

ORDINANCE NO. 2023 - 16

**AN ORDINANCE AMENDING THE TOWN OF ZIONSVILLE,
INDIANA FEE SCHEDULE AND AMENDING
THE ZIONSVILLE, INDIANA
CODE OF ORDINANCES**

WHEREAS, the Town of Zionsville (“Town”) maintains fees for various items charged by the Town of Zionsville; and

WHEREAS the Town adopted Ordinance No. 2020-21, Ordinance No. 2021-03, Ordinance 2021-14 and Ordinance 2022-31 establishing and amending a fee schedule (“Fee Schedule”); and

WHEREAS, the Town has caused a review of the Fee Schedule to be completed, and has identified fees and language that need to be updated and added; and

WHEREAS, the Town determines that it is in the best interest of the Town and the citizens of the Town of Zionsville that the solicitor permit fee be updated and incorporate into the Fee Schedule; and

WHEREAS, the Town determines that it is in the best interest of the Town and the citizens of the Town that a perimeter fee for the Construction/Building Plan Review for Big Box buildings be incorporated into the Fee Schedule; and

WHEREAS, the Town determines it to be appropriate to add the Zionsville Cultural District, Lincoln Park Concert Series to the list of organizations whose Special Event fees are waived and that such waiver should be reflected in the Fee Schedule.

NOW, THEREFORE, be it ordained by the Town Council of the Town of Zionsville, Indiana:

Section 1: The amended Town of Zionsville Fee Schedule, attached hereto as Exhibit A and incorporated herein, is hereby adopted.

Section 2: Any existing Ordinances, or portions thereof, conflicting with the attached Town of Zionsville Fee Schedule are hereby repealed.

Section 3: Upon codification of the Town of Zionsville Code of Ordinances, the code sections listed on the attached Fee Schedule shall be amended to delete reference to the specific fee and instead include a reference to the Town of Zionsville Fee Schedule, which may be amended from time to time.

Ordinance 2023-16

Section 4: The attached Town of Zionsville Fee Schedule may be amended throughout the year, as determined to be appropriate by the Town, to reflect any changes in the fees referenced therein or to include additional fees currently not listed in the Fee Schedule.

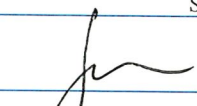
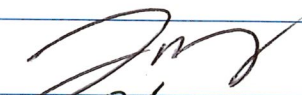
Section 5: This Ordinance shall be in full force and effect upon its adoption by the Town Council and approval by the Mayor.

INTRODUCED on this 21st ___ day of August ___, 2023.

A motion to consider on First Reading was sustained by a vote of ___ 6 ___ in favor and ___ 0 ___ opposed, pursuant to Indiana Code § 36-5-2-9.8.

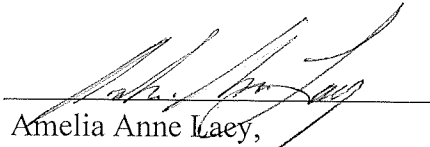
DULY PASSED AND ADOPTED this 5th day of September, 2023, by the Town Council of the Town of Zionsville, Boone County, Indiana, having been passed by a vote of 6 in favor and 0 opposed.

TOWN COUNCIL OF THE TOWN OF ZIONSVILLE, BOONE COUNTY, INDIANA

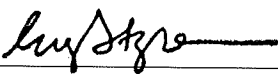
	YEA Signature	NAY Signature
Jason Plunkett, President		
Brad Burk, Vice President		
Alex Choi, Member		
Joe Culp, Member		
Josh Garrett, Member		
Craig Melton, Member		
Bryan Traylor, Member		

I hereby certify that the foregoing Ordinance was delivered to Town of Zionsville
Mayor Emily Styron on the 6th day of September, 2023.

ATTEST:


Amelia Anne Laey,
Municipal Relations Coordinator

MAYOR'S APPROVAL


Emily Styron, Mayor

9/6/23
Date

MAYOR'S VETO

Emily Styron, Mayor

Date



FEE SCHEDULE

Zionsville Police Department		
Copies of Cases/Incidents	No fee if under 20 pages, \$5 thereafter	§ 34.02; I.C. 5-14-3-8
Accident Reports	\$12	§ 34.02; I.C. 9-26-9-3
Solicitor Permit – 10 Day Permit	\$50 + \$3 fee per solicitor	§ 110.04
Solicitor Permit – 30 Day Permit	\$100 + \$3 fee per solicitor	§ 110.04
Solicitor Permit – 120 Day Permit	\$150 + \$3 fee per solicitor	§ 110.04
Golf Cart Registration Fee	\$50/two-year/golf cart	§ 76.06(B)
Body Camera Video	\$100 (up to one hour of processing/redaction, \$25/15 minutes additional processing/redaction - Not to exceed \$150)	\$10 or actual cost not to exceed \$150; Police Audio/Visual Recording (I.C. 5-14-3-8) (Law Enforcement Recording) (I.C. 5-14-3-2(k))

