culp made a motion to adjourn the meeting. Commissioner Garrett seconded the motion. All in favor. The motion passed with a vote of 5-0. Meeting was at adjourned 10:30AM.

The next regular Board of Police Commissioners meeting is scheduled for Monday, May 17, 2021 at 8AM or upon the conclusion of the Town Council meeting. Determination of the need for an electronic meeting will be evaluated prior to the meeting and final notice will be posted in compliance with the Indiana Open Door Law.