



Zionsville Architectural Review Committee - Meeting Minutes

Location: Virtual and In-Person

Tuesday, August 24th, 2021

ATTENDEES:

Committee Members Present:

- Todd Rottmann
- David Rausch
- Mike Billig
- Cara Weber
- Carol Mullet

Committee Members Absent:

- Steve Freeland
- Tom Casalini
- Steve Herron

Others Present:

- Roger Kilmer, Town of Zionsville
- Wayne Delong, Town of Zionsville
- Kurt Green
- Lindsey Phipps
- Tammy O'Brien

President Todd Rottmann opened the meeting at 8:02 am. A Quorum was present.

MEETING AGENDA:

A new agenda was reviewed. A motion to adopt the agenda was made by Mike Billig and seconded by Cara Weber. Motion was approved unanimously.

MEETING MINUTES:

Meeting minutes were reviewed. A motion to adopt the agenda was made by David Rausch and seconded by Mike Billig. Motion was approved unanimously.

REPORTS:

The ZARC Financials were reviewed for 2021. A Balance of \$25,000 remains. 95 E. Oak St (Nicholson Orthodontics), is requesting up to \$25,824 which is also noted in the financial summary.

OLD BUSINESS:

1. Applicant 95 East Oak St (Nicholson Orthodontics)

- Lindsey Phipps, Paul Kite, and Geoff Desmit represented Applicant
- Committee reviewed updated plans, elevations, and schedule.
- Review comments included:
 - i. Good improvements
 - ii. Black windows with charcoal trim and grey shingles. Applicant to submit color selection for Committee Review.
 - iii. Committee recommended West elevation have individual punched windows in lieu having trim above and below windows running horizontally and connecting the windows.
 - iv. Doors to be painted black clad wood doors.



- v. Committee recommended adding corner trim and trim around windows.
- vi. Window jam and head trim width discussed.
- vii. Overhangs with eaves discussed.
- viii. Touched on dumpster and trash cans. Committee had a previous project with Lions Club. Committee mentioned to applicant it would be worth a discussion with them regarding trash and dumpster sharing.
- ix. Siding discussed. Existing has 4" and committee recommended 8" for new addition. Do use smooth siding.
- x. Committee will need to review doors, lights, windows, and colors as noted above.
- xi. Signage mentioned will probably be over the door. The Committee mentioned the Applicant will want to review Zionsville town requirements for signage.

NEW BUSINESS:

- Town mentioned that the Lions Clubs will be present at next Zionsville Town Council meeting and wishes to show appreciation for Town supporting them in their recent enhancements.

NEXT MEETING DATE:

The next meeting is scheduled for 8:00am, Tuesday, September 28th, 2021.

ADJOURN:

With no other new business, a motion to adjourn was made by Mike Billig at 8:51 am and seconded by Carol Mullet. Motion was approved unanimously.

Respectfully submitted,

Michael J. Billig, P.E., Acting Secretary