



Monthly Activity Report for October 2011



	Oct-11	Oct-10	YTD 11	YTD 10	YTD Difference
Incident Type					
1 Fire	3	11	67	87	-20
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	2	5	-3
3 Rescue & Emergency Medical Service Incident	113	86	1012	928	84
4 Hazardous Condition (no fire)	0	5	37	46	-9
5 Service Call	31	33	144	129	15
6 Good Intent Call	22	9	157	146	11
7 False Alarm & False Call	9	5	105	115	-10
8 Severe Weather	0	0	10	7	3
Other	0	1	0	1	-1
Total Count	178	150	1534	1464	70
	Oct-11	Oct-10	YTD 11	YTD 10	YTD Difference
Incidents By Zone					
Urban	112	105	1027	963	64
Rural	44	33	371	403	-32
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	22	12	136	98	38
Total Count	178	150	1534	1464	70

General Information:

Incidents

- 10/5/11 - PI with Entrapment, I-865 E @ 3mm
- 10/5/11 - Assist Carmel, Injured Person with Entrapment, 10710 Nottingham Way
- 10/18/11 - Respiratory Arrest, 100 N.
- 10/24/11 - Farm Machinery Fire, 300 S. and 800 E.

All Ground ladders, and aerial devices were tested by third party this month and all passed
 Fire Prevention and education programs were given at all the education facilities this month

Zionsville Fire Department
Administration Report: **Oct 2011**
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Safety Board Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Operational Meetings
- Met with IT Director Rust regarding IT items
- Met with Lt. Scales regarding equipment replacement and maintenance items
- Met with ZVFD Inc. President Jim Shields
- Meet with IPSP regarding application process
- Met with Quartermaster Lt. Scott Kirkwood
- Assist with hosting annual pancake day
- Met with representatives from Umbaugh & Assc. regarding FD 2012 Budget
- Met with Parks Director Dickey regarding concept plans for 875 E and 400 S
- Inspect and pick up Federal Surplus property for new fire station and town hall
- Attend IACT luncheon
- Attend performance appraisal meeting with Council Mundy and Town Manager Mitro
- Host PIA regarding I-865 fatal accident
- Attend video conferencing meeting on IN-TIME
- Met with Representatives from KME regarding fire engine construction
- Met with representative of Eco-Lab to begin installation of products
- Met with Town Manager Mitro regarding an employee performance related concerns
- Lunch meeting with Whitestown Fire Department new Fire Chief, Joe Anderson
- Attend work detail at Boone County Public Safety Training Tower
- Attend Myrtle's annual Toy Drive Kick off meeting
- Complete 3rd quarter fire department budget review
- Conduct final fire chief interviews with applicants
- Organizational meeting with Deputy Chief Miller

Administration Report: Operations
Deputy Chief Brian Miller

- Assisted with new hire applicant board interviews. These interviews took a total of three days to meet and review a total of 47 applicants
- Set up video conferencing for local participation with ZPD, ZFD and Boone County Sheriff's department to review road way safety and in-training
- Meet with Chief VanGorder and Bob Flake director of Indiana State and Federal Surplus to review items that could be used at station 93 to help reduce cost
- Had on site meeting with Director of Indiana Baptist Homes and the various construction companies involved with this project to review life safety and preplanning with not only the fire department but town building inspectors as well.
- Conducted three interviews for part-time positions with the department
- Meet with Chief VanGorder, Matt Dickey and the designer of the Godwin property to review the conceptual plan

- Attended regular monthly safety board meeting
- Meet on site at station 93 for two construction progress meetings with CSO and Gilliatte
- Held by monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures
- Set up monthly staffing and station assignments for the month of November
- Attended weekly department staff meetings

Administrative Report: Training

Captain Jeff Beam

- Conduct candidate pre-employment interviews
- Develop curriculum for new firefighter orientation
- Review Performance Appraisal Process training documents
- Review Uniform SOG questions and concerns with Quartermaster
- Update FireHouse training records
- ZFD personnel logged over 110 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- QC EMS runs and overall runs
- Addressed incomplete paperwork and run reports with staff
- Sent EMS runs to Medical Director Dr. Kaufmann for review
- Met w/ Tim Harms from the AHA regarding news story on School CPR
- Completed EMS Training Power point (Assisting ALS)
- CPR Courses for ZCHS Freshman (Boys 1 week, Girls the next)
- Met with Medical Director Dr. Kaufmann
- Met w/ marketing staff from Witham Hospital regarding Anson 2 year Anniversary event
- Managed on little league football staffing
- Met w/ former patient, a cardiac arrest survivor
- Attended Epilepsy Symposium
- Attended EZIO training at the Heart Center
- Arranged for medical coverage for assisting ZPD with EVOC course
- Shadowed Fire Marshall Hayes with/ inspection of Eagle Elementary School
- Met w/ CFD EMS Chief Mark Hulett regarding CPR cards and instructor classes.



Zionsville Fire Department
 Fire Prevention Division
 Blake Hayes, Fire Marshal
Monthly Report—October 2011



*Please note: The Zionsville Fire Protection Ordinance was not effective until 1/1/11; once the Ordinance has been in effect for one year, fee comparison YTD data will be available.

<u>FD Reviews</u>	<u>October 2011</u>	<u>October 2010</u>	<u>YTD 2011</u>	<u>YTD Fees</u>
Site	4	3	27	N/A
Building	6	1	32	\$1832.77
Fire Alarm Systems	1	0	3	\$300.00
Sprinkler Systems	2	0	2	\$150.00
Hood Supp. Systems	0	0	4	\$200.00

<u>Inspection Type</u>	<u>October 2011</u>	<u>October 2010</u>	<u>YTD 2011</u>
Annual	7	10	49
Re-Inspection	0	2	11
Final (Existing)	0	0	0
Other Inspections	24	16	132
Pre-Drywall	3	1	14
Above Ceiling	3	2	9
Pre-Final	4	2	19
Final (New Const.)	1	0	12
Consultations	22	14	163
Permits / Variances / Stop Work Orders / Citations Issued	0– FP Permits 1 – Town Variance 1 - Fire/Life Safety Order Issued	1 – Fire Investigation	14

Meetings Attended:
 Attended regular weekly staff meetings
 Misc. meetings with Town of Zionsville Building Officials
 Meeting with Hoosier Village staff
 Meeting with Fire Chief and Town Manager
 Meeting with Avon Fire Marshal
 Attended Town of Zionsville Safety Board Meeting
 Multiple meetings with Hoosier Village contractors / construction

Training:

Other Items:
 NFIRS information sent to Indiana State Fire Marshal's Office
 Maintain False / Faulty Fire Alarm Log
 Misc. duties as assigned by the Fire Chief
 Fire / Life Safety Order issued to Earl's Auction – Tent violations
 Continue Plan Review on Hoosier Village Projects
 Contacted Parks Director ref. Turkey Foot Park/Trail posts
 Horse Carriage inspection

Respectfully Submitted,
Blake Hayes
 Fire Marshal, Zionsville Fire Department