

ZFD Monthly Report for April 2019



Administration Report:

Fire Chief-James VanGorder

- Regular Meetings:
 - Town Council morning Meeting
 - Town Council evening Meeting
 - Town of Zionsville Staff Meetings
 - Zionsville Safety Board Meeting
 - Fire Department Executive Meetings
- Met with our insurance agent regarding policy coverage
- Met with Deputy Chief Beam regarding administrative items
- Met with Deputy Chief Miller regarding operations items
- Attended District 5 Planning Council Meeting
- Conducted interviews for open Facility Manager position
- Attended FDIC Indianapolis training
- Checked in weekly with light duty firefighters to ensure they are progressing towards returning to work
- Checked on status of Station 92 remodel
- Addressed several Facilities Manager items regarding on-going projects
- Met with Deputy Chief Frost regarding Fire Prevention related items
- Addressed multiple Quartermaster official reports
- Attended Day 2 of our Citizens Academy
- Organized and met with video production company along with Communication Director Vela
- Met with IT Department for ongoing IT related issues
- Met with and discussed training items with Division Chief Mark Hart
- Hosted BCFCFA quarterly meeting at FS 93
- Attended Boone County First Ladies event
- Returned IDNR Grant trailer as we will no longer be using it
- Attended former ZVFD member Floyd Shultz funeral
- Met with BC Potts regarding "Locution" County Wide dispatch improvements
- Met with Local 5195 President Steve Hayes regarding labor management items

Administration Report: Operations

Deputy Chief Brian Miller

- Held six interviews for part time firefighter / EMT / Medic position
- Completed cross over training for two new part-time employees
- Citizens Academy had four nights of class in the month of April
- Held two days of work performance & EMS skills evaluations as part of the process for new part time staff
- Attended three days of classroom training at the national firefighters instructors conference (FDIC)
- Participated in the Co-Alliance anhydrous ammonia training
- Met with the EMS committee to review automated CPR devices
- Worked with local graphics vendor to update all of the apparatus to three digit numbers at all four stations
- Attended monthly department staff meetings as well as executive meetings for fire department
- Held monthly officers meeting with operations staff

Monthly Run Report for April 2019

	Apr-19	Apr-18	YTD 19	YTD 18	YTD Difference
Incident Type					
1 Fire	10	14	27	36	-9
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	1	0	1	-1
3 Rescue & Emergency Medical Service Incident	108	110	467	428	39
4 Hazardous Condition (no fire)	5	6	30	25	5
5 Service Call	8	16	31	46	-15
6 Good Intent Call	13	15	94	67	27
7 False Alarm & False Call	22	25	94	103	-9
8 Severe Weather	0	2	0	2	-2
Other		0	0	0	0
Total Count	166	189	743	708	35
	Apr-19	Apr-18	YTD 19	YTD 18	YTD Difference
Incidents By Zone					
Urban	116	115	461	421	40
Rural	28	52	156	207	-51
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	22	22	126	80	46
Total Count	166	189	743	708	35

Administration Report: Training Division Chief Mark Hart

- Setup May Training Schedule
- Worked as part of the FDIC Command for HOT Classes
- Attended FDIC for classes and Exhibits
- Assisted in picking up truck for FDIC Logistics
- Assisted in WPE for new PSB personnel
- Gave a fireworks presentation to the Indiana Fire Inspectors Association
- Attended Citizens Academy, showing the command training center
- Taught command training for nothing showing scenarios
- Lunch meeting with Chief VanGorder
- Assisted in covering station for staffing
- Recruit class attended
 - Flashover
 - Vehicle Live Fire
 - H-Box Fire Behavior burns
 - Save our own week
 - Second floor live fire
- Assisted Carmel recruit class on final Save your own Scenario
- Met with Chief Batts and Wirey from LFD to discuss command terminology scenarios
- Attended Audit and Review
- ZFD completed 1,999.25 hours of training for the month of April