Zionsville Fire Department - Fire Prevention		
Second Re-inspection (approx. 15 days)	\$100	§ 51.046
Third and All Subsequent (approx. 5 days)	\$250	§ 51.046
All Subsequent Acceptance Tests (all types)	\$75	§ 51.046
Fire Department Occupancy Permit	\$75	§ 51.046
Construction/Building Plan Review	\$.10/square feet (\$75 minimum)	§ 51.046
Construction/Building Plan Review – Big Box	(Perimeter)\$.50	§ 51.046



Automatic Sprinkler System Per NFPA 13	Number of Risers or Systems x \$100	§ 51.046
Fire Alarm System Per NFPA 72	Number of Fire Alarm Annunciation Zones per NFPA 72 x \$100	§ 51.046
Special Hazard System (i.e. Hood Suppression System)	Number of Systems x \$100	§ 51.046
Modification to an Existing System	Item Being Modified (i.e. Riser) x \$75	§ 51.046
Construction or Installation w/o a Fire Protection Permit	Stop Work Order + 5x Normal Permit Fee	§ 51.046
Failure to Implement a Required Fire Watch	\$350/day/person – IDHS notified	§ 51.046
Occupancy Without Occupancy Permit	\$250/day	§ 51.046
False/Faulty Alarms (alarms 4- 6 in a calendar year)	\$75/occurrence	§ 51.046
False/Faulty Alarms (alarms 7- 10 in a calendar year)	\$150/occurrence	§ 51.046
False/Faulty Alarms (alarms 11+ in a calendar year)	\$250/occurrence	§ 51.046
Tampering with a Life Safety System	\$500/occurrence – IDHS and ZPD notified	§ 51.046
Fire Extinguisher Training	\$80/Instructor \$25/Supplies	
Zionsville Fire Department - Reports		
Run Report	\$5	
Run Report with Digital Images (if available)	\$30	

Zionsville Fire Department - CPR Instruction		
Card Replacement	\$12/card	
CPR Classes – HeartSaver CPR/AED full class and skills	\$50/person	



CPR Classes – HeartSaver CPR/AED with First Aid full class and skills	\$70/person	
CPR Classes – Healthcare Provider CPR/AED full class and skills	\$55/person	
CPR Classes – Friends and Family CPR full class and skills (no certification)	\$25/person	
CPR Classes – HeartSaver CPR/AED skills only	\$30	
CPR Classes – HeartSaver CPR/AED/First Aid skills only	\$30	
CPR Classes – Healthcare Provider skills only	\$30	
CPR Classes – ACLS	\$65	
CPR Classes – PALS	\$65	

Zionsville Fire Department – Hazmat I.C. 36-8-12.2-6

Initial Response of a fire truck/apparatus	\$250.00	
Initial Response of a command vehicle	\$100.00	
Hourly on-scene assistance of a fire truck/apparatus	\$150/hour	
Hourly on-scene assistance of a command vehicle	\$50/hour	
Expendable materials (absorption materials, emulsifiers or other agents used in the cleanup process)	Actual cost of materials used	

Zionsville Fire Department – EMS I.C. 16-31-5-1

BLS Emergency - Resident	\$540	
BLS Emergency - Non Resident	\$750	
ALS Emergency - Resident	\$670	
ALS Emergency - Non Resident	\$850	
ALS2 Emergency - Resident	\$800	
ALS2 Emergency - Non Resident	\$1,000	
No Transport - T/R - Resident	\$300	



No Transport - T/R - Non Resident	\$400	
Mileage - Resident	\$15/loaded mile	
Mileage - Non Resident	\$15/loaded mile	
BLS Non-Emergency - Resident	\$400	
BLS Non-Emergency - Non Resident	\$550	

Meeting Rooms

Small Rooms (103, 105, 202, 203, 204, 205)	\$25/up to 4 hours	
Large Room (207)	\$50/up to 4 hours	

No charge for non-profit organizations, private citizens, municipal, state, or federal government use. Room sponsors may use their named room at no cost.

Meeting Rooms Cleaning Fee

Light Clean Small Rooms (103, 105, 202, 203, 204, 205)	\$75	
Light Clean Large Room (207, Common Corridors)	\$150	
Heavy Clean Small Rooms (103, 105, 202, 203, 204, 205)	\$250	
Heavy Clean Large Rooms (207, Common Corridors)	\$500	

A cleaning fee is only incurred when Town staff or vendors must complete a light clean, heavy clean, or repair damage. Groups or individuals are not allowed to reserve or use meeting rooms until all incurred cleaning fees are paid.

Light Clean: Light sweeping, cleaning table and counter surfaces, repositioning furniture to original locations.

Heavy Clean: *Includes all of light clean* plus cleaning carpets due to spills or stains and cleaning walls and windows.

*Additional fees may be assessed as deemed necessary as a result of extensive carpet, drywall, paint, or property damage.

Special Events

Application Fee	\$100/application	
Traffic Cone Replacement	\$16/cone	Fee assessed only if item isn't returned
Barricade Replacement	\$100/barricade	Fee assessed only if item isn't returned



On-Duty Police Officer	\$50/hour/person (minimum 2-hour shift)	
EMT/Firefighter	\$50/hour/person (minimum 2-hour shift)	
Basic Life Support Equipment	\$50/event (requires minimum 1 EMT/FF)	
Basic Life Support Medic 98	\$50/event (requires minimum 2 EMT/FF)	
Basic Life Support Ambulance	\$50 for first hour; \$25 for additional hours (requires minimum 2 EMT/FF)	
Advanced Life Support Ambulance	\$70 for first hour; \$30 for additional hours (requires minimum 1 EMT/FF and 1 FF/Paramedic)	
Grass Truck	\$75 for first hour; \$50 for additional hours (requires minimum 2 EMT/FF)	
Fire Engine	\$125 for first hour; \$75 for additional hours (requires minimum 3 EMT/FF)	

The special events no longer have the \$100/day-use fee, rather, event sponsors can reserve a space based on Parks Department fees. Events sponsors formerly paid Fire and/or Police personnel directly -- now they will pay the Town one invoice and the officers will be on-duty for the assignment.

The Town will provide services and support for the following events at no charge to the Event Sponsor:

1. The Zionsville Chamber of Commerce Brick Street Market
2. Zionsville Fourth of July at Lions Park
3. The Zionsville Chamber of Commerce Taste of Zionsville and Street Dance
4. Lions Club Fall Festival and Parade



5. Zionsville Chamber of Commerce Christmas in the Village
6. Zionsville Chamber of Commerce Night on the Bricks
7. Zionsville Cultural District Lincoln Park Concert Series



Home Occupation Registry	\$40			
Zoning Confirmation	\$45			Form letter on Zionsville Letterhead
Zoning Determination	\$65			Includes 2 hours of reserch time; Docket search, VAR/SE/RZ etc.
Research	\$25			per hour every hour over initial 2 hours
Permit Extentions	\$50			One time, up to Six Months
Expired Permit Notification/Renewal	\$250			

ENCROACHMENT AGREEMENTS

Encroachment - Right of Way [ROW]	\$65			Application Fee
Encroachment - Air	\$65			Application Fee
Encroachment - Easement	\$65			Application Fee

LAND USE PETITIONS

Administrative Appeal	\$300			
Zone Map Change				
Residential Districts	\$400	plus	\$100.00	for each acre or any portion thereof
Business or Industrial Districts	\$1,000	plus	\$30	for each acre or any portion thereof
All other Districts	\$1,200	plus	\$30	for each acre or any portion thereof
Variance				
Use				
Residential Use	\$400	plus	\$25	for each variance of Development Standard requested
Other Use	\$1,200			
Development Standards				
Residential Districts	\$375	plus	\$25.00	for each additional Development Standard requested
All other Districts	\$675	plus	\$50.00	for each additional Development Standard requested
Special Exception	\$700			
Amendment or Termination of Commitments of a Variance or Special Exception	\$1,000			
Approvals				
Development Plan	\$675	plus	\$100.00	per acre
Modification or Termination of Development Plan	\$575	plus	\$100.00	per acre
Plat/Subdivision (R-SF-1, R-SF-2, R-V Districts)				
Major Plat - Primary Plat	\$825	plus	\$30.00	per lot
Major Plat - Secondary Plat	\$550	plus		per section (plus \$20 per lot)
Minor Plat - Primary Plat	\$300	plus	\$15.00	per lot
Minor Plat - Secondary Plat	\$550	plus		per section (plus \$20 per lot)
Re-Plat	\$550	plus	\$100.00	per additional lot



LAND USE PETITIONS (Cont.)