Administration Report: EMS Division Chief Steve Gilliam

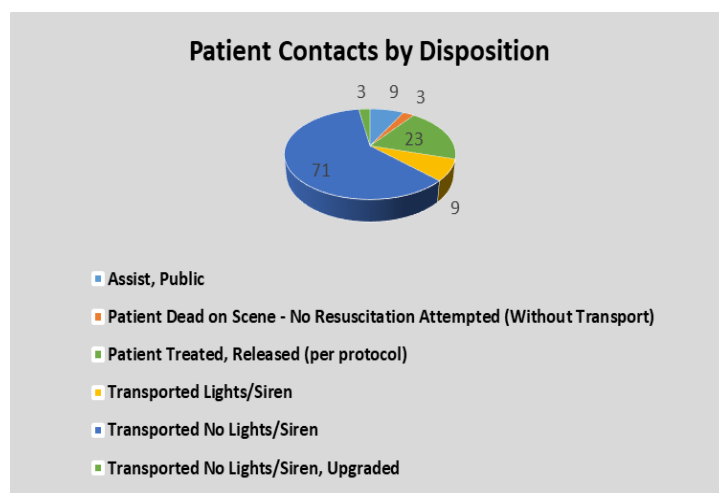
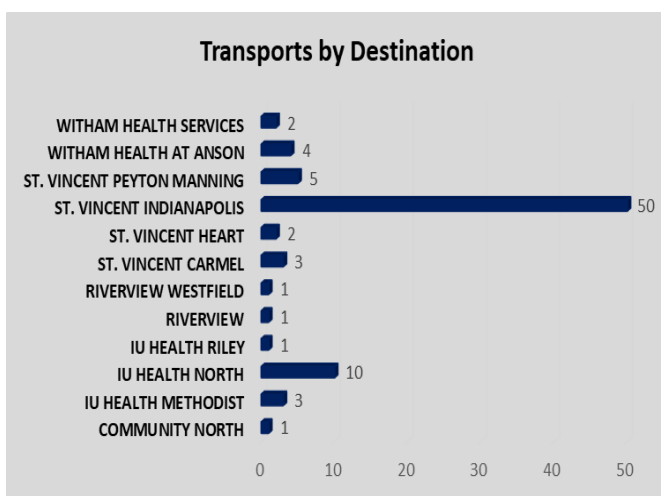
- EMS training on patient assessment
- Met with staff paramedics for training on CQI procedures
- Facilitated multiple CPR classes
- Worked with St. Vincent Health staff to share PulsePoint information at local businesses
- Met with Dianna Huddleston from Aspire health to set up suicide awareness training for staff
- Met with Stryker sales rep to establish a plan for future needs
- Attended 3 days of Fire Department Instructors Conference and took several classes

Administration Report: EMS

Division Chief Steve Gilliam (CONTINUED)

- Attended Indiana Primary Instructors meeting at FDIC
- Facilitated M98 to cover half marathon in downtown Zionsville
- Attended annual State Medical Director's conference on Indiana EMS trends and topics
- Provided training for new paid standby staff
- Assisted with paid standby staff interviews
- Met with Chief Miller in regards to plan for EMS week for the department
- Taught CPR to staff from the American Legion
- Attended monthly EMS Committee meeting
- Assisted in physical agility portion of applicant testing
- CPR renewal courses for all shifts

ZFD had 118 patient contacts in February. 83 of those were transported.



Administrative Report: Administration

Deputy Chief Jeff Beam

- Met with Fire Department Executive Team to discuss various projects
- Met with Division Chief of Fleet Maintenance and ISO/Accreditation Manager to discuss various projects
- Met with representatives to review Town of Zionsville health insurance and benefit administration options
- Conducted exit interview for personnel making employment changes
- Attended multiple training opportunities at Fire Department Instructors Conference in Indianapolis
- Attended Center for Public Safety Excellence Indiana-Michigan-Ohio Consortium meeting at IFD
- Attended monthly Town of Zionsville Safety Board meeting
- Attended ISO Alternative Water Supply Class hosted by Zionsville Fire Department
- Coordinated annual preventative maintenance service for department hydraulic extrication equipment
- Met with outside vendors to review newly installed water filtration system at Station 92
- Assisted with various pre-employment testing for prospective Paid Stand-By employees

Administrative Report: ISO/Accreditation

Battalion Chief Jason Potts

- Submitted monthly NFIRS reports to the State of Indiana
- Compiled activity data and provided reports as requested
- Worked with Locution on over the air testing

Administrative Report: ISO/Accreditation Battalion Chief Jason Potts (CONTINUED)