Plat/Subdivision (All other Districts)				
Major Plat - Primary Plat	\$1,000	plus	\$5.00	per lot
Major Plat - Secondary Plat	\$400			per section
Minor Plat - Primary Plat	\$1,000	plus	\$5.00	per lot
Minor Plat - Secondary Plat	\$400			per section
Re-Plat	\$500	plus	\$100.00	per additional lot

IMPROVEMENT LOCATION PERMITS (Building Permit Fee Included)

RESIDENTIAL

Single or Two Family Dwellings				
New Building	\$700	plus	\$0.10	per square foot (includes 5 inspections)
Exterior and Interior Remodeling	\$360	plus	\$0.10	per square foot if over 400 square feet of exterior remodeling (includes four inspections)
Addition to an Existing Single or Two Family Dwelling	\$360	plus	\$0.10	per square foot if over 400 square feet (includes four inspections)
Accessory Uses				
Detached Accessory Buildings, (Large), Garages, Carports	\$200	plus	\$0.10	per sq.ft. over 200 square feet of total floor area (includes two inspections)
Detached Accessory Buildings (Small)	\$100	plus	\$0.00	Structure shall be 200 square feet or less in square footage
Swimming Pools, Hot Tubs (above or below Grade)	\$350	plus	\$0.10	per square foot of total pool and deck, or hot tub dimension (includes 2 inspections)
Decks	\$75			floor height of 0-30 inches above grade requires structural plan review and final inspection. (includes 1 inspections)
Decks	\$175			floor height greater than 30 inches above grade- Plans required for verification with Indiana Code requirements. (includes 3 inspections-footing, framing, final)
Demolition	\$100	plus	\$50.00	each additional building
Other residential	\$75			including roofing, patio and electrical permits

Additional Certificate of Occupancy Fee Applies to most permits (see details below)

No ILP is required and no fees are charged for fences.

Square Footage is considered gross area, above grade (as further clarified on the Improvement Location Permit Application form)

COMMERCIAL

Multifamily Dwellings				
Primary Buildings	\$500	plus	\$100.00	per unit (includes 6 inspections per unit)
Accessory Buildings/Structures	\$350	plus	\$0.10	per building/structure; per square foot if over 400 square feet (includes 3 inspections)
Business, Industrial, or Special Use				
New Building	\$500	plus	\$0.17	per square foot of total floor area (includes five base inspections)
Addition to an Existing Building	\$500	plus	\$0.17	per square foot of total floor area added (includes 4 inspections)
Parking Lot Construction or Remodeling (as a Primary Use or as an expansion or remodeling of an existing Parking Lot)	\$5			per Parking Space(includes 2 inspections)
Accessory Buildings / Structures	\$350	plus	\$0.17	per square foot of total floor area over 100 square feet (includes 3 inspections)
Interior Remodel/Tenant Finish	\$350	plus	\$0.17	per square foot (includes 3 inspections)
Demolition	\$200	plus	\$100.00	per additional building
All Other Improvements	\$90			includes 1 inspection



OTHER IMPROVEMENT LOCATION PERMIT FEES

Amended ILP application: (Residential)	\$125			Re-review
Amended ILP application: (Commercial/Industrial)	\$150			Re-review
Duplicate Permit	\$25			
Re-Inspection Fees	\$150			Commercial
Re-Inspection Fees	\$75			Residential

SIGNS

Application Fee	\$25			Does not count against Permit Fee
Final Inspection Fee	\$25			
On-Premise Freestanding Identification (Ground or Pylon)				
up to 24 square feet in area	\$200			
over 24 square feet in area	\$200	plus	\$1.00	per square foot of Sign Area
On-Premise Building Identification (Wall, Projecting, Awning, Canopy)	\$45	plus	\$1.00	per square foot of Sign Area
On-Premise Incidental (any type)	\$50			
On-Premise Suspended	\$50			
Off-Premise (Advertising)	\$300	plus	\$1.00	per square foot of Sign Area

CLEARANCE OF LAND/GRADING PERMIT

2.00 ac. (gross) or less in size	\$50	plus	\$25.00/ac.	
2.01 ac. (gross) in size, or larger	\$125	plus	\$5/ac.	