- Attended Caliber Strategic Account meeting
- Met with Joe Rust about IT items
- Phone meeting with PSIN/First Arriving rep regarding implementation
- Met with Deputy Chief Beam about ISO/Accreditation items
- Attended meeting with BCSO and AT&T about EOC items
- Assisted the recruit class with UAV9
- Hosted ISO Alternative water supply class at Town Hall
- Attended All Hazard Communication Planning meeting for Indy 500 with IPSC and AT&T
- Attended Boone County Fire Chiefs meeting
- Attended Boone County Comprehensive Emergency Management Planning meeting

Administration Report: Fire Prevention/Code Enforcement Deputy Chief Josh Frost

- Updated the Knox key retention program
- Attended and participated in weekly staff meetings
- Attended and participated in weekly executive staff meetings
- Assisted with miscellaneous building maintenance items for Town Hall
- Arranged monthly testing and maintenance of the Emergency Warning Sirens (EWS)
- Completed multiple construction plan reviews
- Met with Planning Department representatives regarding address assignment issues
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of projects
- Participated in FIAI State Board meeting
- Participated in Town TAC process to review new projects
- Participated in legislative process regarding relevant life safety considerations
- Attended FDIC conference in Indianapolis
- Miscellaneous duties performed as assigned by the Chief
- Hosted the National Fire Sprinkler Association NICET III Hydraulics Class
- Met with Chamber of Commerce to assist with review and planning for Brick Street Market
- Attended Town BZA meetings
- Attended Town Plan Commission meetings
- Attended the “Be Great!” breakfast supporting the Boys & Girls Club of Boone County

Administration Report: Fire Prevention Fire Inspector Ron Lipps

- Training
 - Public Fireworks Display Training, April 4
 - FDIC – Wood Frame Podium Construction buildings April 11
 - Mobile Eyes System updates training April 18
- Inspections
 - Ramped up number of building/occupancy inspections
 - Top 5 Violations are listed below:

Rank	Findings	Fire Code Chapter	Fire Code	Fire Code Description
1	13	CHAPTER 10 MEANS OF EGRESS	1006.3	Emergency power for illumination.
2	12	CHAPTER 9 FIRE PROTECTION SYSTEMS	906.2	General requirements.
3	10	CHAPTER 6 BUILDING SERVICES AND SYSTEMS	605.5	Extension cords.
3	10	CHAPTER 6 BUILDING SERVICES AND SYSTEMS	605.6	Unapproved conditions.
4	5	CHAPTER 3 GENERAL PRECAUTIONS AGAINST FIRE	315.3	Storage in buildings.
5	4	CHAPTER 10 MEANS OF EGRESS	1011.3	Illumination.

- Other Activities
 - Attended Fire Department Instructors Conference in Indianapolis
 - Published building preplan list to shifts
 - Working on improvements to preplan drawing/mapping
 - Continued work on cleanup of data in Mobile Eyes

Administration Report: Public Education Vincent Randolph

- Shelving installed in Public Education vehicle
- Interview with Times Sentinel regarding new Public Education vehicle
- Interviewed with Zionsville Monthly regarding summer safety and new Public Education vehicle
- Hosted Advent Lutheran Pre-school Station 92 Tour and Program
- Hosted cub scout tour at Station 92
- Hosted Zionsville Mom's Group Station tour at Station 93
- Promoted Citizen's Fire Academy through various outlets
- Participated in multiple Citizen's Fire Academy planning meetings
- Participated in 3 Zionsville Citizen's Fire Academy classes
- Participated in ZFD Fire Prevention Division meeting
- Met with Deputy Chief of Fire Prevention on multiple occasions for ongoing event planning
- Conducted Safety Trailer training with Station 93 A Shift
- Attended the 2019 Fire Department Instructors Conference
- Accompanied and provided education for Ride to School Winners
- Received National Fire Academy Youth Firesetters Intervention Specialist Certification
- Attended Youth Firesetters Training Seminar
- Assisted with monthly test of Emergency Warning Sirens
- Met with Indiana Poison Center representatives
- Began work of Fire Safety Month school presentation scheduling
- Shared weekly/monthly fire safety tips with area apartment residents
- Represented Zionsville Fire Department at Indiana Autism ABILITYFest directly educating/engaging many of the 1,400 in attendance