ANY OTHER IMPROVEMENTS

	\$50			
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CERTIFICATE OF OCCUPANCY / TEMPORARY CERTIFICATE OF OCCUPANCY

PRIMARY USE/BUILDING/STRUCTURE

Residential (single or two family)	\$50			
Residential (multifamily)	\$50			per unit
Business / Industrial / or Special Use	\$50			per leased area / tenant space
All Other	\$25			

ACCESSORY USE/BUILDING/STRUCTURE IN ANY DISTRICT

	\$25			
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ALTERNATE FEE

MUNICIPAL AND SCHOOL FEES

The fees listed in § 195.01 shall not be applicable to all Zionsville Community School Corporation Buildings, Structures or facilities with the exception of commercial building inspection fees, which shall be reduced by one-half. All required inspections are to be scheduled with the Town of Zionsville. The waiver of these Improvement Location Permit fees exempts neither the Zionsville Community School Corporation from compliance with all provisions of this Ordinance.

OTHER FEES

For Churches and other not-for-profit organizations, all fees listed in § 195.01 shall be reduced by one-half, including all required building inspection fees.. Documentation of charitable (501 c3) status shall be submitted with the petition or request for an Improvement Location Permit in order to verify an organization's not-for-profit status. All required inspections to be scheduled with the Town of Zionsville.

FEES FOR IMPROVEMENT LOCATION PERMIT OBTAINED AFTER COMMENCEMENT OF WORK

If work for which an Improvement Location Permit is required has commenced in violation of the provisions of this Ordinance, the Improvement Location Permit fee shall be five (5) times the applicable amount stated in § 195.01, however, that the maximum fee incurred under this Section shall be \$5,000 plus the amount of the normal fee for the permit.

LATE FEES ON INSPECTIONS. THE FOLLOWING FEES WILL BE ASSESSED WHEN CONSTRUCTION HAS BEEN PERFORMED BEYOND A REQUIRED INSPECTION, I.E., POURING CONCRETE PRIOR TO A FOOTING INSPECTION, INSULATING PRIOR TO THE ROUGH-IN INSPECTION AND USING OR OCCUPYING NEW CONSTRUCTION PRIOR TO A CERTIFICATE OF OCCUPANCY (C/O). UPON RECEIPT OF THE LATE FEE, THE INSPECTION MUST BE SCHEDULED AND PERFORMED BEFORE WORK CAN RESUME.

Single or Two Family Dwellings New Building	\$350			
Commercial New Building	\$500			
Residential Other	\$150			
Commercial Other	\$250			



ADDITIONAL DEPARTMENT/MUNICIPALITY FEES THAT MAY BE APPLICABLE WHEN OBTAINING AN IMPROVEMENT LOCATION PERMIT

TOWN OF ZIONSVILLE (as of 1-21-2014)

RESIDENTIAL SINGLE FAMILY

Road Impact Fee	\$1,009			(as of 10-7-2014)
Park Impact Fee	\$2,045			(per Resolution #: 2022-01; Passed 2/8/2022)
Sewer Connection & Permit Fee	\$4,025			Wastewater Department #317-873-2332
Stormwater Individual Lot Permit	\$200			Street & Stormwater Department #317-873-4544
Easement Encroachment Permit	\$150			Street & Stormwater Department #317-873-4544
Driveway Review	n/a			Street & Stormwater Department #317-873-4544

COMMERCIAL

Fire Protection Permit	varies			Fire Department #317-873-5358
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The following permits (IF APPLICABLE) must be obtained BEFORE Improvement Location Permit submittal to the Town of Zionsville Planning & Economic Development Department

DRIVEWAY PERMIT

Boone County Highway Department				#765-482-4550 1955 Indianapolis Avenue, Lebanon, IN 46052
State of Indiana Highway Department				#765-362-3700 P.O. Box 667, Crawfordsville, IN 46933

SEPTIC/SEWER & WELL/WATER

Boone County Health Department				#765-483-4458 116 W. Washington, Rm. B201, Lebanon, IN 46052
Clay Township Regional Waste Dist.				#317-844-9200 10701 N College Ave, Ste A, Indpls, IN 46280
Whitestown Municipal Sewers				#317-733-8584 6210 Veterans Dr, Whitestown, IN 46075

STORMWATER DRAINAGE PERMIT

Boone County Surveyor				#765-483-4444 116 W. Washington, Rm. 102, Lebanon, IN 46052
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